



# DRAYTON PARISH COUNCIL

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**Notice is hereby given that the Parish Meeting of Drayton Parish Council will be held on Monday 7<sup>th</sup> September 2015 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF**

Signed: *David E. Perrow*

Published: 1<sup>st</sup> September 2015

David Perrow

Finance payments revised: 7<sup>th</sup> September 2015

Clerk to the Parish Council

Tel (Mob): 07909176061 Email: draytonclerk@yahoo.co.uk

**To: Members of the Parish Council:** You are hereby summoned to attend a meeting of Drayton Parish Council on Monday 1<sup>st</sup> September 2015 at 7:30pm in the Caudwell Day Centre, for the purpose of transacting the following business:

AGENDA			Est. timing
1	<b>Apologies for Absence.</b> To receive, and to resolve to accept, any apologies for absence. Colin West and Matthew Lowy.		1 min.
2	<b>Public Participation.</b> An opportunity for members of the public to raise topics of Parish business for consideration by the Council.		15 mins.
3	<p><b>(a) Declarations of Interest.</b> To receive any declarations of interest, whether personal and/or pecuniary, which may be prejudicial to any proceedings at this meeting.</p> <p><b>(b) Dispensations.</b> To consider written dispensations from Councillors received by the Clerk.</p> <p><b>(c) Use of Delegated Powers</b> by the Clerk, Deputy Clerk or others acting on behalf of the Council.</p> <p>The Clerk has referred a draft agreement for a transfer of land to the Parish Council from Caudwell &amp; Sons to the PC's solicitor</p> <p>The Planning Applications listed below as submitted to VWHDC were submitted under powers delegated to the Clerk.</p>		1 min.
4	<b>Minutes of the Parish Council Meeting of 3<sup>rd</sup> August 2015.</b> To approve and sign the minutes of the previous meeting.		5 mins.
5	<b>News from OCC Councillor</b> (Richard Webber). <b>Household waste recycling centre strategy.</b>		5 mins.
6	<b>News from VWHDC Councillor</b> (Stuart Davenport). <b>VWHDC Chairman's Community Awards.</b>		5 mins.
7	<b>Action Checklist from the Previous Meeting.</b> To <b>note</b> the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.		5 mins.
8	<b>Finance Committee Business</b> (Richard Williams). <b>Payments</b>	<b>Invoice Amount</b>	<b>Including VAT</b>
Open Spaces Act 1906 s10	Steve Sadler – Caretaker's Invoice	*£TBC	nil
Open Spaces Act 1906 s10	Lee Collins – Grass Cutting Invoice	*£TBC	nil
LGA 1972 s112	Clerk's Salary PC: 20 hrs (5 hrs per week); D2020 25 hrs	*£TBC	nil
LGA 1972 s112	Deputy Clerk's Salary 10 hrs per week	*£TBC	nil
LGA 1972 s111	HMRC – Tax and NI	*£TBC	nil
	Deputy Clerk's pension (employee £; Employer £) – Current month	*£TBC	nil
LGA FP 1963 s5	Clerk's Expenses	*£TBC	nil
LGA FP 1963 s5	Deputy Clerk's Expenses	*£TBC	£TBC
	PlaySafety Ltd – Annual RosPa Report on the Lockway Playground	£92.40	£15.40

	SLCC Annual Subscription	£40.00	nil
Local Govt (MP) Act 1976 s19	Grant application, Drayton Millennium Green Trust. Grass cutting. Subject to approval.	£2,000.00	£TBC
Local Govt (MP) Act 1976 s19	Grant application, Drayton Football Club. New lawn mower. Subject to approval.	£4,319.00	nil
Local Govt (MP) Act 1976 s19	Grant application, Drayton Village Hall. Car-park repair, Kitchen/Fire-doors/Windows and Wi-Fi. Subject to approval.	£3,500.00	£TBC
	<b>Total payments this month</b>	£TBC	£TBC
	<b>Receipts</b>		
	<b>Total Receipts last month</b>		<b>£TBC</b>
	<p>(a) <b>Bank Reconciliation.</b> Current account £TBC Deposit Account £TBC, Undrawn cheques: TBC, Payments not yet credited: TBC.  <b>Total funds = £TBC excluding payments above.</b></p> <p>(b) <b>External Audit Report:</b> to receive the report from the External Auditor</p> <p>(c) <b>Report from Finance and Personnel Committee meeting held on Wednesday 2<sup>nd</sup> Sept</b></p> <p>(d) <b>Grant Applications.</b> To discuss any grant applications received.  ▪ <b>Drayton Millennium Green Trust.</b> Grass cutting. £2,000.00.  ▪ <b>Drayton Football Club.</b> New lawn mower. £4,319.00 inc VAT.  ▪ <b>Drayton Village Hall.</b> Car-park repair, Kitchen/Fire-doors/Windows and Wi-Fi. £3,500.00.</p> <p>(e) <b>Payments.</b> To approve the payments listed above, and to nominate the two Councillors to approve online payments (marked *).</p> <p>(f) <b>Allotment</b> (Deputy Clerk). Gate (£130.00 plus 4 to 6 hours labour) or close hole in hedge?</p> <p>(g) <b>Speed Gun</b> (Deputy Clerk). To <b>approve</b> cost circa £100.00. NAG meeting on 17<sup>th</sup> September 2015 at 7:15pm at the Sutton Courtenay police Office.</p> <p>(h) <b>Dog Excrement.</b> Fluorescent chalk spray paint £11.99 for 400ml.</p> <p>(i) <b>Any other Finance business.</b></p>		15 mins.
9	<p><b>Drayton2020 Neighbourhood Plan</b> (Richard Williams).</p> <p>(a) <b>Letter from Blue Cedar Homes.</b> Land at rear of 10 Halls Close.</p> <p>(b) <b>Neighbourhood Development Plan.</b> To discuss / authorise extra copies of the NDP at £10.00 each.</p> <p>(c) <b>Agreement to transfer land at Barrow Road from Caudwell &amp; Sons to Parish Council ownership:</b> to consider the agreement and authorise the Chairman to sign when the agreement is finalised</p> <p>(d) <b>Architect's plan and costings for Sports Pavilion.</b> To seek proposals.</p> <p>(e) <b>Traffic Calming Study</b></p>		10 mins.
10	<b>VWHDC Open Space, Playing Pitch and Sports Facilities Audit</b> (Clerk). Comments by 18 <sup>th</sup> September 2015.		5 mins.
11	<b>Sutton Wick Lane Memorial</b> (Deputy Clerk). To <b>agree</b> new location.		5 mins.
12	<b>New Notice Boards.</b> (a) <b>Sutton Wick Lane</b> (Christine West). (b) <b>Steventon Road</b> (Patricia Athawes). To <b>approve</b> cost circa £851.26.		5 mins.
13	<b>Rights of Way &amp; Conservation Working Group</b> (Graham Webb). (a) <b>Representative. Footpath Warden.</b> Vacant. (b) <b>Footpath Survey.</b> To receive report. (c) <b>To report on any Rights of Way &amp; Conservation issues.</b>		10 mins.
14	<b>Leisure &amp; General Purposes Working Group</b> (Patricia Athawes). (a) <b>Village Caretaker and Grass Cutting Contractor.</b> To receive reports. (b) <b>Lockway Play Area</b> (Patricia Athawes). Upgrade update (c) <b>Lockway Playground</b> to receive the RosPA annual safety report and to note any actions required. (d) <b>To report on any Leisure &amp; General Purposes issues.</b>		10 mins.
15	<b>Planning Committee Business</b> (Richard Williams).		
<b>Ref</b>	<b>Address</b>	<b>Details</b>	<b>PC</b> <b>VWHDC</b>

P14/V11 96/FUL	Land East of Drayton Road Abingdon	158 residential dwellings, open space, a new access off Drayton Road (to include the removal of 7 TPO'd Lime Trees), engineering works, infrastructure works, car parking and lighting.(as amended by drawings received 13 October 2014)	Objector with comment	Pending
P14/V26 09/FUL	Land rear of 122 Abingdon Road Drayton OX14 4HT	Erection of a two-bedroom dwelling.	Response with comment	Planning Permission 17 <sup>th</sup> Aug
P15/V10 07/FUL	Ashby Court Marcham Road Drayton OX14 4FF	Construct a pair of semi-detached open market houses, with new access to highway and off-street parking	Objection	Pending
P15/V14 18/FUL	65 Hilliat Fields Drayton Abingdon OX14 4JF	Sub-division of existing 3-bed dwelling to create a 2-bed dwelling and a 1-bed dwelling.	None	Planning Perm 10 <sup>th</sup> Aug
P15/V09 89/HH	17 Hilliat Fields Drayton OX14 4JQ	Two storey side and rear extension. Single storey side extension and construction of a front porch. The extension incorporates a w.c., hallway, study and kitchen/family room, fourth bedroom.	None	Planning Permission on 12th August 2015
P15/V14 75/HH	38 Church Lane Drayton Abingdon OX14 4JS	Detached Two Bay Garage	None	Planning Perm 12 <sup>th</sup> Aug
P15/V15 95/LDE	31 Abingdon Road Drayton OX14 4HW	Certificate of Lawful Development	None	Pending
P15/V13 54/FUL	7 Abingdon Road Drayton Abingdon Oxfordshire OX14 4JB	Partial conversion of rented accommodation into a dwelling home.	None	Pending
P15/V15 38/HH	The Grange 13 Gravel Lane Drayton OX14 4HY	Erection of Porch to Office conversion of outbuildings	None	Pending
P15/V17 13/HH	4 Steventon Road Drayton OX14 4LE	Erection of two storey extension to semi detached cottage. Replacing existing extension.	None	Pending
P15/V18 49/HH	44 Whitehorns Way Drayton Abingdon OX14 4LJ	Single storey extension to rear aspect.	None	Pending
P15/V19 47/HH	15-17 High Street Drayton Abingdon Oxfordshire OX14 4JW	Demolition of single storey rear extensions and erection of two storey rear extensions.	16 <sup>th</sup> Sep	Pending
P15/V18 27/HH	18 Hilliat Fields Drayton OX14 4JQ	Demolition of existing rear single storey extension, conservatory and outbuilding; replacement with a new two storey rear extension, forming additional and extended bedroom accommodation at first floor and lounge/dining/kitchen accommodation at ground floor levels.	11 <sup>th</sup> Sep	Pending
<b>16</b>	<b>(a) To discuss any of the Planning applications above</b> and to consider any late planning applications received. <b>(b) To report on any Planning issues.</b>			10 mins.
<b>17</b>	<b>School bus services</b> (Laura Billington). Should it be a flat rate for the whole village?			5 mins.
<b>18</b>	<b>Correspondence.</b> To be noted, and agree any follow up actions, appendix B			5 mins.
<b>19</b>	<b>Items to be Noted from Parish Councillors.</b>			5 mins.
<b>20</b>	<b>The Date of the next Parish Council Meeting</b> to be confirmed as Monday 5 <sup>th</sup> October 2015, at 7:30pm, in the Caudwell Day Centre, Gravel Lane, Drayton.			1 min.
	<b>Standing Order 1z: Meetings shall not exceed a period of 3 hours.</b> Estimated finish time 9:28pm.			Total time 118 mins.