



DRAYTON PARISH COUNCIL

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Notice is hereby given that the Parish Meeting of Drayton Parish Council will be held on Monday 2nd November 2015 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF

Press & Public are welcome to attend and can participate during the public participation session.

Signed: *David E. Perrow*

Published: 27th October 2015

David Perrow

Finance payments revised: 2nd November 2015

Clerk to the Parish Council

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To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council on 2nd November 2015 at 7:30pm for the purpose of transacting the following business:

AGENDA			Est. timing
1	Apologies for Absence. To receive, and to resolve to accept, any apologies for absence.		1 min.
2	Public Participation. It is Council policy to set aside a total of 15 minutes prior to the commencement of full Council Meetings for Drayton residents or owners/managers of Drayton businesses to ask questions, raise issues or express views concerning Parish business, for consideration by the Council.		15 mins.
3	(a) Declarations of Interest. To receive any declarations of interest, whether personal and/or pecuniary, which may be prejudicial to any proceedings at this meeting. (b) Dispensations. To consider written dispensations from Councillors received by the Clerk. (c) Use of Delegated Powers by the Clerk, Deputy Clerk or others acting on behalf of the Council. The Planning Applications listed below as submitted to VWHDC were submitted under powers delegated to the Clerk.		1 min.
4	Minutes of the Parish Council Meeting of 5th October 2015. To approve and sign the minutes of the previous meeting.		5 mins.
5	News from OCC Councillor (Richard Webber). (a) Illegal Signs. (b) County Council Budget 2017/17 – 2019/20.		5 mins.
6	News from VWHDC Councillor (Stuart Davenport). Bin collection, Abingdon (Private) Road. Report.		5 mins.
7	Action Checklist from the Previous Meeting. To note the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.		5 mins.
8	Finance Committee Business (Richard Williams). Payments	Invoice Amount	Including VAT
Open Spaces Act 1906 s10	Steve Sadler – Caretaker's Invoice	*£TBC	nil
Open Spaces Act 1906 s10	Lee Collins – Grass Cutting Invoice	*£TBC	nil
LGA 1972 s112	Clerk's Salary PC: £TBC (5 hrs per week); £TBC D2020 £TBC hrs	*£TBC	nil
LGA 1972 s112	Deputy Clerk's Salary (10 hrs per week)	*£TBC	nil
LGA 1972 s111	HMRC – Tax and NI PC: £TBC D2020: £TBC	*£TBC	nil
Contract/Pensions Act 2014	Deputy Clerk's pension (employee 5.5 % £21.52; Employer 16.6% £64.95)	*£TBC	nil

LGA FP 1963 s5	Clerk's Expenses	*£TBC	£TBC	
LGA FP 1963 s5	Deputy Clerk's Expenses	*£TBC	nil	
	Microshade. Quarterly invoice for data hosting	*£158.40	£26.40	
	Home Start Grant	£200.00	nil	
	Total payments this month	£TBC	£TBC	
	Receipts			
	Burial fees/reservations		£TBC	
	Total Receipts last month		£TBC	
	<p>(a) Bank Reconciliation. Current account £TBC Deposit Account £TBC, Undrawn cheques: £TBC, Payments not yet credited: £TBC. Total funds = £TBC excluding payments above.</p> <p>(b) Grant Applications. To discuss any grant applications received. Home Start £200.00.</p> <p>(c) Payments. To approve the payments listed above, and to nominate the two Councillors to approve online payments (marked *).</p> <p>(d) Lockway Playground Refurbishment Procurement.</p> <p>(e) Any other Finance Business.</p>		15 mins.	
9	<p>Drayton2020 Neighbourhood Plan (Richard Williams).</p> <p>(a) Agreement to transfer land at Barrow Road from Caudwell & Sons to Parish Council ownership: To consider the Draft Agreement Resolution: To authorise the Chairman of the Parish Council to sign the agreement for the transfer of land ownership from Caudwell and Sons to the Parish Council (Proposed by: Richard Williams)</p> <p>(b) Conservation Area/Sutton Wick. Update.</p> <p>(c) Any other Drayton2020 Business.</p>		10 mins.	
10	<p>Sutton Wick Lane.</p> <p>(a) Memorial. The holes for metal detecting are usually only very small, and as such you don't make a hole, you cut several slots peel back the turf, look, probe and then replace, leaving little sign of disturbance and growth is unaffected.</p> <p>(b) Trailer.</p> <p>(c) Notice Board.</p>		5 mins.	
11	<p>Rights of Way & Conservation Working Group (Graham Webb). To report on any Rights of Way & Conservation issues.</p>		10 mins.	
12	<p>Leisure & General Purposes Working Group (Patricia Athawes).</p> <p>(a) Village Caretaker and Grass Cutting Contractor. To receive reports.</p> <p>(b) Lockway Play Area (Patricia Athawes). Upgrade update.</p> <p>(c) Allotments: To authorise the Clerk to serve Notices to Quit to those allotment holders who have failed to cultivate their allotments this year</p> <p>(d) To report on any Leisure & General Purposes issues.</p>		10 mins.	
13	<p>Planning Committee Business (Richard Williams).</p>			
Ref	Address	Details	PC	VWHDC
P15/V1 947/HH	15-17 High Street Drayton Abingdon Oxfordshire OX14 4JW	Demolition of single storey rear extensions and erection of two storey rear extensions.	None	Planning Permission on 7th October 2015
P15/V2 068/HH	2 Steventon Road Drayton OX14 4LE	Proposed first floor extension and dropped kerb.(as amplified by access and parking plan received 16 October 2015)	30 th Oct	Pending

P15/V2 077/O	10 Halls Close Drayton Abingdon OX14 4LU	Outline application on Land to the Rear of 10 Halls Close, Drayton to provide up to 28 no. dwellings with all matters reserved except access.	Objection	Pending
P15/V2 235/HH	56 Whitehorns Way Drayton Abingdon OX14 4LJ	First floor extension to existing bedroom 3. First floor extension over existing garage to create bedroom with ensuite	None	Pending
	<p>(a) To discuss any of the Planning applications above and to consider any late planning applications received.</p> <p>(b) P15/V2077/O. 10 Halls Close Drayton Abingdon OX14 4LU. Outline application on Land to the Rear of 10 Halls Close, Drayton to provide up to 28 no. dwellings with all matters reserved except access.</p> <p>(c) To report on any Planning issues.</p>			10 mins.
14	Correspondence. To be noted, and agree any follow up actions, appendix B			5 mins.
15	Items to be Noted from Parish Councillors.			5 mins.
16	<p>The Date of the next Parish Council Meeting to be confirmed as Monday 7th December 2015, at 7:30pm, in the Caudwell Day Centre, Gravel Lane, Drayton.</p> <p>The Date of the next Finance and Personnel Meeting to be confirmed as Monday 9th November 2015, at 7:00pm, in the Caudwell Day Centre, Gravel Lane, Drayton.</p>			1 min.
	Standing Order 1z: Meetings shall not exceed a period of 3 hours. Estimated finish time 9:18pm.			Total time 108 mins.