



DRAYTON PARISH COUNCIL

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Notice is hereby given that the Parish Meeting of Drayton Parish Council will be held on Monday 7th December 2015 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF

Press & Public are welcome to attend and can participate during the public participation session.

Signed: *David E. Perrow*

David Perrow

Clerk to the Parish Council

Published: 1st Dec 2015

Finance payments revised: 7th Dec 2015

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To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council on 7th Dec 2015 at 7:30pm for the purpose of transacting the following business:

AGENDA		Est. timing	
1	Apologies for Absence. To receive, and to resolve to accept, any apologies for absence. Colin West.	1 min.	
2	Public Participation. It is Council policy to set aside a total of 15 minutes prior to the commencement of full Council Meetings for Drayton residents or owners/managers of Drayton businesses to ask questions, raise issues or express views concerning Parish business, for consideration by the Council.	15 mins.	
3	(a) Declarations of Interest. To receive any declarations of interest, whether personal and/or pecuniary, which may be prejudicial to any proceedings at this meeting. (b) Dispensations. To consider written dispensations from Councillors received by the Clerk. (c) Use of Delegated Powers by the Clerk, Deputy Clerk or others acting on behalf of the Council. The Planning Applications listed below as submitted to VWHDC were submitted under powers delegated to the Clerk.	1 min.	
4	(a) Minutes of the Parish Council Meeting held 2nd Nov. To approve and sign the minutes of the previous meeting. (b) Minutes of the Planning Meeting held 16th Nov. To approve and sign the minutes.	5 mins.	
5	News from OCC Councillor (Richard Webber). (a) Illegal Signs. (b) Moveable Vehicle Activated Sign. To Resolve whether to proceed with the project or not. (c) Talking Oxfordshire PC/TC meeting with OCC (Matthew Lawley). Report on the concerning OCC budget proposals for FY 2016-2017 and onwards.	5 mins.	
6	News from VWHDC Councillor (Stuart Davenport).	5 mins.	
7	Action Checklist from the Previous Meeting. To note the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.	5 mins.	
8	Finance Committee Business (Richard Williams). Payments	Invoice Amount	
Open Spaces Act 1906 s10	Steve Sadler – Caretaker’s Invoice	*£TBC	Including VAT nil
LGA 1972 s112	Clerk’s Salary PC: £TBC (5 hrs per week); D2020 £TBC including TBC hrs o/t	*£TBC	nil
LGA 1972 s112	Deputy Clerk’s Salary (10 hrs per week)	*£TBC	nil

LGA 1972 s111	HMRC – Tax and NI PC: £TBC D2020: £TBC	*£TBC	nil	
Contract/ Pensions Act 2014	Deputy Clerk's pension (employee 5.5 % £21.52; Employer 16.6% £64.95)	*£TBC	nil	
LGA FP 1963 s5	Clerk's Expenses	*£TBC	nil	
LGA FP 1963 s5	Deputy Clerk's Expenses	*£TBC	nil	
	VWHDC – Election Fee	*£1662.58	nil	
	Total payments this month	£TBC	£TBC	
	Receipts			
	Burial fees/reservations		£TBC	
	Total Receipts last month		£TBC	
	<p>(a) Bank Reconciliation. Current account £TBC Deposit Account £TBC; Undrawn cheques: TBC; Payments not yet credited: TBC. Total funds = £TBC excluding payments above.</p> <p>(b) Budget Setting and Precept 2016-17. To consider the recommendations of the November Finance and Personnel Committee and to Resolve:</p> <ul style="list-style-type: none"> • To agree the Parish Council Budget for 2016-17 • To set the level of charges for 2016-17 • To set the Precept for 2016-17 <p>(c) To Resolve and authorise the acceptance of:</p> <ul style="list-style-type: none"> • The Risk Assessment for 2015-16 • The Review of Effectiveness of Audit for 2015-16 <p>(d) Grant Applications. To discuss any grant applications received.</p> <ul style="list-style-type: none"> • DAMASCUS (2016-17) to Resolve to increase grant from £3,000.00 to £4,000.00 (to be paid in April 2016). • Millennium Green Trust (2016-17) to Resolve to make a grant of £2,000 for grass cutting (to be paid in April 2016) <p>(e) Payments. To Resolve to approve the payments listed above, and to nominate the two Councillors to approve online payments (marked *).</p> <p>(f) To consider, and to Resolve to approve if appropriate, the quotation from Jenks & Co for tree maintenance £1755 plus vat</p> <p>(g) Any other Finance Business.</p>		15 mins.	
9	<p>Drayton2020 Neighbourhood Plan (Richard Williams).</p> <p>(a) Implementation Director Role. To Resolve to approve the appointment of Nigel Porter to the role of D2020 Plan Implementation Director (Technical), on the recommendation of the Interview Panel</p> <p>(b) Any other Drayton2020 Business.</p>		10 mins.	
10	Sutton Wick Lane Memorial. To Resolve to approve the size, text and £200.00 PC contribution.		5 mins.	
11	2016 Parish Council Meeting Dates to Resolve to agree the proposed dates.		5 mins.	
12	Rights of Way & Conservation Working Group (Graham Webb). To report on any Rights of Way & Conservation issues.		10 mins.	
13	Leisure & General Purposes Working Group (Patricia Athawes). (a) Village Caretaker and Grass Cutting Contractor. To receive reports. (b) Lockway Play Area. Update. (c) To report on any Leisure & General Purposes issues.		10 mins.	
14	Planning Committee Business (Richard Williams).			
Ref	Address	Details	PC	VWHDC
P15/V2 068/HH	2 Steventon Road Drayton OX14 4LE	Proposed first floor extension and dropped kerb.(as amplified by access and parking plan received 16 October 2015)	Response	Granted

P15/V2 077/O	10 Halls Close Drayton Abingdon OX14 4LU	Outline application on Land to the Rear of 10 Halls Close, Drayton to provide up to 28 no. dwellings with all matters reserved except access.	Objection	Pending
P15/V2 235/HH	56 Whitehorns Way Drayton Abingdon OX14 4LJ	First floor extension to existing bedroom 3. First floor extension over existing garage to create bedroom with en suite	None	Planning Permission on 5 th Nov
P15/V2 447/FU L	Land to the south of High Street Drayton	Erection of 140 new dwellings, extension of the existing access with High Street, creation of new pedestrian and cycle routes, formation of public open space, construction of internal access roads, surface water attenuation, landscaping features and ancillary development.	Supports the principle of development , OBJECTS to this application based on a number of reservations	Pending
P15/V2 268/FU L	The Stables Drayton Mill Drayton OX14 4EF	Retrospective planning permission for the erection of a barn with residential accommodation above including ancillary sheds and other associated works. (Completed 2013)	No Objection	Pending
P15/V2 625/HH	The Hollies Barrow Road Drayton Abingdon OX14 4SU	Proposed single storey extension and internal alterations	Pending 8 th Dec	Pending
P15/V2 712/HH	9A High Street Drayton OX14 4JL	Part demolition, remodelling and construction of 2 storey extension to existing property	Pending 16 th Dec	Pending
	<p>(a) To discuss any of the Planning applications above and to consider any late planning applications received.</p> <p>(b) P14/V2504/FUL Land west of Abingdon Road Drayton. To propose 4 names for new streets.</p> <p>(c) To report on any Planning issues.</p>			10 mins.
15	Correspondence. To be noted, and agree any follow up actions, appendix B Removal of pews in St Peter's Church. To Resolve whether the Council supports this proposal and if so to write in its support			5 mins.
16	Items to be Noted from Parish Councillors.			5 mins.
17	<p>The Date of the next Parish Council Meeting to be confirmed as Monday 4th January 2016, at 7:30pm, in the Caudwell Day Centre, Gravel Lane, Drayton.</p> <p>The Date of the next Finance and Personnel Meeting to be confirmed as Monday 4th January 2016, at 7:00pm, in the Caudwell Day Centre, Gravel Lane, Drayton.</p>			1 min.
	Standing Order 1z: Meetings shall not exceed a period of 3 hours. Estimated finish time 9:18pm.			Total time 108 mins.