



**DRAYTON (ABINGDON)  
PARISH COUNCIL**  
[www.DraytonPC.org](http://www.DraytonPC.org)

**Notice is hereby given that a Meeting of the Finance and Personnel Committee of Drayton Parish Council will be held on Monday 17th October 2016, at 7.00pm at the Drayton Village Hall (Small Hall), Lockway, Drayton, OX14 4LF**

**Signed:** *David E. Perrow*

**Published:** 11<sup>th</sup> October 2016

**David Perrow Clerk to the Parish Council**

Tel (Mob.): 07909176061

Email: [draytonclerk@gmail.com](mailto:draytonclerk@gmail.com)

**To: Members of the Finance and Personnel Committee:** You are hereby summoned to attend a meeting of Drayton Parish Council's Finance and Personnel Committee on Monday 17th October 2016 at 19.00 hours in the Drayton Village Hall (Small Hall), Drayton, OX14 4LF, for the purpose of transacting the following business:

1	<b>Apologies for absence</b>
2	<b>Declarations of Interest &amp; Dispensations received by the Clerk</b>
3	<b>Minutes of the Meeting of 5<sup>th</sup> September 2016:</b> to receive, revise as required and sign the Minutes of the last meeting
4	<b>Drayton2020 Project Funding:</b> (a) S106 funds flow (b) PWLB loan (c) Grant applications (d) VAT advice and application to HMRC
5	Initial discussion on future precept levels"
6	<b>Risk Analysis 2016-17:</b> to review the Parish Council's risk profile and revise as required, particularly in the light of new undertakings made to implement the Drayton NDP
7	<b>Grants - To consider applications for grants</b> (a) Millennium Green Trust
8	<b>Personnel Matters</b> – To discuss any matters relating to employment of the Clerk/Deputy Clerk <ul style="list-style-type: none"><li>• Job Evaluation study for the Clerk and Deputy</li></ul>
9	<b>Unity Trust Bank Account and Project Accounting</b> <ul style="list-style-type: none"><li>• To discuss/agree the opening of an additional Unity Trust Bank account or accounts</li><li>• To discuss how the D2020 projects should be accounted for within the Council's overall accounts</li></ul>
10	<b>The date of the next meeting</b> to be confirmed as Monday 14 <sup>th</sup> November 2016 (Budget and Precept setting)