



Drayton Parish Council

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Agenda

Notice is hereby given that the Parish Meeting
will be held on Monday 3rd October 2016 at 7:30pm
in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF



Signed: David E. Perrow
David Perrow
Clerk to the Parish Council

Published: 27th September 2016
Finance payments revised: 3rd October 2016
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Press & Public are welcome to attend and can participate during the public participation session.

To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

1. Apologies for Absence.			
2. Variations of Business.			
3. News from OCC Councillor (Richard Webber). 10 minutes maximum.			
4. News from VWHDC Councillor (Stuart Davenport). 10 minutes maximum.			
5. Public Participation. 15 minutes maximum.			
6. Declarations of Interest, Dispensations and Use of Delegated Powers.			
7. Minutes of the Previous Parish Council Meeting. (a) To approve the minutes of the previous meeting held 5 th September 2016. (b) To approve the minutes of the Planning Committee held 14 th September 2016.			
8. Action Checklist from the Previous Meeting. To note the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.			
9. Finance & Personnel Committee (Richard Wade).		Invoice	Including
Payments		Amount	VAT
Open Spaces Act 1906 s10	Steve Sadler – Caretaker’s June invoice	*£tbc	£tbc
Open Spaces Act 1906 s10	Landscape Group Oxford – Grass Cutting	*£tbc	Nil
LGA 1972 s112	Clerk’s Salary PC: £tbc (40 hrs per month); D2020 £tbc (20 hrs o/t)	*£tbc	Nil
LGA 1972 s112	Deputy Clerk’s Salary (40 hrs per month) plus tbc hrs trimming	*£tbc	Nil
LGA 1972 s111	HMRC – Tax and NI PC: £tbc D2020: £tbc	*£tbc	Nil
Contract/ Pensions Act 2014	Deputy Clerk’s Pension (employee 5.5 % £tbc; Employer 16.6% £tbc)	*£tbc	Nil
LGA FP 1963 s5	Clerk’s Expenses	*£tbc	£tbc
LGA FP 1963 s5	Deputy Clerk’s Expenses	*£tbc	Nil
Total payments this month		£tbc	£tbc
Receipts			
Burial fees/reservations			£tbc
Total Receipts last month			£tbc

- (a) Bank Reconciliation.** Current account £tbc, Deposit Account £tbc, Undrawn cheques none, Payments not yet credited none **Total funds = £tbc excluding payments above.**
- (b) Grant Applications.** To discuss any grant applications received.
- (c) Payments.** To **Resolve** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked *).
- (d) External Auditor's Report.** To receive the External Auditor's Report for 2016-17 and to Resolve to accept it, noting any actions required
- (e) Unity Trust Bank Account.** To receive information from the Clerk about opening a second Unity Trust bank account to deal with D2020 projects income and expenditure, and if agreed to resolve to authorise the Clerk to organise the opening of this second account, including agreement of signatories to the account

10. Drayton2020 Implementation Committee (Richard Williams).

(a) Walnut Meadow Development.

- (i) *Problems with lack of information received from Miller Homes*, in particular with the sports pitch layouts. To resolve what actions should now be taken to compel Millers to provide the Council with this information (Clerk)
- (ii) *Sports Pavilion Architect.* To receive a recommendation from the D2020 Implementation Committee working group on the appointment of an architect, and to resolve to appoint an agreed architect
- (iii) *Sports Needs Analysis and Questionnaire Feedback Report from OPFA (Clerk)*
- (iv) *MUGA designs (Colin Arnold/Clerk)*
- (v) *Architects' fees submissions:* To resolve on a method of deciding the selection and appointment of the architect

11. OCC Grass Cutting (Clerk/Matthew Lowy).

12. Rights of Way & Conservation Working Group (Graham Webb).

- (a) Footpath Renovation Plan.** – including policy towards renovation of existing footpaths across the Millennium Green, and provision of an additional circular path (Clerk)
- (b) Footpath Information Boards.** Measuring and designating coding for village footpaths and commissioning and design of information boards around the village.

13. Leisure & General Purposes Working Group (Patricia Athawes).

- (a) Village Caretaker and Grass Cutting Contractor.** To receive reports.
- (b) Victoria Cross Paving Stone Installation / Ceremony.** 22nd January 2017.
- (c) Burial Ground layout.** To receive information on the recommended layout of additional graves in the un-consecrated area of the graveyard and to resolve to accept the new layout, if acceptable
- (d) Church/Burial Ground Allotment Hedge (David Perrow).** Does it need reducing in height and width in the winter? And maybe hire a contractor to do this.

14. Planning Committee (Richard Williams).

Ref	Address	Details	PC	VWHDC
P15/V2828/FUL	Close End House 19 East Way Drayton OX14 4JZ	Development of 8 dwellings and new access road. Amendment 1	Objection	Pending
P16/V0299/FUL	37 Lockway Drayton Oxfordshire OX14 4LF	Proposed new single 3 bed detached dwelling on land adjacent to no.37 Lockway	Objection	Planning Perm on 19 th Aug
P16/V0675/O	10 Halls Close Drayton Abingdon OX14 4LU	Outline application on Land to the Rear of 10 Halls Close, Drayton to provide up to 28 no. dwellings with all matters reserved except access.	Objection	Pending
P16/V1002/FUL	39 Sutton Wick Lane Drayton OX14 4HH	Demolition of garage. Erection of detached 3 bed dwelling house.	Comment	Planning Perm on 6 th Sep
P16/V0299/FUL	37 Lockway Drayton Oxfordshire OX14 4LF	Proposed new single 3 bed detached dwelling on land adjacent to no.37 Lockway (As amended by drawing number 37/15-02 B)	Objection	Planning Perm on 19 th Aug
P16/V1439/FUL	Land to rear of The Stables Drayton Mill Milton Road OX14 4FD	The erection of a three bed dwelling to the rear of The Stables.	None	Pending
P16/V1490/FUL	Land adjacent to the rear of 9 Corneville Road Drayton Oxon OX14 4HN	1 new 1 1/2 storey 3-bedroom dwelling	Objection	Planning Perm on 20 th Sep

P16/V1002/FUL	39 Sutton Wick Lane Drayton OX14 4HH	Demolition of garage. Erection of detached 2 bed dwelling house. (as amended by plans received 27 June 2016 referenced P100A, P101A, P102A, P103A, P104A and P105A)	Response	Planning Perm on 6 th Sep
P16/V1904/FUL	5 Ashby Court Marcham Road Drayton ABINGDON OX14 4FF	Construction of a pair of semi-detached two storey houses with all ancillary parking and fencing	Support	Planning Perm on 15th Sep
P16/V2045/LB	Gothic House 15 The Green Drayton ABINGDON OX14 4JJ	Rectification works to regularise previous unauthorised works at the property.	Support	Listed Building Consent on 21 st Sep
P16/V2096/FUL	Woodside 157 Drayton Road Sutton Courtenay ABINGDON OX14 4HA	Demolition of existing dwelling. Erection of 2 barn-style dwellings with communal courtyard parking and carports	None	Pending
P16/V1705/FUL	Land at Manor Farm Drayton Oxon	Demolition of existing agricultural buildings and a new residential development of 58 dwellings, together with a new vehicular access onto Abingdon Road, new pedestrian and cycle accesses onto Abingdon Road, Henleys Lane and Gravel Lane and public open space including a new village green and associated landscaping.	Objection	Pending
P16/V2316/HH	The Bothy 2 Halls Close Drayton ABINGDON OX14 4LU	Addition of two dormer windows replacing roof lights to the front elevation.	Pending (6th Oct)	Pending
P16/V2375/HH	60 Hilliat Fields Drayton ABINGDON OX14 4JF	Two storey rear extension to accommodate new kitchen/dining room and new bedroom with ensuite.	Pending (13th Oct)	Pending
P16/V2322/HH	51 Sutton Wick Lane Drayton ABINGDON OX14 4HH	In-filling of existing courtyard to create habitable space, alterations to fenestration of all elevations and alteration of existing vehicular access.	Pending (13th Oct)	Pending
P16/V2309/A	Land West of Abingdon Road Drayton OX14 4SU	Proposed Signage	Pending (13th Oct)	Pending

(a) How the Parish Council deals with planning applications (Richard Wade).

15. Correspondence.

16. Items to be Noted from Parish Councillors.

18. The Date of the next Meeting.

(a) Finance & Personnel Committee. 17th October 2016, 7:00pm, Caudwell Day Centre.

(b) Parish Council. 7th November 2016, 7:30pm, Caudwell Day Centre.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.