



Drayton Parish Council

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Minutes

held on Monday 3rd October 2016 at 7:30pm
in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF



Present: Richard Williams (Chairman), Richard Wade (Vice Chairman), Patricia Athawes, Pervin Shahin (left at 10:00pm), Matthew Lowy, Graham Webb, Colin Arnold, Tamsin Meredith (left at 9:00pm), Laura Billington (left at 9:30pm).

Not Present: Colin West.

In attendance: David Perrow (Parish Clerk and Responsible Financial Officer), Christopher Price (Deputy Parish Clerk and Meeting Administrator), Stuart Davenport (VWHDC) (left at 8:05pm).

120/2016-17 Apologies for Absence.

Colin West, Laura Billington (early departure), Tamsin Meredith (early departure), Richard Webber (OCC).

121/2016-17 Variations of Business.

None at this stage of the meeting.

122/2016-17 News from OCC Councillor (Richard Webber).

Richard Webber was not present.

123/2016-17 News from VWHDC Councillor (Stuart Davenport).

The new Local Plan. For watchers of the planning process, a key event we are waiting for is the adoption of the District Council's new Local Plan. This Plan will contain the policies directing development over the next 15 years. Although there are contentious elements within the document, once it has been approved and adopted the council will have regained local control over development. The Council's proposed new Local Plan (Part 1) was subject to some modifications after the Planning Inspector assessed the contents. These modifications have been consulted on over the summer; the consultation has now closed. The Inspector will hopefully issue his final report in November and if he approves the changes the council can move to adoption of this part of the local plan, expected in December. Whilst adoption of Part 1 isn't the end of the Local Plan process, it will demonstrate the council has enough of a land supply to meet our obligations as set down by Government. This would be a significant achievement for the council, meaning we are subjective to fewer speculative planning applications.

124/2016-17 Public Participation.

There was 1 member of the public present: Daniel Scharf.

P16/V1705/FUL. Land at Manor Farm. A parishioner expressed an interest in this planning application. On 14th September 2016 the Planning Committee voted at its Planning Committee Meeting to object to this planning application. It was **noted** that the archaeological survey still needs to be done. Deadline to comment to this planning application is 5th October 2016. The parishioner, concerned about a subsequent legal challenge, advised the Council to "keep to the script" if a parish council representative appeared at the VWHDC Planning Committee. This advice seemed run counter to the VWHDC's new planning system, which sought to achieve a dialogue at Planning Committee. The parishioner intends to write to VWHDC to challenge the legality of their new procedure.

125/2016-17 Declarations of Interest, Dispensations and Use of Delegated Powers.

None at this stage of the meeting.

126/2016-17 Minutes.

(c) **Payments.** The Clerk explained the payments listed above, which were **approved** for payment. The list of online payments via Unity Bank (see items starred * above) was signed off and the two people to approve online payments were appointed: Patricia Athawes and Graham Webb.

(d) **External Auditor's Report.** The External Auditor's Report for 2016-17 was received and it was **resolved** to accept it. There were no recommendations for further actions.

Proposed: Richard Wade **Seconded:** Patricia Athawes **Resolved:** Unanimous

(e) **Unity Trust Bank Account.** The Clerk explained the need to open a second Unity Trust bank account to deal with Drayton2020 projects income and expenditure. It was **resolved** to authorise the Clerk to organise the opening of a deposit and/or current account, including agreement of signatories to the account as the existing account.

Proposed: Tamsin Meredith **Seconded:** Colin Arnold **Resolved:** Unanimous

ACTION: Clerk to set up new bank account(s).

129/2016-17 Drayton2020 Implementation Committee (Richard Williams).

(a) Walnut Meadow Development.

(i) **Problems with lack of information received from Miller Homes.** It was also **noted** that there are communication issues between Drayton2020 and Miller Homes. Miller Homes are not forthcoming with information, particularly the sports pitch layouts, why the new fence along the drainage ditch has stopped half way, and what they are going to do with the large a pile of soil. It was **resolved** that the Clerk be authorised to write a letter, if the sports pitch levels information is not provided soon, threatening legal action.

Proposed: Colin Arnold **Seconded:** Patricia Athawes **Resolved:** Unanimous

ACTION: Clerk to write a letter to Miller Homes.

(ii) **Sports Pavilion Architect.** The Drayton2020 Implementation Committee recommends were received. Of the 3 architect's firms who were approached, it was **resolved** to appoint SWA (Stanhope Wilkinson Associates) for the first stage of the sports pavilion design.

Proposed: Richard Wade **Seconded:** Graham Webb **Resolved:** Unanimous

(iii) **Sports Needs Analysis and Questionnaire Feedback Report from OPFA.** It was **noted** that this has now been published on the village website

(iv) **Multi Use Games Area (MUGA) Designs.** On 30th September 2016 Colin Arnold and the Clerk visited surrounding MUGAs. Further information was now being sought on suppliers and costs

(v) **Manor Farm Access.** On 28th September 2016 a meeting was held between representatives of OCC: Bev Hindle (Director of Environment and Economy), Cathy Champion (Principle Infrastructure Planner) plus two colleagues from the OCC Highways Department and representatives of Drayton: Richard Webber (County Councillor), Richard Williams (Chairman, Drayton Parish Council), with David Perrow (Clerk, Drayton Parish) in attendance. The current planning application proposes a staggered junction with the access to the site to the north of the junction of Hilliat Fields with Abingdon Road, between that junction and Henleys Lane. It was **resolved** by the Planning Committee to send a letter to Stuart Walker (VWHDC) submitting some supplementary observations regarding our objection to the above planning application, specifically to the proposed access from Abingdon Road.

Proposed: Colin Arnold **Seconded:** Patricia Athawes **Resolved:** Unanimous

ACTION: Clerk to send letter to Stuart Walker (VWHDC).

Tamsin Meredith left at 9:00pm

130/2016-17 OCC Grass Cutting.

The Clerk received an email on 15th August 2016 from Laura Hutchins Payne (Area Steward for Vale of White Horse Area, OCC) stating:

Oxfordshire County Council is offering 10p per metre squared in the urban area (within 30mph) and .03 pence per linear metre in the rural area. This is for two cuts per year plus management of the junction cuts (visibility splays). As we have already programmed the sole Oxfordshire County Council (Skanska/ sub

-contractors) cut, we could offer you half of this amount to manage a second cut this year, or the two cuts next year. I am not aware of any discussion of any uprating mechanism and I think any increase in costs would need to be managed by the Parish Council. However I hear that the contribution offered by Oxfordshire County Council is more than sufficient this year.

It was **noted** that the money offered by OCC would probably not cover grass cutting costs. It was **agreed** **not** to take any action at the moment.

131/2016-17 Rights of Way & Conservation Working Group (Graham Webb).

(a) Footpath Renovation Plan. The Clerk will obtain quotations for preparing and topping up paths leading to the Millennium Green and possibly move the bars and kissing gate to improve disabled access.

(b) Footpath Information Board. It was **agreed** to purchase a 'Distance Road Land Measuring Wheel' from 'Amazon' for £21.99.

ACTION: Deputy Clerk to order 'Distance Road Land Measuring Wheel'.

Laura Billington left at 9:30pm.

132/2016-17 Leisure & General Purposes Working Group (Patricia Athawes).

(a) Village Caretaker's Report was received and **noted**.

(b) Burial Ground Layout. Graham Webb has surveyed the burial ground and the Clerk has extended the schematic burials plan. It was **noted** that the water tap box needs repair and the tap needs insulating.

ACTION: Clerk, Deputy Clerk and Graham Webb to trace water pipe and check out on the ground as to where the trees interfere with the graves and then number the graves. And inspect water tap box.

(c) Church/Burial Ground/Allotment Hedge. It was **agreed** that the Church/burial ground/allotment hedge is far too big and needs reducing in height and width.

ACTION: Clerk to obtain quotations to cut hedge.

133/2016-17 Planning Committee Business (Richard Williams).

Ref	Address	Details	PC	VWHDC
P15/V28 28/FUL	Close End House 19 East Way Drayton OX14 4JZ	Development of 8 dwellings and new access road. Amendment 1	Objection	Pending
P16/V02 99/FUL	37 Lockway Drayton Oxfordshire OX14 4LF	Proposed new single 3 bed detached dwelling on land adjacent to no.37 Lockway	Objection	Planning Perm on 19 th Aug
P16/V06 75/O	10 Halls Close Drayton Abingdon OX14 4LU	Outline application on Land to the Rear of 10 Halls Close, Drayton to provide up to 28 no. dwellings with all matters reserved except access.	Objection	Pending
P16/V10 02/FUL	39 Sutton Wick Lane Drayton OX14 4HH	Demolition of garage. Erection of detached 3 bed dwelling house.	Comment	Planning Perm on 6 th Sep
P16/V02 99/FUL	37 Lockway Drayton Oxfordshire OX14 4LF	Proposed new single 3 bed detached dwelling on land adjacent to no.37 Lockway (As amended by drawing number 37/15-02 B)	Objection	Planning Perm on 19 th Aug
P16/V14 39/FUL	Land to rear of The Stables Drayton Mill Milton Road OX14 4FD	The erection of a three bed dwelling to the rear of The Stables.	None	Pending
P16/V14 90/FUL	Land adjacent to the rear of 9 Corneville Road Drayton Oxon OX14 4HN	1 new 1 1/2 storey 3-bedroom dwelling	Objection	Planning Perm on 20 th Sep
P16/V10 02/FUL	39 Sutton Wick Lane Drayton OX14 4HH	Demolition of garage. Erection of detached 2 bed dwelling house. (as amended by plans received 27 June 2016 referenced P100A, P101A, P102A, P103A, P104A and P105A)	Response	Planning Perm on 6 th Sep
P16/V19 04/FUL	5 Ashby Court Marcham Road Drayton ABINGDON OX14 4FF	Construction of a pair of semi-detached two storey houses with all ancillary parking and fencing	Support	Planning Perm on 15 th Sep
P16/V20 45/LB	Gothic House 15 The Green Drayton	Rectification works to regularise previous unauthorised works at the property.	Support	Listed Building Consent on 21 st

	ABINGDON OX14 4JJ			Sep
P16/V20 96/FUL	Woodside 157 Drayton Road Sutton Courtenay ABINGDON OX14 4HA	Demolition of existing dwelling. Erection of 2 barn-style dwellings with communal courtyard parking and carports	None	Pending
P16/V17 05/FUL	Land at Manor Farm Drayton Oxon	Demolition of existing agricultural buildings and a new residential development of 58 dwellings, together with a new vehicular access onto Abingdon Road, new pedestrian and cycle accesses onto Abingdon Road, Henleys Lane and Gravel Lane and public open space including a new village green and associated landscaping.	Objection	Pending
P16/V23 16/HH	The Bothy 2 Halls Close Drayton ABINGDON OX14 4LU	Addition of two dormer windows replacing roof lights to the front elevation.	Pending (6 th Oct)	Pending
P16/V23 75/HH	60 Hilliat Fields Drayton ABINGDON OX14 4JF	Two storey rear extension to accommodate new kitchen/dining room and new bedroom with ensuite.	Pending (13 th Oct)	Pending
P16/V23 22/HH	51 Sutton Wick Lane Drayton ABINGDON OX14 4HH	In-filling of existing courtyard to create habitable space, alterations to fenestration of all elevations and alteration of existing vehicular access.	Pending (13 th Oct)	Pending
P16/V23 09/A	Land West of Abingdon Road Drayton OX14 4SU	Proposed Signage	Pending (13 th Oct)	Pending

(a) How the Parish Council Deals with Planning Applications. It was **noted** that the current procedure for circulating hard copies of planning applications around the Planning Committee is becoming unworkable due to the increase in number and complexity of planning applications being submitted. It was also **noted** that the planning committee members do not see the final response before it is submitted to the VWHDC. It was **agreed** that the Planning Committee should hold monthly Planning Committee Meetings at 7:00pm before the Parish Council meeting to discuss planning applications and agree on our response.

ACTION: Deputy Clerk to arrange Planning Committee meetings starting at 7:00pm before Parish Council meetings and draft agenda.

Pervin Shahin left at 10:00pm.

134/2016-17 Correspondence.

Correspondence was **noted**.

135/2015-16 Items to be noted from Parish Councillors.

(a) Thames Valley Police Satellite Offices Closures. It is believed that Thames Valley Police has taken a policy decision that they will close all satellite offices when the tenancy runs out. The only one they may keep open is in Eynsham because it is on the outskirts of a very large area. While cost has been a driver, at a strategic level it is also because TVP is trying to maintain a higher profile with a decreasing police force. The PCSOs have been issued with Blackberry hand held computers and so the need for an office to use a computer is no longer required. PCSO Sue Hanes would have to go into Abingdon to sign in so one of the arguments that we could see more of her is no longer valid. Also the way the deployment will work we may well see less of her anyway.

ACTION: Deputy Clerk to add item to next month's agenda.

(b) Dazzling Light. It was **reported** that a homeowner has installed a night light that dazzles drivers along the Steventon Road as they come into Drayton.

ACTION: Deputy Clerk to take a look.

136/2015-16 The Date of the next Meetings.

(a) Finance & Personnel Committee. 17th October 2016, 7:00pm, Caudwell Day Centre.

(b) Planning Committee. 3rd October 2016, 7:00pm, Caudwell Day Centre.

(c) Parish Council. 3rd October 2016, 7:30pm, Caudwell Day Centre.

The meeting concluded at 10:20pm.

Signed:

Date: 7th November 2016

Name: Richard Williams (Chairman, Drayton Parish Council).