



# Drayton Parish Council

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## Agenda

Notice is hereby given that the Parish Council Meeting will be held on Monday 8<sup>th</sup> May 2017 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF



Signed: *David E. Perrow*

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David Perrow  
Clerk to the Parish Council

Finance payments revised: 8<sup>th</sup> May 2017

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Press & Public are welcome to attend and can participate during the public participation session.

**To: Members of the Parish Council:** You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

1. **Election of Chairperson** and signing of declaration of acceptance of office.
2. **Election of Vice-Chairperson.**
3. **Apologies for Absence.**
4. **Variations of Business.**
5. **News from OCC Councillor** (Richard Webber). 10 minutes maximum.
6. **News from VWHDC Councillor** (Stuart Davenport). 10 minutes maximum.
7. **Declarations of Interest, Dispensations and Use of Delegated Powers.**
8. **Public Participation.** 15 minutes maximum.
9. **Appointment of Committees/Representatives.**  
Recruitment of Footpath Warden, Jennifer Pooley fulfilled this role but resigned a while back.
10. **Standing Orders and Terms of Reference.** To review, revise and re-adopt.
11. **Minutes of the Previous Parish Council Meeting.** To approve the minutes of the previous meeting.
12. **Action Checklist from the Previous Meeting.** To **note** the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.
13. **Finance & Personnel Committee** (Richard Wade).

Payments	Invoice Amount	Including VAT
Steve Sadler – Village Caretaker’s monthly invoice	*£tbc	£tbc
Clerk’s Salary PC: £tbc (40 hrs per month); D2020 £tbc (tbc hrs o/t).	*£tbc	Nil
Deputy Clerk’s Salary (40 hrs per month).	*£tbc	Nil
HMRC – Tax and NI PC: £tbc D2020: £tbc	*£tbc	Nil
Deputy Clerk’s Pension (employee 5.5 % £tbc ; Employer 16.6% £tbc	*£tbc	Nil
Clerk’s Expenses	*£tbc	Nil
Deputy Clerk’s Expenses	*£tbc	Nil
<b>Total payments this month</b>	<b>£tbc</b>	<b>£tbc</b>
<b>Receipts:</b>		
Burial and Memorial Fees		£tbc
<b>Total Receipts last month</b>		<b>£tbc</b>

**(a) Bank Reconciliation.** Current account £tbc, Deposit Account £tbc; Projects Account £tbc, Undrawn cheques £tbc, Payments not yet credited £tbc **Total = £tbc PC account. £tbc projects account (excluding payments above).**

(c) **Payments.** To **Resolve** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked \*).

(e) **Annual Return.**

\* To agree and sign off the Part 1 of Annual Return (Governance Statement) for the External Audit.

**14. Drayton2020 Implementation Committee** (Richard Williams).

(a) **Planning Application** for Sports Pavilion. MUGA and storage facilities at Walnut Meadow.

(b) **Walnut Meadow update.**

(c) **Manor Farm update**– Street Names

(d) **South of High Street update**

**15. Rights of Way & Conservation Working Group** (Graham Webb).

(a) **Footpath/Cyclepath improvements.** To receive a report from the Clerk on the quotations received and to advise on actions to be taken.

**16. Leisure & General Purposes Working Group** (Patricia Athawes).

**Village Caretaker and Grass Cutting Contractor.** To receive reports.

**17. Planning Committee** (Richard Williams).

**P16/V1705/FUL.** Land at Manor Farm Drayton Oxon. Demolition of existing agricultural buildings and a new residential development of 58 dwellings, together with a new vehicular access onto Abingdon Road, new pedestrian and cycle accesses onto Abingdon Road, Henleys Lane and Gravel Lane and public open space including a new village green and associated landscaping.

**PC:** Objection. **VWHDC:** See Amendment: No. 1 - dated 3rd January 2017.

**16/V1705/FUL Amendment: No. 1 - dated 3rd January 2017.** Demolition of existing agricultural buildings and a new residential development of 58 dwellings, together with a new vehicular access onto Abingdon Road, new pedestrian and cycle accesses onto Abingdon Road, Henleys Lane and Gravel Lane and public open space including a new village green and associated landscaping. (As per amended plans and documents received 2016 12 23). Land at Manor Farm Drayton Oxon.

**PC:** Response: The number of houses at 57 still exceeded the 'around 50' in the Drayton NDP, that the Conservation Area was still overdeveloped with too little public space and too much built-up area and that public access to the site at the Henleys Lane corner, opposite the shop, is still a safety requirement. Other observations (e.g. drainage) should also still be made. **VWHDC:** See Amendment : No. 2 - dated 8th February 2017.

**P16/V1705/FUL Amendment : No. 2 - dated 8th February 2017.** Demolition of existing agricultural buildings and a new residential development of 57 dwellings, together with a new vehicular access onto Abingdon Road, new pedestrian and cycle accesses onto Abingdon Road, Henleys Lane and Gravel Lane and public open space including a new village green and associated landscaping. (As per amended plans and documents received 23 December 2016 and 8 February 2017). Land at Manor Farm Drayton Oxon.

**PC:** Objection: 1. Impact on the Drayton Conservation Area. 2. Even reduced from 58 to 57 the number of houses is too many. 3. Inappropriate and dangerous design of the access road into the new development. **VWHDC:** Pending.

**P17/V0284/LB.** Removal of asbestos lining to attic rooms, recovering of all roof slopes with new and salvaged sound clay tiles, overhauling and replacement of upvc guttering with heritage range Cast Aluminium, repointing chimneys in lime mortar, opening up fireplace in kitchen with balanced flue. Insertion new timber window to rear elevation with secondary glazing. The Old Pound 3 High Street Drayton ABINGDON OX14 4JL.

**PC:** Support. **VWHDC:** Listed Building Consent on 6<sup>th</sup> April 2017.

**P17/V0305/HH.** Proposed new bedroom over garage and single storey rear extension. 27 Binning Close Drayton ABINGDON OX14 4LN.

**PC:** Support. **VWHDC:** Planning Permission on 3<sup>rd</sup> April 2017.

**P17/V0340/HH.** Single storey extension. 12 Whitehorns Way Drayton Abingdon Oxfordshire OX14 4LL.

**PC:** Response: The address is wrong. Location is 12 Steventon Road. **VWHDC:** See Amendment : No. 1 - dated 7th March 2017

**P17/V0281/RM.** Layout, scale and appearance (including construction materials) of the sports pavilion development, its associated landscaping and means of access within the site. Land west of Abingdon Road Drayton.

**PC:** None. **VWHDC:** See Amendment : No. 1 - dated 22<sup>nd</sup> March 2017.

**P17/V0295/HH.** Change of use of stables to home office, fitness room and guest bedroom. Little Smiths Farm Milton Road Drayton ABINGDON OX14 4EZ.

<p><b>PC:</b> Support. <b>VWHDC:</b> Planning Permission on 10<sup>th</sup> April 2017.</p> <p><b>P17/V0458/HH.</b> Proposed ground floor rear extensions. Proposed loft conversion and extension. 47 Steventon Road Drayton ABINGDON OX14 4LA.</p> <p><b>PC:</b> Support. <b>VWHDC:</b> Planning Permission on 13<sup>th</sup> April 2017.</p> <p><b>P17/V0340/HH Amendment : No. 1 - dated 7th March 2017.</b> Single storey extension. 12 Steventon Road Drayton Abingdon Oxfordshire OX14 4LL.</p> <p><b>PC:</b> Support: Plans were not very clear. <b>VWHDC:</b> Planning Permission on 6<sup>th</sup> April 2017.</p> <p><b>P17/V0292/LB.</b> Mending of roof on main part of house, replacement of battens, refixing of existing Welsh slates to front of house, replacement of broken slates with matching grade A Spanish slates to back of house and left side insulation added to far left and far right of main roof space (none there) – earthwool Repointing and regrouting of 3 chimney stacks. Code 4 lead for surrounding flashing. Gothic House, 15 The Green Drayton Abingdon Oxfordshire OX14 4JJ.</p> <p><b>PC:</b> Support. <b>VWHDC:</b> Listed Building Consent on 24<sup>th</sup> April 2017.</p> <p><b>P17/V0555/FUL.</b> Proposed replacement of two existing residential mobile homes with 2 dwelling houses. 5 &amp; 6 Mill Lane Sutton Courtenay ABINGDON OX14 4BE.</p> <p><b>PC:</b> Objection: Drayton objects to this development on the following grounds: we have concerns that at nearby Drayton Mill, ad hoc development has led over time to a substantial but largely unplanned community outside the main villages of both Drayton and Sutton Courtenay, in a location which is almost wholly car-dependent and remote from most shops and services. On the proposed Mill Lane site, the replacement of temporary dwellings by permanent ones could conceivably be the start of a similar mini-estate in open countryside. This is not to be encouraged, and if the development is allowed, then at the very least, the situation should be carefully monitored with a view to limiting further expansion. <b>VWHDC:</b> Pending.</p> <p><b>P17/V0281/RM Amendment : No. 1 - dated 22nd March 2017.</b> Layout, scale and appearance (including construction materials) of the sports pavilion development, its associated landscaping and means of access within the site. As amended by plans received 22 March 2017. Land west of Abingdon Road Drayton.</p> <p><b>PC:</b> No comment. <b>VWHDC:</b> Pending.</p> <p><b>P17/V0747/HH.</b> Demolish existing conservatory and erect two storey extension to the side of the property with internal alterations with new entrance door covered roof. 57 Hilliat Fields Drayton Abingdon Oxfordshire OX14 4JF.</p> <p><b>PC:</b> Support. <b>VWHDC:</b> Pending.</p> <p><b>P17/V0458/HH Amendment : No. 1 - dated 2nd March 2017.</b> Proposed ground floor rear extensions. Proposed loft conversion and extension. 47 Steventon Road Drayton ABINGDON OX14 4LA.</p> <p><b>PC:</b> Support. <b>VWHDC:</b> Planning Permission on 13<sup>th</sup> April 2017</p> <p><b>P17/V0941/HH.</b> Proposed garden play room. The Granary The Green Drayton Abingdon OX14 4JA.</p> <p><b>PC:</b> Pending. <b>VWHDC:</b> Pending.</p> <p><b>P17/V1117/HH.</b> Proposed removal of pitched roof to existing rear extension to facilitate erection of first floor rear extension. 15 Fisher Close Drayton ABINGDON OX14 4LT.</p> <p><b>PC:</b> Pending. <b>VWHDC:</b> Pending.</p>
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## 18. Drayton History Society Materials (Clerk).

## 19. Correspondence.

## 20. Items to be Noted from Parish Councillors.

## 21. Reserve Business - Job Evaluation Report.

To receive recommendations from the Finance & Personnel Committee and **resolve** (if agreed) to change the Clerk's and Deputy Clerk's pay

## 22. Dates of the next Meetings.

(a) **Planning Committee.** 5<sup>th</sup> June 2017. 7:00pm. Caudwell Day Centre.

(c) **Parish Council.** 5<sup>th</sup> June 2017. 7:30pm. Caudwell Day Centre.

(d) **Finance and Personnel Committee.** 15<sup>th</sup> May 2017. 7:00pm. Village Hall, Small Hall.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.