



Drayton Parish Council

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Agenda

Notice is hereby given that the Parish Council Meeting will be held on Monday 5th June 2017 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF



Signed: David E. Perrow

David Perrow
Clerk to the Parish Council

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Press & Public are welcome to attend and can participate during the public participation session.

To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

1 Apologies for Absence.

2 Variations of Business.

3 Thames Water. (Huw Thomas (Local and regional government liaison, Thames Water)) Presentation and questions (30 minutes).

4 Declarations of Interest, Dispensations and Use of Delegated Powers.

5 News from OCC Councillor (Richard Webber). 10 minutes maximum.
Illegal For Sale Signs. High Street.

6 News from VWHDC Councillor (Stuart Davenport). 10 minutes maximum.

7 Public Participation. 15 minutes maximum.

8 Minutes of the Previous Parish Council Meeting. To approve the minutes of the previous meeting.

9 Action Checklist from the Previous Meeting. To **note** the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.

10 Finance & Personnel Committee (Richard Wade).

Payments	Invoice Amount	Including VAT
Steve Sadler – Village Caretaker’s monthly invoice	*£tbc	£tbc
Clerk’s Salary PC: £tbc (40 hrs per month); D2020 £tbc (tbc hrs o/t).	*£tbc	Nil
Deputy Clerk’s Salary (40 hrs per month).	*£tbc	Nil
HMRC – Tax and NI PC: £tbc D2020: £tbc	*£tbc	Nil
Deputy Clerk’s Pension (employee 5.5 % £tbc ; Employer 21.7% £tbc	*£tbc	Nil
Clerk’s Expenses	*£tbc	tbc
Deputy Clerk’s Expenses	*£tbc	tbc
Total payments this month	£tbc	£tbc
Receipts:		
Burial and Memorial Fees		£tbc
VAT refund		£tbc
VWHDC s106 payment for footpath work		£15,000.00
Total Receipts last month		£tbc

(a) Bank Reconciliation. Current account £tbc, Deposit Account £tbc; Projects Account £tbc, Undrawn cheques £tbc, Payments not yet credited £tbc **Total = £tbc PC account. £tbc projects account (excluding payments above).**

(c) Payments. To **agree** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked *).

(d) Report from Finance Committee meeting (Pat Athawes).

(e) 2016-17 Annual Accounts and Annual Return for External Audit

End of Year Accounts:

* To receive, accept and sign off the Annual Accounts 2016-17

* To sign the Annual Return 2016-17 for the External Auditor

(f) The setting of the date for the exercise of Electors' Rights is now the responsibility of the council. This date should normally follow immediately after the adoption of the Annual Return by council, the inspection period runs for a continuous period of thirty working days from the set date but must include the period 1st July to 10th July. The suggested dates are: 6th June to 17th July (inclusive).

11 Drayton2020 Implementation Committee (Richard Williams).

(α) Walnut Meadow update. Report back on 1st June meeting with Miller Homes Executives (Richard Williams/Clerk)

(β) Sports Pavilion. Resolution: To halt any further commitment or activity on the project until a reality check has been complete. (Colin West).

Resolution: To set up a 'reality check group'. (Colin West).

(c) Manor Farm update.

(d) South of High Street update.

12 Rights of Way & Conservation Working Group (Graham Webb).

(a) Footpath/Cyclepath improvements. Update.

13 Leisure & General Purposes Working Group (Patricia Athawes).

(a) Village Caretaker and Grass Cutting Contractor. To receive reports.

(b) Trampoline Lockway Playground.

(c) Lyford Close BMX Track.

14 Planning Committee (Richard Wade).

See planning agenda for latest planning applications and last months minutes for full list.

P17/V1154/LB. Demolition of listed railway overbridge, and provision of replacement bridge. Steventon Overbridge High Street Steventon Abingdon OX13 6RS. To note the closure of the road for a minimum of 10 months to about 2 years.

15 Bulk Buying Scheme that could cut Gas and Electricity Bills. (Matthew Lowy).

16 Monitoring Vehicle Speeds (Colin Arnold). To make a decision on how we can monitor vehicle speeds in various locations in the village, as the figures that we are constantly using are several years out of date, and up to date data is essential to decide on traffic management schemes.

17 Correspondence.

18 Items to be Noted from Parish Councillors.

19 Dates of the next Meetings.

(a) Planning Committee. 12th June 2017 7.00pm (venue tbc); 3rd July 2017. 7:00pm. Caudwell Day Centre.

(c) Parish Council. 3rd July 2017. 7:30pm. Caudwell Day Centre.

(d) Finance and Personnel Committee. 17th July 2017. 7:00pm. Village Hall, Small Hall.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.