



Drayton Parish Council

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Agenda

Notice is hereby given that the Parish Council Meeting will be held on Monday 3rd July 2017 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF



Signed: David E. Perrow

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David Perrow
Clerk to the Parish Council

Finance payments revised: 3rd July 2017
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Press & Public are welcome to attend and can participate during the public participation session.

To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

1 Apologies for Absence.

2 Variations of Business.

3 Declarations of Interest, Dispensations and Use of Delegated Powers.

4 News from OCC Councillor (Richard Webber). 10 minutes maximum.

5 News from VWHDC Councillor (Stuart Davenport). 10 minutes maximum.

6 Public Participation. 15 minutes maximum.

7 Minutes of the Previous Parish Council Meeting. To approve the minutes of the previous meeting.

8 Action Checklist from the Previous Meeting. To **note** the list of actions taken and completed since the last meeting, for Parish Councillors/Clerk to report back on actions taken, appendix A.

9 Finance & Personnel Committee (Patricia Athawes).

Payments	Invoice Amount	Including VAT
Steve Sadler – Village Caretaker’s monthly invoice	*£tbc	Nil
Landscape Group – Grass Cutting	*£tbc	Nil
Clerk’s Salary PC: £tbc (40 hrs per month); D2020 £tbc (tbc hrs o/t).	*£tbc	Nil
Deputy Clerk’s Salary (40 hrs per month).	*£tbc	Nil
HMRC – Tax and NI PC: £tbc D2020: £tbc	*£tbc	Nil
Deputy Clerk’s Pension (employee 5.5 % £tbc ; Employer 21.7% £tbc	*£tbc	Nil
Clerk’s Expenses	*£tbc	Nil
Deputy Clerk’s Expenses	*£tbc	Nil
FODSA Grant subject to approval	£350.00	Nil
Total payments this month	£tbc	£tbc
Receipts:		
Burial and Memorial Fees		£tbc
Total Receipts last month		£tbc

(a) Bank Reconciliation. Current account £tbc, Deposit Account £tbc; Projects Account £tbc, Undrawn cheques £tbc, Payments not yet credited None **Total = £tbc PC account. £tbc projects account (excluding payments above).**

(b) Grants.

* Friends of Drayton Primary School (FODSA). Drayton Village Fete. £350.00 to cover refreshments.

(c) Payments. To **agree** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked *).

10 Drayton2020 Implementation Committee (Richard Williams).

(a) Walnut Meadow. Update.

- (b) **Sports Pavilion.** 'Business Plan Review Group' update. (Colin West).
- (c) **Manor Farm.** New Village Green consultation.
- (d) **South of High Street.** Update.
- (e) **Halls Close.** Update.

11 Rights of Way & Conservation Working Group (Graham Webb).

- (a) **Footpath/Cyclepath Improvements.** Update.
- (b) **Subcontractor to cut back Vegetation Pending Replacement of Village Caretaker?**

12 Leisure & General Purposes Working Group (Laura Billington).

- (a) **Village Caretaker and Grass Cutting Contractor.** To receive reports.
- (b) **Lockway Playground Litter Bin** (Mathew Lowey).
- (c) **Lyford Close BMX Track.**
- (d) **New Noticeboard at the Lockway Playground** (Laura Billington). Can we look at the cost of installing a notice board at the Lockway playground? Maybe under the tree so passers by as well as park users can stop and look at it.

13 Planning Committee (Richard Wade).

See planning agenda for latest planning applications and last months minutes for full list.

14 Bulk Buying Scheme that could cut Gas and Electricity Bills. (Matthew Lowy).

15 Correspondence.

16 Items to be Noted from Parish Councillors.

17 Dates of the next Meetings.

- (a) **Planning Committee.** 7th August 2017. 7:00pm. Caudwell Day Centre.
- (b) **Parish Council.** 7th August 2017. 7:30pm. Caudwell Day Centre.
- (d) **Finance and Personnel Committee.** 17th July 2017. 7:00pm. Village Hall, Small Hall.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.