



DRAYTON PARISH COUNCIL

www.DraytonPC.org

Drayton2020
OUR CHANCE TO PLAN OUR OWN FUTURE

<http://www.drayton-near-abingdon.org/drayton2020/>

Minutes of the Drayton 2020 NDP Implementation Committee Meeting held at 7pm on Friday 11th March 2016 in St Peter's Church Hall, Church Lane

Present Tom Shebbeare (Chairman); Pat Athawes; Andrew Bax; Janet Manning; Richard Wade; Richard Williams

In attendance: Richard Webber (OCC Councillor); Nigel Porter (Implementation Director); Clerk: David Perrow

Not Present: Rob Drury- Dryden; Christine West

Public Present: 5 people – Alan Alston; Colin Arnold; Paul Evans; Joe Pritchard; Richard Seamark;

Minutes

2016/021 Apologies for Absence. Rob Drury- Dryden and Christine West

2016/022 Declarations of Interest – None . Dispensations – None received by Clerk

2016/023 Minutes of the Last Meeting. These were accepted without need of any substantive amendment.

2015/024 Action Point Review

The Actions from the list – previously circulated – were reviewed

Andrew Bax – funding application to Greggs for tree planting was awaiting costings and schematic

2016/025 Update Report on the three proposed housing development sites

(a) *Barrow Road.* Peter Penycote, site manager, was not able to be present at the meeting. Joe Pritchard, representing Barrow Road residents, reported on a problem which had arisen with Miller Homes regarding the Thames Water installation of water and sewage. Firstly, Thames Water had started roadworks outside the site and had installed 3 way traffic lights without giving notice to residents/the Parish Council. This had caused a major hold up of traffic this week, and a minor accident last Monday. Secondly, survey work was being undertaken in Barrow Lane and it was understood from discussion with Miller Homes that this access would need to be closed off at some point for several weeks whilst sewage piping was installed. This was unacceptable to Barrow Road residents.

ACTION: Nigel Porter will contact Miller Homes to clarify the position and will communicate to local residents via Joe Pritchard and to the Clerk etc. asap next week

(b) *South of High Street.* Planning permission had been given by VWHDC at a planning committee meeting in March. A highly inaccurate report of this and Drayton residents'/PCs planning comments has since appeared in the Oxfordshire Guardian. It was decided that since this free paper has no letters page, it was not worth while responding to correct the report.

(c) *Manor Farm.* CALA rep. was away until next week but a contact will be made on his return to arrange a meeting

ACTION: Clerk to arrange a meeting with CALA about plans for the Manor Farm development

2016/026 Project Group Updates:

(a) *Barrow Road Recreational Facilities.* An architect with an interest in sports facilities design– Peter Emptage – has recently moved into Drayton and had offered his services for free.

ACTION: Clerk to arrange a meeting with Peter Emptage

The layout of the sports pitches had still not been received from Miller Homes – Nigel Porter will chase Peter Dunfold of Miller Homes

ACTION: Nigel Porter will chase Peter Dunfold of Miller Homes for details of sports pitch area measurements and groundwork to prepare for pitches

Questionnaire A community sports needs questionnaire was being devised. The Clerk will draft this and consult Pat Athawes (who is a professional statistician) and OPFA. The intention is to use survey monkey so that it is online, and then administer some printed copies to those without access to this online survey system. DAMASCUS will be involved in the design/input/trialling of the survey.

Drayton Football Club The Committee was advised that Drayton Football Club had folded for the moment and that the organisers would be meeting again in July to decide the future of the existing club and its facilities at Lockway. It was agreed that the Barrow Road Sports Facility Working Group will keep the current Football Club organisers advised of plans for Barrow Road via Richard Seamark. Colin Arnold agreed to be the conduit for this. It was thought that the availability of the Barrow Road facilities for competitive sport was three seasons away yet.

MUGA: there was s106 funding available for a MUGA which could be at Barrow Road. This could be the floodlit area, rather than one of the pitches. The MUGA would serve both sexes and all ages and several sports. This should be included in the plans/business case and cash flow forecast.

- (b) *Pre-School.* Janet Manning reported on visits made and planned to neighbouring pre-school facilities. The site seemed ok in planning terms, though approaches to VWHDC to confirm this had been spurned at present. The next stage was to prepare a professional brief and get an architect & quantity surveyor to draw up and cost plans ready to apply for planning permission. Funds, including a grant from the Parish Council, and perhaps a VWHDC Capital Grant,, will need to be sought for this.
- (c) *Trees.* Still awaiting feedback from the utility companies. Thames Water were proving to be particularly unco-operative/uncommunicative
- (d) *Shop Fronts.* The Post Office had been negative about the shop front re-design and no further response had been received following a complaint about their attitude. For the Mace shop, Nigel Porter had produced some preliminary ideas. These would be discussed when we meet with CALA.
- (e) *Cycle ways through Drayton.* A meeting was being arranged with Ed Webster OCC Cycling Officer.

2016/027 Traffic Calming Study

The Clerk has produced a summary of the comments made at the Traffic Workshop. This will be made available on the village website and publicised in the next Drayton Chronicle, via Families in Drayton Facebook page and the community email list. The Poynton YouTube video should also be promoted to the community and shown to community groups if possible.

2016/028 Funding/S106 Contributions

Caudwell and Sons donation. Paul Caudwell has made a donation of £90,000 towards the Barrow Road sports pavilion. Discussions were taking place to see if this donation could be made less restrictive. Richard Williams and the Clerk were meeting with the VWHDC s106 team on Monday to discuss how s106 monies could be accessed and to receive general advice on community project delivery.

2016/029 Date of the next Meeting was agreed for Friday 15th April 2016

The meeting concluded at 8.45pm

Signed:

Tom Shebbeare (Chairman), 15th April 2016

ACTION CHECKLIST- DRAYTON2020 NDP COMMITTEE MEETING –11th March 2016

Who	Action Point	Report back on Action
Andrew Bax	Andrew Bax to submit an application for a grant from Greggs	Awaiting costing and plans
Tom Shebbeare	Tom Shebbeare & Andrew Bax to follow up with Paul Caudwell about the donation towards the Sports Pavilion to see if it can be made less restrictive	Done
Nigel Porter	Nigel Porter will contact Miller Homes to clarify the position about sewage facilities and Barrow Road works, and will communicate to local residents via Joe Pritchard and to the Clerk etc. asap next week	Done
Nigel Porter	Nigel Porter to obtain details from Miller Homes about sports pitch profiling/layouts	
Nigel Porter	Clerk and Nigel Porter (Implementation Director) to work on a Project Plan with critical path based on s106 triggers etc.	Underway
Clerk	Clerk to arrange a meeting with CALA about plans for the Manor Farm development	Meeting scheduled for Tuesday 19th April
Clerk	Clerk to publicise results of Traffic Workshop and Poynton video	Done
Clerk	Clerk to obtain details of pipe/cable runs in Hilliat Fields from utilities	In progress
Clerk	Clerk to draft sports questionnaire	Done
Clerk	Clerk to invite Peter Pennycote (Miller Homes) to a future meeting	Done
Clerk	Clerk to arrange a meeting with Peter Emptage, architect	Done
Clerk	Clerk to arrange a meeting with Ed Webster, OCC Cycling Officer	Done