



DRAYTON PARISH COUNCIL

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Drayton2020
OUR CHANCE TO PLAN OUR OWN FUTURE



<http://www.drayton-near-abingdon.org/drayton2020/>

Minutes of the Drayton 2020 NDP Implementation Committee Meeting held at 7pm on Friday 18th November 2016 in St Peter's Church Hall, Church Lane

Present: Tom Shebbeare (until 8.15pm) (Chairman); Andrew Bax (Vice Chairman); Colin Arnold; Pat Athawes; Paula Harper; Janet Manning; Nigel Porter; Richard Wade; Richard Williams

In attendance: David Perrow (Clerk)

Public Present: 6 members of the public were present (Keith Clough; Daniel Scharf; Richard Webber, Hitender Patel and son; Pervin Shahin (from 7.30pm))

Minutes

2016/086 Apologies for Absence. Rob Drury Dryden

2016/087 Declarations of Interest –None

Dispensations – Standing dispensation with regard to neighbours of planned developments, subject to no direct fiduciary benefit accruing

2016/088 Minutes of the Last Meeting. These were accepted without need of any substantive amendment.

2016/089 Action Point Review

The Actions from the list – previously circulated – were reviewed

2016/090 Finance and Fundraising

Two Excel workbooks – one for fundraising and one for Projects Finance – had been prepared by Paula Harper, and these were reviewed.

The following points were made:

- The business case for the sports facilities at Barrow Road/Walnut Meadow was needed by spring 2017, in order to support applications for grants/loans. The Clerk had approached a volunteer to prepare this.
- The local branch of the Football League should now be approached for support and advice
- The 2017-18 Precept was recommended (by the Parish Council's Finance Committee) to be raised to £80k. This would be voted on at the December PC meeting. The increase was justified by the PC's adoption of the land and facilities at Barrow Road/Walnut Meadow during next year, and the need to progress the other D2020 projects, such as footpath restoration.
- A design for the village gateways might be a good use of the artworks s106 monies. Nigel Millington might be approached for advice on this.
- A Finance and Fundraising Working Group would be needed in the Spring to apply for grants and loans and monitor cash flow

It was **agreed** to form a Publicity Working Group (Tom Shebbeare/Andrew Bax/Richard Wade) to produce a leaflet/Drayton Chronicle article in February 2020 explaining the project finance and reasons for the increase in the precept.

[Tom Shebbeare left the meeting at 8.15pm and Andrew Bax took the Chair]

2016/091 Update Report on the three proposed housing development sites

- (a) *Barrow Road*. The following issues were raised:
- i. *Drainage/flooding problems*. The access road, at its low point outside the occupied housing on Walnut Drive, was flooding whenever it rained. Millers had not responded to residents' enquiries about how and when this would be fixed, but work now seemed to be taking place to put a pipe and gravel on the upslope side of the road. The matter had been reported to VWHDC Planning Enforcement
 - ii. *Fence behind Abingdon Road houses, bordering the drainage ditch*. The gap beneath the fence had been filled with stones which had now caused the fence to bow and woodwork to crack. This fence would be the responsibility of the Parish Council after handover. The Parish Council will **NOT** accept responsibility for the fence in its current condition.
 - iii. *Open Ground*. This area was also flooded. The spoil heap had not yet been removed. Millers had failed to respond to enquiries about confirmation that this would be moving to create a noise bund on the northern edge of the playing fields, which was what had previously been agreed with them
 - iv. *Thames Water sewer work on Barrow Road*. Millers had not responded to a request for information on the timing of this work, nor with their method statement to ensure access for Barrow Road residents' vehicles. It was noted that current residents had been moved in without connection to mains sewerage. This matter had also been reported to VWHDC Planning Enforcement.
 - v. *Playground design*. Millers had been asked to provide a copy of their revised design and details of the new play equipment supplier, but had failed to respond as yet
 - vi. *Footpath lighting scheme*. Details of the lighting design are still awaited from Millers
 - vii. *Private roads*. It had been discovered that Millers now propose that the roads on the development (except the main access road) will be private (the responsibility of the Management Company) and not adopted by OCC, as originally envisaged on the planning application. This meant that Drayton PC no longer had automatic right of access to the playing fields and sports pavilion/car park, and nor did the general public. The matter had been raised with VWHDC Planning, but they had declined to be involved, saying this was a matter for the PC and Millers alone. The PC had approached its solicitor to resolve this by agreement. Richard Webber will also take the matter up with OC Highways
 - viii. *30 mph speed limit/junction design*. The move of the 30mph speed limit signs northwards towards Abingdon by 100 metres had been delayed by an objection, OCC would consider the matter at Committee in January. The road junction splay did not yet conform. It was not known whether Millers had filed a design with OCC yet.
- (b) *South of High Street*. The s106 agreement has now been agreed and published by VWHDC. It was **noted** that the sports pavilion/fields definition says 'football'. This is incorrect, since the sports facilities are for any and all field sports (including cricket in the original specification)
- (c) *Manor Farm A* meeting CALA/OCC/VWHDC and D2020/Drayton PC is due to take place in November, but no date is fixed for this yet.

2016/092 Project Group Updates:

- (a) *Barrow Road Recreational Facilities*.
- (i) *Pavilion Design*. – The initial designs from the architects were tabled and considered. They were **approved**, but later email correspondence requested that the design of the bar/kitchen be revisited.
 - (ii) *MUGA* – Quotes from suppliers were expected shortly.
 - (iii) *Pitches*. The specification of the pitch drainage, design and costings from White Horse Contractors had been received. The drainage plan had been submitted to Millers with a request that they confirm in writing the connection of the pitch drainage into their swales and ultimately to the mains drainage on Abingdon Road. Millers would also need to clear debris from the playing field site and to enlarge the northern area to accommodate the required pitch sizes
- (b) *Pre-School*. Janet Manning reported that there would be a meeting of the Pre-School/School/OCC in January. Clarification will be needed as to whether Drayton PC would own the building or whether s106 monies could be passed to the Pre-School. The Clerk will consult with VWHDC on this.

(c) *Footpath restoration project*. Quotes for this work had been received, but further competitive quotes were being sought.

2016/093 Date of the next Meeting was agreed for Friday 16th December 2016

The meeting concluded at 9.00pm

Signed:

Tom Shebbeare (Chairman), 16th December 2016

ACTION CHECKLIST- DRAYTON2020 NDP COMMITTEE MEETING –21st October 2016

Who	Action Point	Report back on Action
Nigel Porter	Continue contact with Millers over sports pitch drainage and other information issues	
Richard Webber	Approach OCC Highways about adoption of the roads on the Walnut Meadow estate	
Tom Shebbeare /Andrew Bax /Richard Wade	Prepare publicity for February on D2020 projects and funding, including increase in precept	
Clerk	Arrange a meeting with Oxfordshire branch of the Football Association	
Clerk	Seek design information on Village Gateways	
Clerk	Arrange s106 meeting with VWHDC	
Clerk	Contact Low Carbon Hub Oxford about solar panel installation on the Pavilion	
Clerk	Clerk to apply to OCC for a planting licence	Done. Awaiting reply