



Drayton Parish Council

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Agenda



Notice is hereby given that the Parish Council Meeting will be held on Monday 4th December 2017 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF

Signed: David E. Perrow

David Perrow
Clerk to the Parish Council

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Press & Public are welcome to attend and can participate during the public participation session.

To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

1 Apologies for Absence.

2 Variations of Business.

3 Declarations of Interest, Dispensations and Use of Delegated Powers.

4 News from OCC Councillor (Richard Webber). 10 minutes maximum.

5 News from VWHDC Councillor (Stuart Davenport). 10 minutes maximum.

6 Public Participation. 15 minutes maximum.

7 Minutes of the Previous Parish Council Meeting. To approve the minutes of the previous meeting.

8 Action Checklist from the Previous Meeting (See last month's minutes: Appendix A). To **note** the list of actions taken and completed since the last meeting and report back on actions taken.

9 Councillor Vacancies. To **note** the resignation of Colin West. Drayton is entitled to 11 Parish Councillors so there are currently two vacancies.

10 Finance & Personnel Committee (Patricia Athawes).

| Payments | Invoice Amount | Including VAT |
|--|----------------|---------------|
| Village Caretaker's work for previous month | | tbc |
| Landscape Group – Grass Cutting | | Nil |
| Clerk's Salary PC: £tbc (40 hrs per month); D2020 £tbc (20 hrs o/t). | | Nil |
| Deputy Clerk's Salary (40 hrs per month). | | Nil |
| HMRC – Tax and NI PC: £tbc D2020: £tbc | | Nil |
| Deputy Clerk's Pension (employee 5.5 % £tbc ; Employer 21.7% £tbc | | Nil |
| Clerk's Expenses | | tbc |
| Total payments this month | | |
| Receipts: | | |
| Burial and Memorial Fees | | |
| Refund of solicitor's fee for land sale | | |
| Total Receipts last month | | |

(a) Bank Reconciliation. Current account £tbc, Deposit Account £tbc, Projects Account £tbc, Undrawn cheques £tbc, Payments not yet credited £tbc. **Total = £tbc PC account (excluding payments above).**

(b) Grant Applications.

(c) Payments. To **agree** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked *).

(d) Budget Setting and Precept. To consider the recommendations of the November Finance and Personnel Committee and for 2018-19 to resolve:

* To agree the Parish Council Budget.

* To set the level of charges.

* To set the Precept.

(e) Risk Assessment and Audit. To resolve and authorise the acceptance for 2017-18 of:

* The Risk Assessment.

* The Review of Effectiveness of Audit.

(f) DCLG: Application to Apply for a Loan. This Council resolves that subject to:

* Gaining sufficient public support through further public consultation and,

* Obtaining sufficient from s.106 monies and grant funding to fund the anticipated shortfall in the project cost.

to submit an application to the Department of Communities and Local Government, via the Oxfordshire Association of Local Councils, for permission to borrow £500,000.00 (five hundred thousand pounds) over a period of 25 years towards the funding of a new sports facility on public land at Walnut Meadow, Drayton.

11 Drayton2020 Implementation Committee (Richard Williams).

(a) Walnut Meadow update.

(b) Manor Farm update.

(c) South of High Street update.

(d) Halls Close update.

(e) East Way update.

(f) Chairmanship and Membership of the D2020 NDP Implementation Committee. Tom Shebbeare has indicated that he wishes to stand down as Chairman and member of the Committee after the January meeting. A new Chairman and additional members are needed.

(g) Village Hall refurbishment update.

12 Rights of Way & Conservation Working Group (Graham Webb).

(a) Footpath/Cycle path Improvements. Update. Re-instatement of kissing gate. Top dressing of Church Lane path. Dog bin.

(b) Wood Chippings. Where should we put the newly acquired wood chippings that are in the burial ground.

13 Leisure & General Purposes Working Group (Laura Billington).

(a) Village Caretaker. To receive report.

(b) New Noticeboard at the Lockway Playground. To resolve to spend £768.99 + installation for a notice board at the Lockway playground.

14 Planning Committee (Richard Wade).

See Planning Committee Agenda for latest planning applications and last months minutes for full list.

15 Clerk's replacement. To agree the process, timing and Councillors to be involved in the recruitment of a new Clerk/RFO".

16 Correspondence.

(a) High Sheriff's Awards for the year 2017/2018.

(b) Church/Henley's Lane "No Thro' Road". Email from Shirley Thomas.

(c) VWHDC Business Awards nominations.

17 Items to be Noted from Parish Councillors.

18 Dates of the next Meetings.

(a) Planning Committee. 8th January 2018. 7:00pm. Caudwell Day Centre.

(b) Parish Council. 8th January 2018. 7:30pm. Caudwell Day Centre.

(c) Finance and Personnel Committee. 22nd January 2018. 7:00pm. Village Hall, Small Hall.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.