



Drayton Parish Council

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Agenda



Notice is hereby given that the Parish Council Meeting will be held on Monday 8th January 2018 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF

Signed: *David E. Perrow*

David Perrow
Clerk to the Parish Council

Published: 2nd January 2018

Finance payments revised: 8th January 2018

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Press & Public are welcome to attend and can participate during the public participation session.

To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

1 Apologies for Absence.

2 Variations of Business.

3 Declarations of Interest, Dispensations and Use of Delegated Powers.

4 News from OCC Councillor (Richard Webber). 10 minutes maximum.

5 News from VWHDC Councillor (Stuart Davenport). 10 minutes maximum.

6 Public Participation. 15 minutes maximum.

7 Minutes of the Previous Parish Council Meeting. To approve the minutes of the previous meeting.

8 Action Checklist from the Previous Meeting (See last month's minutes: Appendix A). To **note** the list of actions taken and completed since the last meeting and report back on actions taken.

9 Finance & Personnel Committee (Patricia Athawes).

Payments	Invoice Amount	Including VAT
Village Caretaker's work for previous month		tbc
Landscape Group – Grass Cutting		Nil
Clerk's Salary PC: £tbc (40 hrs per month); D2020 £tbc (25 hrs o/t).		Nil
Deputy Clerk's Salary (40 hrs per month).		Nil
HMRC – Tax and NI PC: £tbc D2020: £tbc		Nil
Deputy Clerk's Pension (employee 5.5 % £tbc ; Employer 21.7% £tbc		Nil
Clerk's Expenses		tbc
Total payments this month		
Receipts:		
Burial and Memorial Fees		
Refund of solicitor's fee for land sale		
Total Receipts last month		

(a) Bank Reconciliation. Current account £tbc, Deposit Account £tbc, Projects Account £tbc, Undrawn cheques £tbc, Payments not yet credited £tbc. **Total = £tbc PC account (excluding payments above).**

(b) Grant Applications.

(c) Payments. To **agree** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked *).

10 Drayton2020 Implementation Committee (Richard Williams).

(a) Walnut Meadow update.

(b) Manor Farm update, including Gravel Lane footpath work

(c) South of High Street update.

(d) Halls Close update.

(e) East Way update.

(f) Village Hall refurbishment update.

11 Rights of Way & Conservation Working Group (Graham Webb).

(a) Footpath/Cycle path Improvements. Quote for Re-instatement of kissing gate & Top dressing of Church Lane path.

(b) FP16 Barbed Wire (Graham Webb/Richard Wade). Report on site meeting with OCC

12 Leisure & General Purposes Working Group (Laura Billington).

(a) Village Caretaker. To receive report.

(b) New Noticeboard at the Lockway Playground. To resolve to spend £768.99 + installation for a notice board at the Lockway playground.

13 Planning Committee (Richard Wade).

See Planning Agenda for latest planning applications and last months minutes for pending applications.

14 Correspondence.

VWHDC Business Awards nominations. VWHDC want our nominations for the V4B Awards for local business.

15 Items to be Noted from Parish Councillors.

16 Dates of the next Meetings.

(a) Planning Committee. 5th February 2018. 7:00pm. Caudwell Day Centre.

(b) Parish Council. 5th February 2018. 7:30pm. Caudwell Day Centre.

(c) Finance and Personnel Committee. 22nd January 2018. 7:00pm. Village Hall, Small Hall.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.