



# Drayton Parish Council

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## Agenda



Notice is hereby given that the Parish Council Meeting will be held on Monday 5<sup>th</sup> February 2018 at 7:30pm in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF

Signed: *David E. Perrow*

David Perrow  
Clerk to the Parish Council

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Tel (Mob): 07909176061 Email: draytonclerk@gmail.com

Press & Public are welcome to attend and can participate during the public participation session.

**To: Members of the Parish Council:** You are hereby summoned to attend a meeting of Drayton Parish Council for the purpose of transacting the following business:

### 1 Apologies for Absence.

### 2 Variations of Business.

### 3 Declarations of Interest, Dispensations and Use of Delegated Powers.

### 4 News from OCC Councillor (Richard Webber). 10 minutes maximum.

### 5 News from VWHDC Councillor (Stuart Davenport). 10 minutes maximum.

### 6 Public Participation. 15 minutes maximum.

### Group Against Reservoir Development (Derek Stork). Update (10 minutes).

### 7 Minutes of the Previous Parish Council Meeting. To approve the minutes of the previous meeting.

### 8 Action Checklist from the Previous Meeting (See last month's minutes: Appendix A). To **note** the list of actions taken and completed since the last meeting and report back on actions taken.

\* Henleys Lane/Church Lane traffic calming working group.

### 9 Finance & Personnel Committee (Patricia Athawes).

Payments	Invoice Amount	Including VAT
Village Caretaker's work for previous month	£tbc	Nil
Clerk's Salary PC: £tbc (40 hrs per month); D2020 £tbc (tbc hrs o/t).	£tbc	Nil
Deputy Clerk's Salary (40 hrs per month).	£tbc	Nil
HMRC – Tax and NI PC: £tbc D2020: £tbc	£tbc	Nil
Deputy Clerk's Pension (employee 5.5 % £tbc ; Employer 21.7% £tbc	£tbc	Nil
Clerk's Expenses	£tbc	Nil
Deputy Clerk's Expenses	£tbc	Nil
Enrych – s137 grant		
<b>Total payments this month</b>	<b>£tbc</b>	<b>£tbc</b>
<b>Receipts:</b>		
Burial and Memorial Fees		£tbc
Interest received		£tbc
<b>Total Receipts last month</b>		<b>£tbc</b>

(a) **Bank Reconciliation.** Current account £tbc, Deposit Account £tbc, Projects Account £tbc, Undrawn cheques £tbc, Payments not yet credited £tbc. **Total = £tbc PC account (excluding payments above).**

(b) **Payments.** To **agree** to approve the payments listed above, and to nominate the two councillors to approve online payments (marked \*).

### 10 Committee Membership Review.

### 11 Drayton2020 Implementation Committee (Richard Williams).

#### (a) Walnut Meadow.

- (i) Report from Special Parish Meeting to be held on Wednesday 31<sup>st</sup> January 2018.
- (ii) bus stops at Walnut Meadow
- (b) Manor Farm** update.
- (c) South of High Street** update.
- (d) Halls Close** update.
- (e) East Way** update.
- (f) Sports Pavilion.** Internal design for QS costing.
- (g) Drayton Conservation Area Review.** Update report.
- (h) Village Hall refurbishment** update.

**12 Rights of Way & Conservation Working Group** (Graham Webb).

- (a) Footpath/Cycle path Improvements.** Laying wood chippings along FP11 from Church Lane to the allotment.
- (b) FP16 Barbed Wire.** Update.

**13 Leisure & General Purposes Working Group.**

**Village Caretaker.** To receive report.

**14 Planning Committee** (Richard Wade).

See Planning Agenda for latest planning applications and last months minutes for pending applications.

**15 Correspondence.**

**Great British Spring Clean** 2<sup>nd</sup> to 4<sup>th</sup> March 2018.

**16 Items to be Noted from Parish Councillors.**

**17 Dates of the next Meetings.**

- (a) Planning Committee.** 5<sup>th</sup> March 2018. 7:00pm. Caudwell Day Centre.
- (b) Parish Council.** 5<sup>th</sup> March 2018. 7:30pm. Caudwell Day Centre.
- (c) Finance and Personnel Committee.** 19<sup>th</sup> March 2018. 7:00pm. Village Hall, Small Hall.

Standing Order 1z: Meetings shall not exceed a period of 3 hours.