



DRAYTON PARISH COUNCIL

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Minutes of the Drayton 2020 NDP Projects Board Meeting held at 7pm on Monday 30th April 2018 at St Peters Church Hall, Church Lane, Drayton

Present: Pat Athawes; (Chairperson); Colin Arnold; Andrew Bax; Tamsin Meredith; Richard Wade; Graham Webb; Richard Williams

In attendance: David Perrow (Clerk); Richard Webber (County Councillor)

Public Present: Darren Greenland

2018/010 Apologies for Absence. Janet Manning

2018/011 Declarations of Interest –None

Dispensations –Standing dispensation with regard to neighbours of planned developments, subject to no direct fiduciary benefit accruing.

2018/012 D2020 Projects Review

- (a) **Walnut Meadow Sports Facilities.** It was **agreed** that quotes should now be sought for the insertion of the field drains and grass seeding on the playing fields – once Millers/POC had replaced the topsoil.

The proposed specimen charges for the football club use of the sports facilities at Walnut Meadow had been circulated and were **agreed** for forwarding to the Club

The current status of the Walnut Meadow Business Plan was discussed. Whilst this would be used for fundraising purposes, it would need revising as time progressed. The Business Plan adopted by the CIO which would run the facility might differ in practice, but would be guided by this draft. The Parish Council would also control the use of the facilities by the CIO via its leasing arrangements, which could include both regular reviews of the lease and cancellation/reversion clauses. The MUGA and the sports pitches might be under the direct maintenance of the Parish Council and let on an annual usage agreement to the CIO. The exterior maintenance of the sports pavilion could also be the responsibility of the Parish Council if that is what the lease lays out. Initial legal advice has been sought on these issues and will need to be re-visited in due course.

- (b) **Village Hall Refurbishment.** A meeting had been held with the Village Hall Management Committee Executive attended by Tamsin Meredith and the Clerk for the PC. It was thought that the refurb. might be run as a series of small projects in succession over the next few years, as s106 funds came in. Only minor extra grant funding would be required under this scenario. The main requirements were to: replace and upgrade the boilers and heating control/air circulation system; refurbish the toilets and bar/lounge area; improve storage facilities and space; modify the stage to shorten it, remove old scenery equipment and lengthen the bowls play area; improve energy efficiency, insulation and acoustics; refurbish stage floor and main hall floor. A discussion took place over the necessity for the stage, and its possible removal/modification. It was **agreed** that before any work is authorised a full evaluation of the stage's future design should be undertaken with advice from an architect/designer (e.g. Amadeus?) knowledgeable in current amateur production requirements. **The Clerk will contact the village hall advisory service at Community First to explore this matter.**

- (c) **Pre School.** Due to the adverse OFSTED Report and withdrawal of OCC funding the current Pre School will close at next half term. Drayton School will take over early years education

from September, and interim arrangements are being sought between May and end of the year for those children who cannot be found alternative provision. Janet Manning is meeting the Drayton School Head Teacher on May 10th to discuss the project further.

- (d) **Traffic Calming.** A meeting with residents of Henleys/Church Lane is being arranged by the Working Group (Richard Williams/Richard Wade/Andrew Bax/Richard Webber) to look at options for the traffic problems there. This group will also meet with OCC Highways soon to look at the main village scheme again with a view to technical design and implementation. The Artwork Brief from Abigail Brown of VWHDC was received and reviewed, and will be revised and followed up after the meeting with OCC

Richard Webber left at 8.45pm

- (e) **Footpaths.** The current Gravel Lane path re-laid by POC/CALA is inadequate and they need to re-instate it with proper profiling and drainage. It was **agreed** that footpath routes around the village should be measured and designated on a plan so that a Village Footpath map could be designed and information boards commissioned. *Graham Webb will organise the measuring*

- (f) **Hilliat Fields Tree planting – Richard Webber is pursuing the licence with OCC**

- (g) **Extra Allotment and Burial land.** It was **agreed** that the *Clerk would contact Paul Caudwell to arrange a meeting with Richard Williams and Andrew Bax to discuss this issue and the refurbishment of footpaths/issue of barbed wire along footpaths. He would also write to other village landowners and advertise again for allotment land in the Drayton Chronicle.*

Andrew Bax left at 9.20pm

2018/013 Fundraising and Financial Position/s106

The Clerk had circulated the latest s106 status report from VWHDC. No change from last meeting

2018/009 Date of the next Meeting. Monday 21st May. 8pm.

The meeting concluded at 9.30pm

Signed:

Pat Athawes (Chairperson)

21st May 2018