



DRAYTON PARISH COUNCIL

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Minutes of the Drayton 2020 NDP Projects Board Meeting held at 7.30pm on Monday 18th June 2018 at Drayton Village Hall (Lounge), Lockway, Drayton

Present: Richard Wade; (Chairperson); Pat Athawes; Andrew Bax; Colin Arnold; Janet Manning; Tamsin Meredith; Richard Williams **Not Present:** Graham Webb

In attendance: David Perrow (Clerk); Chris Price (Deputy Clerk) **Public Present:** 3

2018/021 Apologies for Absence. Graham Webb

2018/022 Declarations of Interest –None

Dispensations –Standing dispensation with regard to neighbours of planned developments, subject to no direct fiduciary benefit accruing.

2018/023 Minutes of the Last Meeting. These were accepted without need of any amendment.

Proposed: Richard Williams

Seconded: Pat Athawes

Unanimously Approved

2018/024 D2020 Projects Update

(a) **Public Participation:** Liz & Mick Ferriman of Walnut Meadow asked about progress at the Millers site and particularly about work to make the junction and Abingdon Road area safer. They reported that a car had been ‘shunted’ from behind while waiting to turn right into Sutton Wick Lane and the following day a horse rider had been thrown from their horse after being frightened by a speeding car. Since the police and OCC have stated that the 30mph limit will remain in its present position until it is proved unsafe, it is important that any accidents here are recorded and reported both to the police and OCC Highways.

The work on the Walnut Meadow junction was scheduled for September and is awaiting OCC legal to deal with the paperwork. Assuming that POC are replaced quickly by Millers this schedule should be ok. See below on Traffic Calming for wider work in this area of the village

(b) **Walnut Meadow Sports Facilities.** The next monthly site meeting with Millers will be held on Tuesday 26th June. It is hoped that they will indicate their new completion programme and handover of land dates – they have dispensed with the services of POC and appointed an agent to identify remaining work on the site. We are awaiting the application of topsoil to the sports pitches and this handover schedule before approaching grounds contractors for quotes for the field drainage and grass seeding.

It was agreed that a further meeting with Drayton Football Club should be arranged on 21st June to discuss their forward business plan and intentions with regard to the move to Walnut Meadow

(c) **Village Hall Refurbishment.** The Clerk has contacted the village hall advisory service at Community First Oxfordshire (CFO) to explore the issue of the stage design but awaited a reply from them. Tamsin Meredith reported that Geoff Caudle had been commissioned by the Village Hall Management Committee to draw up plans including shortening the stage area

(d) **Pre School.** Janet Manning updated the meeting as follows:

(i) Drayton School had started a rising 5’s class. In September this will be a nursery class

(ii) Sarah O’Leary (teacher) was liaising with Janet to push the Pre School replacement project forward

(iii) LEADER funding – the initial screening application will be resubmitted with FODSA as charity lead, involving Drayton School. £50k will be requested. If screening is passed

the full application will need to be submitted over the summer and all other funding needs to be in place.

- (iv) FODSA is now to have the former Pre School charity assets (funds and building etc.) transferred into its name and ring fenced for early years education
- (v) Ed Vaizey had finally responded and confirmed via a junior minister that there were no current government funds for capital builds for pre schools
- (e) **Traffic Calming.** The Working Group (Richard Williams/Richard Wade/Andrew Bax/Richard Webber) met with OCC Highways (Will Pedley) on Tuesday 29th May to look at the main village scheme again with a view to technical design and implementation. OCC detailed proposals are now awaited before submitting to Skanska for the technical design and costing. On the area to the north of the village (outside Walnut Meadow) the proposals include one or more ‘tables’ to slow traffic, a safe crossing point or points for pedestrians, new bus stops, rumble strips/different coloured road surfaces, re-thinking the cycle safety issue and crossings. These changes are part of the traffic calming funded by Millers but are expected to take 18 months – 2 years to deliver. Millers will install improved street lighting by the coming winter.
- (f) **Footpaths.** A meeting with a possible contractor for the next stage of the work has been held and quotes are awaited for the Gravel Lane path completion and for drainage improvements on other (outer) paths. The Abingdon-Drayton cycle path original design photos and plans by Babbie (in Clerk’s filing system under Cycle ways) were shown around – restoring that cycle path, maybe with financial assistance from the County Councillor’s local fund, might be considered – mainly sizing back and white lining
- (g) **Hilliat Fields Tree planting – *Richard Webber is still pursuing the licence with OCC***
- (h) **Extra Allotment and Burial land.** An advert in the June Drayton Chronicle has been placed again asking for landowners with possible allotment land to come forward. The Clerk has also contacted local landowners by email/letter. A meeting has been requested with Paul Caudwell in to discuss these issues and footpath restoration work.
- (i) **Biodiversity Offset (Halls Close s106 monies).** Rev Meg Heywood has been approached for advice.

2018/025 Fundraising and Financial Position/s106

No change from last meeting in s106 VWHDC payments for Drayton

The s106 cash flow will be explored with the VWHDC s106 Officer by the new Clerk. The s106 footpaths/cycle paths/footpaths information board and tree planting monies are back loaded in the developers s106 agreements, so work this winter on these projects could be delayed unless the projects are funded first from the Parish Council monies and then reclaimed when the s106 payments are made. Drayton Community Trust still holds £60k for the Walnut Meadow Sports Pavilion (£90k donation from landowner of which £30k already transferred to the Council projects account)

2018/026 Projects Officer/Projects Support/Secretary to Projects Board

Discussions has take place last week between OPFA (Nicole O’Donnell) and Richard Williams and the existing and new Clerks. OPFA have put forward a consultancy proposal at £35 per hour plus travel expenses to assist with the grant applications for the sports facilities and to advise on the sports pitches, MUGA and exercise trail, including comparing quotes received and drawing up tenders. A proposal will be put to the July PC meeting seeking a budget allocation for a bundle of hours from OPFA for this work over the net 12 months. In addition to this it was thought that technical advice would be needed for the sports pavilion (a Works’ Manager role?), but that this was not required yet. The other projects, and organising the Projects Board meetings, required staffing – this will be discussed at the 9th July Parish Meeting but Board members were asked to give this their consideration in the meantime

2018/027 Date of the next Meeting. Monday 16th July 2018. 7.30pm. The meeting finished at 9.05pm

Signed: Richard Wade (Chairperson)

16th July 2018