



DRAYTON PARISH COUNCIL

**Notice is hereby given that a Meeting of Drayton Parish Council's
FINANCE AND PERSONNEL COMMITTEE
will be held on Monday 19th November 2018, at 7.00pm
At Drayton Village Hall (Small Hall or Lounge), Lockway Drayton, OX14 4LF**

Signed: *Lorraine Watling*

Published: 13th November 2018

Lorraine Watling Clerk to the Parish Council
Tel (Mob.): 07909176061 Email: clerk@draytonpc.org

AGENDA

To: Members of the Finance and Personnel Committee: You are hereby summoned to attend a meeting of the Drayton Parish Council's Finance and personnel Committee on Monday 19th November 2018 at 19.00 in Drayton Village Hall, Lockway, Drayton, for the purpose of transacting the following business:

Agenda items		Suggested timing
1	Apologies for absence – To receive, and to resolve to accept, any apologies for absence	1 min
2	(a) Declarations of Interest: To receive any Declarations of Interest, whether Personal and/or Pecuniary, which may be prejudicial to any proceedings at this meeting (b) Dispensations: To consider any written dispensations from councillors received by the Clerk	1 min
3	Minutes of the Meetings of 17th September 2018: To approve and sign the Minutes of the previous meeting	1 min
4	General Power of Competence: To note that Drayton Parish Council no longer has the General Power of Competence due to insufficient elected Councillors	
5	Budget Review Based Upon Account Analysis for April – October 2018 (7 months): to note the spend against budget and to revise the budget as required in line with projected expenditure.	20 min
6	Grants - To consider any grant applications received since the last meeting including: - Be Free Young Traders - Drayton Football Club - Citizens Advice Oxfordshire South & Vale - The Abingdon Bridge - To further consider the report from the Clerk about the grant process (circulated before the September meeting).	20 mins
7	Draft Expenditure budget 2019-20: To consider the budget drafted by the Clerk, and to agree a recommendation to the December 2018 Parish Council meeting (i) Administration budget (ii) Grants budget: s19: Village Hall/DAMASCUS/MGT/Drayton Football Club s137/s142 (iii) Committee budgets: - Burials & Allotments - Playgrounds/recreation - Public Amenities/Open Spaces - Rights of Way (iv) D2020 Projects budget/s106 funds flow	20 mins

8	Draft Income budget for 2018-19: a) Charges - to review the present level of charges for allotments, burials etc. and to make recommendations for any changes to the December 2017 meeting of the Parish Council b) Ear Marked Reserves – to agree to establish ear marked reserves for the projects at Walnut Meadows etc. that will require Parish Council co-funding. (b) Precept 2019-20: To agree a level for the precept to recommend to the December 2018 Parish Council meeting	20 mins
9	Parish Council Debit Card: To consider obtaining a Drayton Parish Council debit card and it's draft instructions for use.	10 mins
10	Personnel Matters – No specific items requested for this meeting.	1 mins
11	Any Other Business– No decisions can be made under this item	2 mins
12	The date of the next meeting to be confirmed as Monday 21 st January 2019	

Est Time 1 hour 36 mins Finish Approx. 8.36pm