



**To: Andrew Bax; Tom Shebbeare; Richard Webber; Richard Williams**

**Steering Group Meeting held to be held at 3pm on Friday 14<sup>th</sup> September 2012**

## **Agenda**

1. Minutes of Previous Meeting held on 31<sup>st</sup> August
2. Launch event feedback and report
  - Housing response report from Daniel Scharf
  - Other topics comments
  - Future village walks
3. Next steps
  - Working Groups
4. Publicity
  - Mailing/email list management
  - Publication of documents (including Agendas & Minutes) on website
  - Contact with neighbouring Parish Councils/Police/OCC/local MP etc.
  - PlaceCheck website
5. Finance
  - Report on income and expenditure to date
  - Future payments
6. Steering Group
  - Membership
  - Terms of Reference
7. AOB
8. Date and time of Next Meeting