

To: Andrew Bax (Chairman); Diane Dunsdon; Oenone Grant; Janet Manning; Daniel Scharf; Tom Shebbeare (Vice Chairman); Richard Webber; Christine West; Richard Williams

Steering Group Meeting held to be held at 7pm on Friday 5th October 2012 at the Caudwell Day Centre, Gravel Lane, Drayton

Agenda

1. Apologies: Richard Webber
2. Minutes of Previous Meeting held on 28th September
3. Working with VWHDC
4. Timescales for plan
5. Finance
 - Report on income and expenditure to date
 - VWHDC funding
 - OCC and other grant applications
6. Housing
7. Working Groups
 - Convenors and membership
 - Working method/deliverables/timescales
8. Publicity
 - Publicity Officer
 - Nature and frequency of communications to village – Drayton Chronicle/Newsletter update/use of email list
 - Website
 - Tree planting?
9. Steering Group
 - Terms of Reference
10. AOB
11. Date and time of Next Meeting