



To: Andrew Bax (Chairman); Diane Dunsdon; Oenone Grant; Janet Manning; Daniel Scharf; Tom Shebbeare (Vice Chairman); Richard Webber; Christine West; Richard Williams

Steering Group Meeting held to be held at 7pm on Friday 19th October 2012 at the Caudwell Day Centre, Gravel Lane, Drayton

Agenda

1. Working with VWHDC – Laura Howard (Planning Officer, Development Policy) will be attending for this item.
 - Co-ordinating the Drayton2020 Neighbourhood Plan with the VWHDC District Plan
 - Advisory Services
 - Timescales
 - Funding
2. Public Participation Session
3. Apologies: Richard Webber; Christine West
4. Minutes of Previous Meeting held on 5th October
5. Matters Arising
 - Viability Report
 - Statement of Community Involvement
6. Housing
7. Working Groups
 - Meetings arranged and feedback
 - Membership
8. Finance
 - Report on income and expenditure to date
 - OCC and other grant applications
9. Publicity
 - Publicity Officer
 - Next fortnightly communication (end Oct?) – content/drafting
 - Email list update (Clerk)
 - Website
10. AOB
11. Date and time of Next Meetings. **All at 7pm in the Caudwell Day Centre, Gravel Lane: Friday 2nd November/Friday 16th November/Friday 30th November**