

**To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Oenone Grant; Janet Manning; Daniel Scharf; Tom Shebbeare (Vice Chairman); Richard Webber; Christine West; Richard Williams**

**Steering Group Meeting to be at 7-9 pm on Friday 2nd November 2012 at the Caudwell Day Centre, Gravel Lane, Drayton**

**Agenda**

1. Working with ORCC - to discuss what services ORCC might provide and to which Drayton2020 may wish to subscribe. [Note: Anton Nath (ORCC) is unable to attend]
2. Public Participation Session
3. Apologies: Andrew Bax (Tom Shebbeare to Chair as *vice*); Richard Webber; Christine West
4. Minutes of Previous Meeting held on 19th October
5. Matters Arising
  - Viability Report
6. Housing
  - Criteria for dealing with planning applications for new housing (Daniel Scharf)
  - Manor Farm development
7. Working Groups
  - Report back from Conveners
8. Finance
  - Report on income and expenditure to date
  - Fundraising for Village Centre 'vision' and other needs (Tom Shebbeare)
9. Publicity
  - Contacts with Drayton Community School
  - Publicity Officer
  - Next fortnightly communication (mid Nov?) – content/drafting
  - Website
10. AOB
11. Date and time of Next Meetings. **All at 7pm in the Caudwell Day Centre, Gravel Lane:  
Friday 16<sup>th</sup> November/Friday 30<sup>th</sup> November**  
To arrange December meetings(s) (Caudwell Day Centre not available 14<sup>th</sup> Dec –alternative venue?)

***Standing Order: Steering Group meetings should not normally exceeded 2 hours in length***