

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Tom Shebbeare (Vice Chairman); Richard Webber; Christine West; Richard Williams.

Anton Nath and Tom McCulloch from ORCC, and Laura Howard and Katherine Macdonald from VWHDC will be present at this meeting.

Steering Group Meeting to be held at 7-9 pm on Friday 11th January 2013 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Agenda

1. Public Participation
2. Apologies
3. Minutes of Previous Meeting held on 14th December 2012
4. Matters Arising
 - Design Council/CABE offer of support
5. Vision, and Project Plan (John Scott)
6. Priorities, and report back on Mike Habermehl's Village Centre design work (Tom Shebbeare)
7. Housing
 - Housing Group formation and chairmanship
 - Manor Farm – meeting with Earl of Plymouth representatives
 - VWHDC issues (Laura Howard)
8. Liaison meetings/communications with local groups/businesses & Publicity
 - Drayton Community School
 - Oxfordshire County Council Highways Department
 - Neighbouring Parishes
 - Sovereign Housing Association
9. Working Groups - Report back from Conveners
 - Look & Feel (Convener: Janet Manning)
 - Sustainability – including biodiversity (Convener: Diane Dunsdon)
 - Transport(Convener: Christine West)
 - Work & Play (Convener: Richard Williams)
10. ORCC support (Anton Nath)
11. AOB (a) Finance update; (b) Parish Council vacancies

Standing Order: Steering Group meetings should not normally exceeded 2 hours in length

Date and time of Future Meetings

All at 7pm at the Caudwell Day Centre, Gravel Lane

- **Friday 25th January 2013**
- **Friday 8th February 2013**
- **Friday 22nd February 2013**
- **Friday 8th March 2013**
- **Friday 22nd March 2013**