

**Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 8<sup>th</sup> February 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY**

**Present: Andrew Bax (Chairman); Pat Athawes; Janet Manning; John Scott; Tom Shebbeare; Richard Webber; Richard Williams**

**Not Present: Diane Dunsdon; Pervin Shahin**

**In Attendance: David Perrow (Parish Clerk**

**Minutes**

**2013/024 Public Participation**

Five members of the public were present (Chris Bone; Derek Pooley; Chris Price; Kevin Arrowood; Shirley Thomas), and took part in discussions throughout the meeting.

**2013/025 Apologies** – were received from Diane Dunsdon and Pervin Shahin.

**2013/026 The Minutes of Previous Meeting** held on 25<sup>th</sup> January 2013 were **approved** without any amendment.

**2013/027 Matters Arising/Report Back on Actions**

(a) **Radio Oxford.** The Clerk would contact Radio Oxford (either the Phil Gail or Malcolm Boyden programme?)

**ACTION:** Clerk to contact Radio Oxford.

(b) **RSPB Garden Bird Watch.** Pat Athawes had downloaded data from the RSPB website on Drayton postcodes. It was suggested that she contact Steve Clarke (Sutton Wick Lane), who might be able assist with the interpretation.

**ACTION:** Pat Athawes to contact Steve Clarke re RSPB data analysis/local bird populations

(c) **DAMASCUS meeting.** Daniel Scharf was trying to arrange this meeting with local youngsters and youth workers to talk about their contribution to Drayton2020

**ACTION:** Daniel Scharf to arrange a meeting with DAMASCUS staff and local young people.

**2013/028 Village Centre**

Two sketch plans of the Manor Farm site area were presented. It was agreed that one was better than the other, but that it needed some amendments and a wider village perspective before it could be shared more widely.

**ACTION:** Tom Shebbeare will take the comments back to Mike Habermehl to refine the sketch plan. Tom will also draft a message for the Clerk to send on to the representatives of Earl of Plymouth Estates, who had asked for the sketch.

### **2013/029 Communications**

The importance of continual Community Engagement was stressed. It was **agreed** that the Clerk would write to every significant landowner in the village asking about intentions for their land up to 2029 (end period for the next VWHDC Local Plan)

The Clerk would also contact Mr. Binning (Lockway landowner) to ask for a meeting and Andrew Bax, Tom Shebbeare and Richard Webber would sound out Brian Webb, (whose land was being proposed for housing in south Abingdon)

**ACTION:** Clerk to write to each local landowner and ask Mr. Binning for a meeting.

**ACTION:** Andrew Bax/Tom Shebbeare/Richard Webber to approach Brian Webb

A draft questionnaire tabled by John Scott was considered. It was **agreed** that a shorter version might be used and that Anton Nath (ORCC) should be consulted on the design, timing and to print/distribute/analyse any questionnaire. The questions should concentrate on asking about agreement (Yes/no) on the Vision/Objectives and overall design/village centre issues. To get a good response it was suggested that the Steering Group members deliver and collect the questionnaire door to door.

**ACTION:** John Scott to consult with Anton Nath about a possible questionnaire.

### **2013/030 Consultation Meetings**

(a) **Drayton Community School.** Still no reply from the Governors yet to the request to meet with them in a formal context

(b) **Neighbouring parishes.** A meeting has been arranged for Monday 11<sup>th</sup> February.

### **2013/031 Review and Revise Project Timetable**

The draft timetable was re-considered.

It was suggested that May 2014 was the earliest date a Referendum might be organised.

**ACTION:** John Scott will revise the timetable

### **2013/032 Working Groups**

Each of the Working Groups had discussed the Vision, and this was now **approved**.

(a) **Housing. (Convener: Janet Manning).** This group was working on revising the Vision to reduce it to 1 page A4 for housing.

(b) **Work and Play. (Convener: Richard Williams).** The last meeting had considered a discussion document on Work and Play. The group had perhaps done what it could for the moment it was **agreed** that Tom Shebbeare should ask Mike Habermehl to sketch the Millennium Green with an outdoor gym and play area. Andrew Bax would speak to Nick Hamilton, Millennium Green Trust Chairman, about these ideas.

**ACTION:** Tom Shebbeare to ask Mike Habermehl to sketch the Millennium Green with an outdoor gym and play area.

**ACTION:** Andrew Bax to speak to Nick Hamilton, Millennium Green Trust Chairman, about ideas for play and gym equipment on the MG.

(c) **Sustainability (Convener: Dianne Dunsdon).** 8 people attended the last meeting. Chris Bone reported that they discussed the Sustainability Appraisal Scoping Report and had agreed to take on drafting this.

(d) **Transport (Convener: Pervin Shahin).** Richard Webber reported that the next meeting of the group had been arranged. The group had discussed the Vision/Objectives and most transport issues, and would need guidance for its next steps.

Reports from the Working Group meetings are available on the [Drayton2020 webpages](#)

**2013/033 Any Other Business**

- (a) **Frequency of Steering Group Meetings.** It was decided to continue fortnightly meetings beyond Easter. Dates would be agreed at the next meeting and the Clerk would then book the venue.
- (b) **Design Council.** No further news of their funding nor proposals for supporting Drayton2020 yet
- (c) **Scenarios.** Janet manning reported that she had drawn up some scenarios and that Oenone Grant and the drama group were working these up unto scripts with a view to performing them on video.

**2013/034 Date and Time of Next Meeting(s).**

**Future fortnightly meetings (7pm, Caudwell Day Centre) are scheduled for:**

- Friday 22<sup>nd</sup> February 2013
- Friday 8<sup>th</sup> March 2013
- Friday 22<sup>nd</sup> March 2013

**The meeting concluded at 8.55pm**

**Signed:**

**Andrew Bax (Chairman)**

**22<sup>nd</sup> February 2013**

## ACTION CHECKLIST- DRAYTON2020 MEETING – FRIDAY 8<sup>th</sup> FEBRUARY 2013

<b>Who</b>	<b>Action Point</b>	<b>Report back on Action</b>
<b>Pat Athawes</b>	Pat Athawes to contact Steve Clarke re RSPB data analysis/local bird populations	
<b>Andrew Bax/Tom Shebbeare/Richard Webber</b>	Andrew Bax/Tom Shebbeare/Richard Webber to approach Brian Webb	
<b>Andrew Bax</b>	Andrew Bax to speak to Nick Hamilton, Millennium Green Trust Chairman, about ideas for play and gym equipment on the MG.	
<b>Daniel Scharf</b>	Daniel Scharf to arrange a meeting with DAMASCUS staff and local young people.	<b>See Agenda for DAMASCUS involvement</b>
<b>John Scott</b>	John Scott to consult with Anton Nath about a possible questionnaire	
<b>John Scott</b>	John Scott will revise the draft timetable	<b>Done</b>
<b>Tom Shebbeare</b>	Tom Shebbeare will take the comments back to Mike Habermehl to refine the sketch plan. Tom will also draft a message for the Clerk to send on to the representatives of Earl of Plymouth Estates, who had asked for the sketch	<b>Done</b>
<b>Tom Shebbeare</b>	Tom Shebbeare to ask Mike Habermehl to sketch the Millennium Green with an outdoor gym and play area.	
<b>Parish Clerk</b>	Clerk to contact Radio Oxford.	
<b>Parish Clerk</b>	Clerk to write to each local landowner and ask Mr. Binning for a meeting.	