

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 22nd February 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare; Richard Webber; Richard Williams

Not Present: Pat Athawes; Diane Dunsdon

In Attendance: David Perrow (Parish Clerk

Minutes

2013/035 Public Participation

Four members of the public were present (Chris Bone; David Mercer; Chris Price; Antonia Seymour), and took part in discussions throughout the meeting.

2013/036 Apologies – were received from Pat Athawes; Diane Dunsdon.

2013/037 The Minutes of Previous Meeting held on 8th February 2013 were **approved** without any amendment.

2013/038 Matters Arising/Report Back on Actions

- (a) **Radio Oxford.** The Clerk had been in contact the researcher at Radio Oxford responsible for the ‘Big Tour’ team (Serena Andrews) and she would bear Drayton in mind for a programme feature.
- (b) **Design Council support.** The Design Council/CABE were still discussing funding with DCLG for their support programme.
- (c) **Big Garden Birdwatch.** No update on data analysis yet.
- (d) **Thame Neighbourhood Plan – Public Examination.** Richard Webber and Richard Webber had both attended this and Richard Webber reported back that the examiner was particularly concerned that (a) Need had been demonstrated for developments in the NDP; (b) that there had been sufficient local consultation on the proposals and options. Housing formed the major part of the examination. Developers were present and the local plan was challenged on development matters.
- (e) **VWHDC Draft Local Plan.** Richard Webber reported that the VWHDC draft Local Plan would be published next week. No weight could be given to the plan until consultation had begun, so the VWHDC is starting as early as possible. The government’s SE Plan target allocates 13,294 houses to the VWHDC. 7,089 have already been fulfilled, so a further 6,205 are needed. 40% will be affordable homes. 5150 houses in the draft plan are allocated to ‘strategic sites’ such as Harwell/Grove/Faringdon, leaving 1,055 to be found in the larger villages in the Vale. Drayton is zoned with Abingdon – Botley – Cumnor – Radley – Kennington - Sutton Courtenay as the North Vale area and is allocated a total of 299 houses. Steventon is in the South East Vale (allocated 419 houses) - so the line between the two areas is between Drayton and Steventon. The Western Vale is allocated 337 houses.

- (f) **Landowners meetings** – Andrew Bax/Tom Shebbeare had had an informal conversation with Farmer Brian Webb, but he is leaving planning to his land-agent/developers who are fully engaged on the South Abingdon East of Drayton Road planning application and appeal. The Clerk asked for contact details on two landowners south of the village (Allens & Humphries) and would make further enquiries.
ACTION: Clerk to contact two other landowners south of the village.
- (g) **Millennium Green.** Andrew Bax and Tom Shebbeare had agreed to meet Nick Hamilton, MG Chairman, on 6th March. Richard Williams will join them at the meeting.
ACTION: Andrew Bax/Tom Shebbeare/Richard Williams to meet Nick Hamilton re Millennium Green proposals

2013/039 Village Centre

Tom Shebbeare reported that Mike Habermehl was currently working on four design plans:

- (a) Design of the Village Centre – to improve on the E. of Plymouth’s Manor Farm scheme (which already has planning permission) to incorporate a village green and new Village Centre/Hall.
- (b) A large scheme showing links between village areas
- (c) A ‘green audit’ map showing current trees etc. and possible new areas of planting
- (d) A large plan/concept giving a more rounded shape to the village and incorporating suggested 20mph zones.

It is hoped that landowners/developers could be encouraged to work with Mike Habermehl so that these concepts can be incorporated into any development proposals they put forward, so that the village is better planned and more cohesive and the possible community benefits from any proposed developments are included in submissions.

2013/040 Consultation Meetings

- (a) **Landowners.** Representatives of the Steering Group had met with Savile’s/Bloor Homes (areas south of the village) and with Paul Caudwell/WYG (proposed site East of the village). Both were open to consideration of alternative ideas to improve their submitted developments, which are both likely to be submitted within the next few months. Savile’s had offered possible use of a barn on the site as a possible village hall. Their plans were at an early stage and surveys on the land had yet to be undertaken. Mr. Caudwell’s plans were more advanced. As a result of the meetings both agents were looking again at their proposals in the light of the Mike Habermehl sketches.
- (b) **Neighbouring parishes.** A meeting was held on Monday 11th February with councilors and representatives from Sutton Courtenay; Steventon; Abingdon and Marcham. Future meetings would be arranged on particular themes.
- (c) **Drayton Community School.** The Governors were considering when a meeting with Drayton2020 could be arranged.
- (d) **DAMASCUS Youth Group.** It was agreed to invite the DAMASCUS group to the next Steering Group meeting to discuss their involvement with Drayton2020.
ACTION: Clerk to invite DAMASCUS to the next meeting.

2013/041 Working Groups

- (a) **Housing. (Convener: Janet Manning).** The group was meeting next week, Wednesday 27th February and will look at the VWHDC Design Code.

- (b) **Work and Play. (Convener: Richard Williams).** No meeting held since last reported. None yet scheduled.
- (c) **Sustainability (Convener: Dianne Dunsdon).** The group was working on the Sustainability Appraisal. Daniel Scharf had prepared some text and John Scott was also doing some analysis. It was **agreed** that the draft Sustainability Appraisal should be presented at a future meeting of the Steering Group prior to being submitted to ORCC/Anton Nath for comment.
- (d) **Transport (Convener: Pervin Shahin).** The group was meeting next Tuesday 26th February.
Reports from the Working Group meetings are available on the Drayton2020 webpages

2013/042 Review Project Plan/Timetable

John Scott reported that he had discussed the Project Plan/Timetable with Anton Nath (ORCC) and that it had been revised accordingly.

On specifics in the schedule:

- Consultation. At this stage Anton advised this should concentrate on the Vision/Objectives rather than detailed policies. It was important to beware on any 'pre-determination' and to present options for evaluation and for the community to express its preferences.
- Surveys – the Transport group would organise bus and cycle etc. surveys.
ACTION: Clerk to send Keith Clough OCC contacts for bus and cycle information
- Businesses needed to be consulted. John Scott had a list of Drayton businesses he would supply to the Clerk. Clerk to consider a date/venue/format for a consultation with local businesses.
ACTION: John Scott to send list of businesses to Clerk. Clerk to consider format/venue/date for meeting with businesses.

2013/043 Communications

The Clerk would deal with the end Feb/early March bulletin on the website, using the text Richard Williams had put in the current issue of the Drayton Chronicle.

ACTION: Clerk to update website with end Feb/early March bulletin.

2013/044 Any Other Business

- (a) **Finance.** Richard Webber reported that VWHDC had agreed £10k funding for neighbourhood plans for larger villages such as Drayton.
ACTION: Clerk to write to VWHDC to ask about the £10k NDP funding and when/how it can be obtained.
- (b) **VWHDC** – Richard Webber had arranged a meeting with Katherine Macdonald to discuss how the Drayton2020 would relate to the draft VWHDC Local Plan and to get feedback on the Parish Council's Housing Policy Guidance (HPG).

2013/045 Date and Time of Next Meeting(s).

Future fortnightly meetings (7pm, Caudwell Day Centre) are scheduled for:

- Friday 8th March 2013
- Friday 22nd March 2013

The meeting concluded at 9.00pm

Signed:

Andrew Bax (Chairman)

8th March 2013

ACTION CHECKLIST- DRAYTON2020 MEETING – FRIDAY 22nd FEBRUARY 2013

Who	Action Point	Report back on Action
Pat Athawes	Pat Athawes to contact Steve Clarke re RSPB data analysis/local bird populations	
Andrew Bax/Tom Shebbeare/Richard Williams	Andrew Bax to speak to Nick Hamilton, Millennium Green Trust Chairman, about ideas for play and gym equipment on the MG.	Done
John Scott	John Scott to send list of businesses to Clerk.	Done
Parish Clerk	Clerk to contact two other landowners south of the village.	
Parish Clerk	Clerk to invite DAMASCUS to the next meeting.	Done
Parish Clerk	Clerk to send Keith Clough OCC contacts for bus and cycle information	
Parish Clerk	Clerk to consider format/venue/date for meeting with businesses.	On Meeting Agenda
Parish Clerk	Clerk to update website with end Feb/early March bulletin	Done
Parish Clerk	Clerk to write to VWHDC to ask about the £10k NDP funding and when/how it can be obtained	Done