

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams.

Steering Group Meeting to be held at 7-9 pm on Friday 8<sup>th</sup> March 2013 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

AGENDA		Est. timing
1	<b>Public Participation:</b> an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items <ul style="list-style-type: none"> <li>DAMASCUS Group - welcome</li> </ul>	10 min.
2	<b>DAMASCUS Youth Project</b> – young people’s consultation/ involvement in Drayton2020	10 mins
3	<b>Apologies</b>	1 mins.
4	<b>Minutes of the Meeting held on Friday 22nd February 2013</b>	3 mins.
5	<b>Action Point Review/Matters Arising from the last meeting:</b> the List of Actions Taken since the last meeting will be taken as read <ul style="list-style-type: none"> <li>Design Council support</li> <li>Millennium Green</li> </ul>	5 mins.
6	<b>Meetings with Landowners</b> – (Andrew Bax/Tom Shebbeare)	15 mins.
7	<b>Consultation Meetings:</b> to report on meetings arranged/to be arranged <ul style="list-style-type: none"> <li>Community Involvement – events/questionnaire (Janet Manning/John Scott)</li> <li>School Governors</li> <li>Neighbouring Councils to discuss Draft VWHDC Local Plan (Clerk)</li> <li>South Abingdon Development, East of Drayton Road – Drayton2020 written response needed by 15<sup>th</sup> March &amp; for s106 ideas to PC. (Clerk)</li> </ul>	20 mins
8	<b>VWHDC Draft Local Plan</b> – to discuss Drayton2020 consideration and response to the draft Local Plan (by 9 <sup>th</sup> May)	5 mins
9	<b>Working Groups - Report back from Conveners</b> <ul style="list-style-type: none"> <li>Housing: (Convener: Janet Manning)</li> <li>Sustainability – including biodiversity (Convener: Diane Dunsdon)</li> <li>Transport: (Convener: Pervin Shahin)</li> <li>Work &amp; Play (Convener: Richard Williams)</li> </ul>	10 mins
10	<b>Finance</b> – update on spend and financial position (Clerk)	5 mins
11	<b>Communications:</b> Next fortnightly email/website bulletin (Pat Athawes)	5 mins
12	<b>Any Other Business</b>	5 mins
13	<b>Date and time of Future Meetings to be noted:</b> All at 7pm at the Caudwell Day Centre <ul style="list-style-type: none"> <li>Friday 22nd March 2013</li> </ul> <b>Following proposed meeting for after Easter (Caudwell Day Centre is Available):</b> <ul style="list-style-type: none"> <li>Friday 5<sup>th</sup> April</li> <li>Friday 19<sup>th</sup> April</li> <li>Friday 3<sup>rd</sup> May (? Bank holiday w/end)</li> <li>Friday 17<sup>th</sup> May</li> <li>Friday 31st May</li> </ul>	5 mins

*Standing Order: Steering Group meetings should not normally exceed 2 hours in length*