

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 8th March 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare; Richard Webber; Richard Williams

Not Present: All present

In Attendance: David Perrow (Parish Clerk)

Minutes

2013/046 Public Participation

Five members of the public were present (Shirley Thomas and Christine West; and Rita Atkinson. Chelsea and Luke from the DAMASCUS Youth Project), and took part in discussions throughout the meeting.

2013/047 Apologies - There were no apologies

2013/048 The Minutes of Previous Meeting held on 22nd February 2013 were **approved** with a single amendment to the spelling of a personal name.

2013/049 Matters Arising/Report Back on Actions

- (a) **Design Council support.** Meredith Evans had now been appointed by the Design Council/CABE to assist Drayton2020. A meeting had been arranged in Drayton the following Thursday to brief Meredith.
- (b) **Big Garden Birdwatch.** Pat Athawes had made tried to contact Steve Clarke but they had still to speak about the bird survey data.
ACTION: Pat Athawes to continue discussions with Steve Clarke on the bird survey data.
- (c) **Millennium Green.** Andrew Bax, Tom Shebbeare and Richard Williams met Nick Hamilton, MGT Chairman, on 6th March. It had been agreed that there was no problem with erecting playground /outdoor gym equipment on the Millennium Green, since informal play and such equipment was permitted by the Trust deed. The MGT is to apply to the Parish Council for an annual grass cutting grant.
- (d) **Businesses meeting.** It was **agreed** that a meeting starting at 6pm-ish for 7pm would be best. The Clerk would look for an April date when the Caudwell Day Centre was free.

ACTION: Clerk to book the Caudwell Day Centre for a meeting with local businesses one evening in April.

2013/050 DAMASCUS Youth Project

Luke and Chelsea suggested that the Drayton Young People (12+) be consulted on the next 10 years for Drayton at a pizza night funded by Drayton2020. It was **agreed:**

- This would be held in the Village Hall on Monday 25th March from 5.30pm
- Drayton2020 would organise a display/maps/post its so that the young people could make suggestions

ACTION: Rita Atkinson to book the Village Hall, kitchen and bar area and provide flip chart/pens/paper.

ACTION: Janet Manning, Diane Dunsdon and Richard Williams to organise the pizza and soft (non-fizzy) drinks for up to 25 people, and the display/consultation procedures.

2013/051 Meetings with Landowners

A meeting had been held with the Earl of Plymouth representatives, Cooke & Arkwright. They are now seeking to put more houses on the Manor Farm site, with an entrance road off Abingdon Road opposite Hilliat Fields, controlled by a new mini-roundabout. Both Cooke & Arkwright and the Drayton2020 team presented possible plans for a layout of the Manor Farm site. Whilst the two approaches had similarities the crucial difference was that the Drayton2020 designs sought to create an open access village green with a new village hall. A second meeting had been arranged for April.

ACTION: Richard Webber agreed to obtain from VWHDC the next section of the OS map south of the current map, so that the area either side of the by-pass could be shown on future plans.

2013/052 Consultation Meetings

(a) **Community Involvement – events/questionnaire.** Janet Manning reported back on the work of the Housing Group, which had drafted a community consultation strategy. The following was **agreed:**

- **April 15th (Monday 7pm).** Andrew Bax will do a short presentation on Drayton2020 progress at the **Annual Parish Assembly**.
- **April – either Sat 20th or 27th** - An event in the Village Hall to consult on the Drayton2020 Vision/Objectives (following feedback from E of P about the Manor Farm site); and the criteria to evaluate sites. The Vision would concentrate on the new Centre of the Village and the Mike Habermehl's sketches. Maps and pictures would be used and post-its again employed to get feedback from those attending. It was suggested that Colin West's 'drive thru' video be shown.
- **May – Sat 25th?** – This event might be outdoors on the Millennium Green. It would concentrate on presenting options and using the criteria agreed at the April event to rate the site options. The 'scenarios' video might be shown if the amateur dramatics group had this ready.
- **June** – the questionnaire, developed from the April/May events will be distributed and collected, door to door.

It was **agreed** that Janet Manning and John Scott would take the lead in planning the consultation.

Detailed consideration of the planning of these events would be dealt with at the next meeting.

ACTION: Clerk to contact Village Hall to check available Saturday dates in April/May

(b) **Drayton Community School.** The Governors were meeting the following Monday (8th April) when they would be considering when a meeting with Drayton2020 could be arranged.

(c) **Neighbouring parishes.** A meeting was held on Monday 11th February with councilors and representatives from Sutton Courtenay; Steventon; Abingdon and Marcham. Future meetings would be arranged on particular themes.

(d) **South Abingdon Housing Development appeal.** It was **agreed** that Andrew Bax would respond on behalf of the Steering Group objecting to the developments and citing mainly traffic problems and the negative effects on the Drayton2020 NDP. He would also suggest s106 contributions to Drayton if the development was approved.

ACTION: Andrew Bax to draft a letter for the Clerk to send to VWHDC/Planning Appeal Inspector regarding the objections to the proposed Hallam Land development of housing in South Abingdon, East of Drayton Road

2013/053 VWHDC Draft Local Plan

This item was deferred to the next meeting to allow members of the Steering Group to study the Draft Local Plan.

2013/054 Working Groups

- (a) **Housing. (Convener: Janet Manning).** The work of the Housing Group on the consultation strategy was reported above.
- (b) **Work and Play. (Convener: Richard Williams).** Had not yet re-convened, but was waiting the meeting about the Millennium Green and news from the meetings with E of P Estates (Manor Farm/Lockway) and Mr. Binning (Lockway)
- (c) **Sustainability (Convener: Dianne Dunsdon).** The group had met the previous night (Thurs 7th March) and had been working on the detail of the Sustainability Scoping Report. Daniel Scharf had reported back on the Housing Policy Guidelines experience to date with VWHDC.
- (d) **Transport (Convener: Pervin Shahin).** The last meeting had looked at street lighting, which was inadequate in places in the village; and at the 20mph, signage and lighting issues and traffic calming more generally. Colin West had shown his 'drive thru' video. The group had suggested the A34 flyover should be made more attractive with e.g. planting, and that 'village gateways' should be created to demarcate and distinguish Drayton – at present it looked like a drive-thru suburb rather than a village.. The A34 needs a hard shoulder (as the police have recently suggested), so that accidents can be reached and by-passed. It was suggested that the Group might contact Nicola Blackwood MP who is arranging for the Roads Minister to visit Abingdon and area to discuss A34 difficulties and possible alleviation strategies.
ACTION: Transport Group to contact Nicola Blackwood about A34 issues to see if Drayton2020 can meet with the Road Minister when he visits
The Transport Group is approaching Dr. Soper about a cycle survey and Daniel Scharf is looking into a bus survey.

Reports from the Working Group meetings are available on the Drayton2020 webpages

2013/055 Finance

Expenses being incurred were: Clerk's hours (5-10 per week) and room hire. It was **agreed** that more funds were now needed to proceed with the April & May events, and the questionnaire (though ORCC should be able to assist with this as part of their consultancy package already paid for), and to pay for further days for Mike Habermehl's work. It was **suggested** that £5k would be needed to fund these activities. The Parish Council had allocated further funds for Drayton2020 in 2013-14 (available from April) and £10k was due from VWHDC.
ACTION: Clerk to ask VWHDC when the £10k would be available.

2013/056 Communications

Pat Athawes pointed out that those not on email or using the website only had the Drayton Chronicle monthly article to inform them and that we should make more efforts now the spring is coming and lighter nights to use more visible publicity on the streets e.g. posters/banners etc., This would be discussed in more detail at the next meeting.

ACTION: Pat Athawes will draft the next fortnightly bulletin for the website

2013/057 Any Other Business

There was no other business.

2013/058 Date and Time of Next Meeting(s).

Future fortnightly meetings (7pm, Caudwell Day Centre) are scheduled for:

- Friday 22nd March 2013
- Friday 5th April
- Friday 19th April
- Friday 3rd May (Bank Holiday w/end)
- Friday 17th May

- Friday 31st May

The meeting concluded at 9.15pm

Signed:

**Andrew Bax (Chairman)
Tom Shebbeare (Vice Chairman)**

22nd March 2013

ACTION CHECKLIST- DRAYTON2020 MEETING – FRIDAY 8th March 2013

Who	Action Point	Report back on Action
Pat Athawes	Pat Athawes to continue discussions with Steve Clarke on the bird survey data.	
Pat Athawes	Pat Athawes will draft the next fortnightly bulletin for the website	
Andrew Bax	Andrew Bax to draft a letter for the Clerk to send to VWHDC/Planning Appeal Inspector regarding the objections to the proposed Hallam Land development of housing in South Abingdon, East of Drayton Road	Done
Janet Manning/Diane Dunsdon/Richard Williams	Janet Manning, Diane Dunsdon and Richard Williams to organise the pizza and soft (non-fizzy) drinks for up to 25 people, and the display/consultation procedures.	
Pervin Shahin/Transport Group	Transport Group to contact Nicola Blackwood about A34 issues to see if Drayton2020 can meet with the Road Minister when he visits	
Rita Atkinson	Rita Atkinson to book the Village Hall, kitchen and bar area and provide flip chart/pens/paper.	
Richard Webber	Richard Webber agreed to obtain from VWHDC the next section of the OS map south of the current map, so that the area either side of the by-pass could be shown on future plans	
Parish Clerk	Clerk to book the Caudwell Day Centre for a meeting with local businesses one evening in April	
Parish Clerk	Clerk to contact Village Hall to check available Saturday dates in April/May	
Parish Clerk	Clerk to ask VWHDC when the £10k would be available.	