

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams.

Steering Group Meeting to be held at 7-9 pm on Friday 22nd March 2013 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	10 min.
2	Apologies – John Scott	1 mins
3	Minutes of the Meeting held on Friday 8th March 2013	3 mins.
4	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read <ul style="list-style-type: none"> • Design Council consultancy • Meetings with Landowners – including new date for E of P • Drayton Community School Governors meeting • Finance 	5 mins.
5	DAMASCUS Youth Project – Pizza night (Mon 25 th March) arrangements - exhibition/consultation (Janet Manning)	10 mins.
7	Community Consultation: Arrangements for the April & May community meetings and the June community questionnaire	20 mins
8	VWHDC Draft Local Plan – to discuss Drayton2020 consideration and response to the draft Local Plan (by 9 th May)	10 mins
9	Planning /Housing <ul style="list-style-type: none"> • Sutton Wick mineral extraction application • VWHDC – Next meeting with Katherine MacDonald • VWHDC – Meeting with Delasi Osei, Housing Officer 	10 mins
10	Working Groups - Report back from Conveners <ul style="list-style-type: none"> • Sustainability – including biodiversity (Convener: Diane Dunsdon) • Transport: (Convener: Pervin Shahin) 	10 mins
11	Sutton Wick – Planning Application for extraction of sand and gravel	5 mins
12	Communications: Next fortnightly email/website bulletin (Pat Athawes)	5 mins
14	Any Other Business	5 mins
15	Date and time of Future Meetings to be noted: All at 7pm at the Caudwell Day Centre <ul style="list-style-type: none"> • Friday 5th April • Friday 19th April • Friday 3rd May (? Bank holiday w/end) • Friday 17th May • Friday 31st May 	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length