

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 5th April 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Pat Athawes; Tom Shebbeare; Richard Webber

Not Present: Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Richard Williams

In Attendance: David Perrow (Parish Clerk); Katherine Macdonald (VWHDC)

Minutes

2013/071 Public Participation

Three members of the public was present (Caroline Evans (start of meeting only); Chris Bone; Julian Cook), who took part in discussions throughout the meeting.

Julian Cook expressed concern about the costs of preparing the neighbourhood plan to the public purse (national/VWHDC/Drayton ratepayers). He supported the view that there should be no further housing developments in Drayton.

2013/072 Apologies – were received from Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Richard Williams

2013/073 The Minutes of Previous Meeting held on 22nd March 2013 were approved without need of amendment

2013/074 Matters Arising/Report Back on Actions

(a) **DAMASCUS Pizza evening.** This had been a success, with some 20 youngsters taking part. Janet Manning would be providing a summary of the results.

ACTION: Janet Manning to provide a summary of the DAMASCUS pizza night results.

(b) **Bird Survey.** Pat Athawes reported that Steve Clarke had his data mapped now and she was waiting to see this. It was **agreed** that the clerk should ask Tracey Jesson and the Abingdon Naturalists to be involved in mapping and researching Drayton environmental issues more widely.

ACTION: Clerk to contact Tracey Jesson and the Abingdon Naturalists to see if they can be involved in Drayton environmental survey work

(c) **Design Council/CABE Consultancy.** It was agreed that the Clerk would respond to the CABE questionnaire to say that the consultancy was useful, but limited in value due to the short timescale provided for the consultant's days to be used.

ACTION: Clerk to reply to CABE questionnaire.

(d) **Finance.** The £10k payment due from VWHDC should be available in the next few weeks. It was agreed that the Clerk would provide an up to date Financial Statement to the next meeting.

ACTION: Clerk to provide a financial statement to the next meeting

2013/075 Community Consultation

(a) **Questionnaire.** Katherine Macdonald informed the meeting that Scott Riley (VWHDC) might be able to advise on the questionnaire. The Clerk will contact him and Anton Nath.

ACTION: Clerk to contact Anton Nath (ORCC) and Scott Riley (VWHDC) about the questionnaire.

(b) **Consultation Event.** This was initially planned for the evening of Sat 27th April in the Village Hall. After discussion concerning possible conflict with advertising for the local elections on May 2nd, and the lack of available time and organizational resources, it was decided to switch the date and Sat May 11th was suggested. The Clerk would research the Village Hall availability. The event will be organised by a small group consisting of: Tom Shebbeare; Janet Manning, Richard Webber and Richard Williams (plus Andrew Bax if available). It was **agreed** that:

- Richard Webber would borrow display screens from VWHDC
- Tom Shebbeare would present on the 'Centre of the Village' concept
- Janet Manning would organise the workshops on the Criteria to judge housing sites etc
- Refreshments provided would be tea/coffee/juices/water/biscuits etc.

ACTION: Clerk to check on availability of the Village Hall for Sat 11th May.

2013/076 Communications Plan

It was **agreed** that for the Communications event:

- Tom Shebbeare will design and print a leaflet and poster and organise an advert in the next Chronicle (deadline 15th April for April 29th publication of May Chronicle).
- Richard Webber will provide his list of Drayton addresses so that effort to deliver leaflets to every house could be organised. It was suggested DAMASCUS could be asked to help with delivery.
- Tom Shebbeare will provide A boards for displaying posters around the village
- The Drayton2020 banners would now be re-erected at key points in the village
- Leaflets would also be given out at the School gates
- At the event, postcodes of those attending would be collected so that distribution of people consulted across the village could be mapped. Email addresses would be collected again to add to the mailing list

2013/077 Meetings with Landowners

(a) **John Binning.** Andrew Bax and Tom Shebbeare had met with John Binning and his wife to discuss possibilities for recreational use of the land adjacent to the village hall, and the possibility of zoning adjacent land for non-housing use, but maybe employment.

(b) **Saville's.** A meeting had been arranged for Thursday 25th April to meet Saville's again, to discuss their plans for land south of the High Street.

2013/078 VWHDC Draft Local Plan

This item was held over to the next meeting. Drayton2020 needs to respond by May 9th. It was suggested that Richard Williams might be asked to draft the final response.

2013/079 Drayton Community School

Caroline Evans, Chair of the School Governors, had been present at the start of the meeting but unable to stay. She intended to be at the next Steering Group meeting. The Head teacher had suggested that the schoolchildren might be involved in various project work activities to support the village plan.

2013/080 Working Groups

- (a) **Sustainability.** Richard Webber reported that the Sustainability Scoping Report will be available in the next 2 weeks or so. Paul Mayhew-Archer had worked on the text to make it more concise and readable. The group was meeting next on Thursday 18th April.
- (b) **Transport.** Andrew Bax reported that the group was looking at cycle routes and details of the ‘speed table’ idea. A success, due to work by Diane Dunsdon, had been the provision of a school bus, morning and evening, from Abingdon-Drayton-Steventon-Didcot.

2013/081 VWHDC Comments

Katherine Macdonald commented on the Drayton2020 Project Plan and suggested that the Area Designation be added as a milestone. Cath Dale at VWHDC might be able to assist on recreational facilities

ACTION: Clerk to contact Cath Dale (VWHDC) regarding recreational provision, and to direct her to Richard Williams

2013/082 Any Other Business

- (a) **Thame Referendum.** The date for this will be May 2nd.
- (b) **Andrew Bax** gave his apologies for the next meeting. Tom Shebbeare will chair.

2013/083 The dates and time of Future Meetings were noted: All at 7pm at the Caudwell Day Centre

- Friday 19th April
- Friday 3rd May (? Bank holiday w/end)
- Friday 17th May
- Friday 31st May

The meeting concluded at 9.00pm

Signed:

Tom Shebbeare (Vice Chairman)

19th April 2013

ACTION CHECKLIST- DRAYTON2020 MEETING – 5th April 2013

Who	Action Point	Report back on Action
Pat Athawes	Continue contact with Steve Clarke about the bird survey	
Janet Manning	Janet Manning to provide a summary of the DAMASCUS pizza night results	Done
Tom Shebbeare	Tom Shebbeare to design and print a leaflet and poster	
Tom Shebbeare	Tom Shebbeare to organise an advert in the next Chronicle (deadline 15 th April for April 29 th publication of May Chronicle)	
Tom Shebbeare	Tom Shebbeare will provide A boards for displaying posters around the village	
Richard Webber	Richard Webber to provide his list of Drayton addresses so that effort to deliver leaflets to every house could be organised. It was suggested DAMASCUS could be asked to help with delivery	
Richard Webber	Richard Webber would borrow display screens from VWHDC for Consultation Event (now May 12 th)	
Parish Clerk	Clerk to contact Tracey Jesson and the Abingdon Naturalists to see if they can be involved in Drayton environmental survey work	Done – awaiting replies
Parish Clerk	Clerk to reply to CABE questionnaire.	Done
Parish Clerk	Clerk to provide a financial statement to the next meeting	See Agenda
Parish Clerk	Clerk to check on availability of the Village Hall for Sat 11 th May	Sat 11 th May conflicts with Boulevard Swing. Sunday 12 th pm booked at Drayton School
Parish Clerk	Clerk to contact Anton Nath (ORCC) and Scott Riley (VWHDC) about the questionnaire	Anton Nath contacted. Awaiting contact info for Scott Riley

Parish Clerk	Clerk to contact Cath Dale (VWHDC) regarding recreational provision, and to direct her to Richard Williams	Awaiting contact info
---------------------	--	-----------------------