

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 19th April 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Pat Athawes; Pervin Shahin John Scott; Tom Shebbeare (Vice Chairman in the Chair); Richard Webber; Richard Williams

Not Present: Andrew Bax (Chairman); Diane Dunsdon; Janet Manning;

In Attendance: David Perrow (Parish Clerk)

Minutes

2013/084 Public Participation

One members of the public was present (David Mercer) who took part in discussions throughout the meeting.

2013/085 Apologies – were received from Andrew Bax; Diane Dunsdon and Janet Manning

2013/086 The Minutes of Previous Meeting held on 5th April 2013 were approved without need of amendment

2013/087 Matters Arising/Report Back on Actions

- (a) **Bird Survey.** Pat Athawes reported that work was continuing on this survey
- (b) **VWHDC.** Richard Webber reported that he had met with the VWHDC Planning Strategy team and Planning Control to ensure that there efforts were co-ordinated in responding to planning issues around the Drayton2020 NDP.

2013/088 Community Consultation

- (a) **Consultation Event.** This was now fixed for Sunday May 12th, 4-6pm to be held in the Drayton Community School Hall. The presentation would be in two parts (a) Update on overall progress, including 'A' boards with maps (b) Criteria to assess housing sites.

Publicity: Tom Shebbeare will organise printing of leaflets etc. and Richard Webber will organise their distribution. Banners and posters would also be placed around the village by SG members,

Event Planning – Tom Shebbeare will call together a small planning group (John Scott/Richard Webber/Richard Williams/Andrew Bax if available, and consult with Janet Manning). Cake and tea/coffee etc. will be organised, catering for 100 possible attendees.

ACTION: Tom Shebbeare to organise a planning group for the May 12th Consultation Event, and to print leaflets etc.

ACTION: Richard Webber to organise distribution of leaflets to each household in Drayton

- (b) **Questionnaire.** It was **agreed** that a meeting would be arranged with Anton Nath (ORCC) to plan the questionnaire. The Clerk would organise this for Anton to meet Richard Williams and others interested (John Scott?/Janet Manning?)

ACTION: Clerk to arrange meeting with Anton Nath (ORCC) to discuss questionnaire design

(c) **Businesses Meeting.** It was **agreed** that John Scott would organise this consultation meeting with local businesses (those with business premises in Drayton), and that Pervin Shahin would assist him. It was **suggested** that this would be a 5.30-ish even, with nibbles and wine, in the Caudwell Day Centre

ACTION: John Scott/Pervin Shahin to organise a consultation event with local businesses.

2013/089 Meetings with Landowners

Further meetings were planned with both Earl of Plymouth Estates and with Saville's, and it was hoped also to meet again with WYG/Mr Caudwell. Meetings/further information would also be needed with other landowners, so that the picture for the village was complete. Nothing further had yet been heard from Mr John Binning or Mr Webb. It was suggested that contact be made with Mr Taylor (Forge Garage) and Diane Dunsdon.

2013/090 VWHDC Draft Local Plan

Though the Sustainability Working Group had discussed a response it was **decided** in view of the need to concentrate Drayton2020 effort on the May 12th Consultation event, this work should be directed to the Parish Council and that Drayton2020 would not respond separately or jointly with the Parish Council, but would leave the Parish Council to produce its own response on behalf of the Drayton community.

2013/091 Drayton Community School

Caroline Evans, Chair of the School Governors, had now resigned from the School Governing Body. It was **agreed** that the Clerk should write to the School Governors gain laying out the Drayton2020 issues.

ACTION: Clerk to write to the School Governors

2013/092 Working Groups

(a) **Sustainability.** The draft Sustainability Appraisal document was almost complete and would now be circulated to the Steering Group so that it could be discussed at the next meeting.

(b) **Transport.** Work had been done on a possible cycle route. Contact had been made with the Drayton Bicycle Users Group. It was **agreed** that the Clerk should ask Mike Habermehl to add the following features to his maps: cycle route; proposed Abingdon southern by-pass route from the Local Plan; proposed new route and old route (Drayton Lock) of the Wilts-Berks canal; the propose reservoir footprint; local archaeological sites.

ACTION: Clerk to ask Mike Habermehl to add transport routes (cycle/by-pass/canal) and other features to his maps

2013/093 Finances

The Clerk presented the latest financial statement. It was **agreed** that this should go up on the website

ACTION: Clerk to put up financial statement on the Drayton202 website.

2013/094 Any Other Business - None.

2013/095 The dates and time of Future Meetings were noted: All at 7pm at the Caudwell Day Centre. It was **agreed** to cancel the meeting previously scheduled for **Friday 3rd May** since this is the bank holiday weekend and effort needed to be focused on planning the May 12th consultation event.

- Friday 17th May
- Friday 31st May

The meeting concluded at 8.45 pm

ACTION CHECKLIST- DRAYTON2020 MEETING – 19^h April 2013

Who	Action Point	Report back on Action
Pat Athawes	Continue contact with Steve Clarke about the bird survey	
John Scott	John Scott/Pervin Shahin to organise a consultation event with local businesses.	Venue booked & draft invitation ready
Tom Shebbeare	Tom Shebbeare to organise a planning group for the May 12 th Consultation Event, and to print leaflets etc.	Done
Richard Webber	Richard Webber to organise distribution of leaflets to each household in Drayton	Done
Parish Clerk	Clerk to arrange meeting with Anton Nath (ORCC) to discuss questionnaire design	Done
Parish Clerk	Clerk to write to the School Governors	
Parish Clerk	Clerk to ask Mike Habermehl to add transport routes (cycle/by-pass/canal) and other features to his maps	Done
Parish Clerk	Clerk to put up financial statement on the Drayton202 website.	
Parish Clerk	Clerk to contact Cath Dale (VWHDC) regarding recreational provision, and to direct her to Richard Williams	Awaiting Contact info