

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 23rd August 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Janet Manning; John Scott; Pervin Shahin; Richard Webber (from 7.10pm); Richard Williams

Not Present: Pat Athawes; Diane Dunsdon; Tom Shebbeare (Vice Chairman);

In Attendance: David Perrow (Parish Clerk)

Minutes

2013/152 Public Participation One member of the public (Daniel Scharf) was present and took part in discussions throughout the meeting. Daniel drew attention to the recent announcement of Cherwell District Council that they had set aside land in Bicester for up to 1,000 self-build homes.

2013/153 Apologies – Pat Athawes; Diane Dunsdon & Tom Shebbeare

2013/154 Declarations of Interest. No declarations of interest.

2013/155 The Minutes of Previous Meeting held on 12th July 2013 were approved with one amendment:

Minute 2013/140 (a) Should read: “Building can start anytime within the next 3 years, therefore it is illogical to argue that this is necessary to contribute to the 5 year land supply.”

2013/156 Matters Arising/Report Back on Actions

(a) **Environmental Survey/ABNATS.** The Clerk reported that a meeting with ABNATS representatives was being arranged with Andrew Bax and the Clerk within the next two weeks. Bob Eels now had John Killick’s data (which Daniel Scharf had given to him), but nothing further had been heard back from him as yet.

[7.10 pm Richard Webber arrived]

(b) **DRAFT Policies.** Richard Webber reported that he had met with Katherine Macdonald and was due to meet her again early the following week with two VWHDC colleagues from the VWHDC policy team.

(c) **OCC Countryside Services – Footpaths meeting.** It was **agreed** that the Clerk should invite Mark Sumner to a future Drayton2020 Steering Group meeting to discuss footpath improvements.

ACTION: Clerk to invite Mark Sumner, OCC Countryside Services to a future meeting to discuss footpath improvement strategies and options.

2013/157 Questionnaire and Publicity: Analysis/Report Back

610 questionnaires had been received back, and a few more were expected. This gave a response rate of about 63%. ORCC were now conducting the analysis, and the results and report will be available in about 2-3 weeks (mid Sept). It was **agreed** that given the very high response rate publicity should be given to this and the Clerk was asked to invite Ed Vaizey MP to do the prize draw to which the press (including Drayton Chronicle) would

be invited. Katherine Macdonald (VWHDC), and Gareth Bradford (DCLG), should also be informed about the progress with the questionnaire.

ACTION: Clerk to invite Ed Vaizey MP to a publicity event where the prize draw would take place. Katherine Macdonald (VWHDC) & Gareth Bradford (DCLG) to be kept informed about progress with the questionnaire.

ACTION: Clerk to ensure that ORCC retains and returns all the questionnaires and that they count individual responses as well as household returns.

ACTION: Andrew Bax to send letter of thanks to the questionnaire distributors

2013/158 Meetings with Landowners

- (a) Daniel Scharf drew attention to the land between the A34 and Whitehorns Way (behind Firmer Close), which is believed to be owned by the Delafield family. No approach had been received to Drayton2020 about any plans for this land.
- (b) **High Street – Taylor family holdings.** It was pointed out that the furniture shop and offices on High Street were also premises owned by the Taylor family.
- (c) **Earl of Plymouth.** A meeting, including Martin Deans (VWHDC Planning), had been held on Tuesday 23rd July. As a follow up it was **agreed** that Janet Manning and Richard Webber would draft a letter to E of Plymouth Estates reps drawing attention to the need for careful and informed design of any proposed housing. Janet and Richard Williams had visited some useful example sites in Lechlade, Wantage and Faringdon, and photos of these were available from Janet Manning.
ACTION: Janet Manning and Richard Webber to draft a letter to E of Plymouth Estates re: design issues
- (d) **Savills** A further meeting will now be arranged.
ACTION: Clerk to arrange a date to meet Savills
- (e) **WSG-Caudwell.** A further meeting had ben held on Tuesday 23rd July.

2013/159 Project Plan Review

- (a) **Draft Neighbourhood Plan.** David Mercer had agreed to take the lead on this and an initial meeting will be held in early September. David Mercer is using the Woodcote plan as a template to draw up suggested headings for the Drayton plan.
- (b) **Community Consultation event.** The Village Hall was now booked for the evening of Friday 18th Oct (large hall/small hall/bar/kitchen) and for the daytime on Saturday 19th Oct (large hall). The Draft Plan Group would need to indicate at an early stage what headings and graphics would be needed for the display so that boards could be designed and printed in time. It was **agreed** that a document should be drafted and agreed outlining the purpose of the October event, so that the objectives/outcomes are clearly agreed.
ACTION: Andrew Bax/Tom Shebbeare/John Scott to draft a Purpose document for the October event so that objectives and outcomes are clearly agreed

2013/160 Publicity and Website

The Clerk tabled some statistics on use of the Drayton2020 website. These would now be available as part of the evidence base on consultation.

2013/161 Finances and Fundraising

The Clerk presented the latest financial statement which showed that £13,883 had been spent to date, leaving £13,624 with £2,650 of this as already committed.

2013/162 Any Other Business

- (a) **Free Trees for School etc.** It was agreed that the September deadline for applications for these free trees was too imminent for any communal tree planting to be properly planned this year. It might be considered again next year when the community view of where trees should be planted would be clearer.
- (b) **DAMASCUS.** Richard Webber drew attention to the need of DAMASCUS for premises in one of the local villages.
- (c) **Proposed development of farmland between Steventon & Marcham as Airport etc.** It was agreed that Richard Williams would draft a response to this proposal for Drayton2020 to submit to the Airports Commission in time for their deadline, and that this would be considered at the next meeting on 6th September.
ACTION: Richard Williams to draft a response for Drayton2020 to submit to the Airports Commission about the London-Drayton airport proposal, to be considered at the next meeting on 6th Sept
- (d) **Pre-school.** The Clerk was asked to make contact with the Pre-School
ACTION: The Clerk to set up a meeting with the Pre-School

2013/163 The dates and time of Future Meetings were noted: All at 7pm at the Caudwell Day Centre.

- **Friday 6th September**
- **Friday 20th September**
- **Friday 4th October**
- **Friday 18th Oct – Meeting will be cancelled since this is the date of the Public Consultation event at the Village Hall**

The meeting concluded at 8.50 pm

Signed:

**Andrew Bax (Chairman)
6th September 2013**

ACTION CHECKLIST- DRAYTON2020 MEETING – 23rd August 2013

Who	Action Point	Report back on Action
Andrew Bax	Andrew Bax to send letter of thanks to the questionnaire distributors	Done
Andrew Bax/ Tom Shebbeare/ John Scott	Andrew Bax/Tom Shebbeare/John Scott to draft a Purpose document for the October event so that objectives and outcomes are clearly agreed	
Janet Manning /Richard Webber	Janet Manning and Richard Webber to draft a letter to E of Plymouth Estates re: design issues	
Richard Williams	Richard Williams to draft a response for Drayton2020 to submit to the Airports Commission about the London-Drayton airport proposal, to be considered at the next meeting on 6 th Sept	
Parish Clerk	Clerk to invite Mark Sumner, OCC Countryside Services to a future meeting to discuss footpath improvement strategies and options.	
Parish Clerk	Clerk to invite Ed Vaizey MP to a publicity event where the prize draw would take place. Katherine Macdonald (VWHDC) & Gareth Bradford (DCLG) to be kept informed about progress with the questionnaire.	
Parish Clerk	Clerk to ensure that ORCC retains and returns all the questionnaires and that they count individual responses as well as household returns	Done
Parish Clerk	Clerk to arrange a date to meet Savills	
Parish Clerk	Clerk to set up a meeting with the Pre-School	
Parish Clerk	Clerk to summarise the Sovereign Housing data	
Parish Clerk	Clerk to find out more about the difficulties at Cholsey and Wooton with regards to local GP surgeries etc.	