

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 6th September 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon (from 7.20pm); Janet Manning; David Mercer (from 7.15pm); John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber ; Richard Williams

In Attendance: David Perrow (Parish Clerk)

Minutes

2013/164 Public Participation One member of the public (Daniel Scharf) was present and took part in discussions throughout the meeting. Daniel drew attention to (a) The recent decision of Inspector Mr McGuirk on the Tattenham (Cheshire) NP, in advance of the district council's local plan. (b) Eric Pickles recent decision to reverse a judgement in respect of a s106 agreement which included 'new or improved recreation'

2013/165 Apologies – None

2013/166 Declarations of Interest. No declarations of interest.

2013/167 The Minutes of Previous Meeting held on 23rd August 2013 were approved without amendment

2013/168 Matters Arising/Report Back on Actions

(a) Questionnaire analysis – update. Over 600 questionnaires have been returned – a response rate of over 60%. Over 1,000 individuals have responded. A preliminary analysis by ORCC on about a third of the responses showed 90% support for the idea of a new village centre on the Manor Farm development. Due to the higher than expected response rate, ORCC would need more time for the analysis, and this was now expected in 2 weeks' time. The cost would also be higher, but still within budget.

(b) Prize Draw. It was agreed to invite Ed Vaizey MP to do the prize draw at the Village Hall on Friday 13th Sept.

ACTION: Clerk to book the Village Hall and to invite Ed Vaizey MP to do the prize draw on Friday 13th Sept. Clerk to email details to email list

ACTION: Andrew Bax to organise banners etc. for the Hall and a suitable container for the draw. Andrew to invite the media to cover the draw, including a photographer from the Drayton Chronicle.

[David Mercer arrived 7.15pm]

(c) Environmental Survey/ABNATS. The Clerk reported that a meeting with ABNATS representatives had been held that week and that whilst it was late in the season and timescales were short, ABNATS would do what they could within these constraints to report on biodiversity on the three proposed development sites.

ACTION: Clerk to approach landowners/agents for permissions for ABNATS to go onto the sites.

(d) DRAFT Policies. Richard Webber reported that discussions with VWHDC (Katherine MacDonald and colleagues) were ongoing, and that a meeting was being sought with Oxfordshire County Council with regard to transport and education issues.

[Diane Dunsdon arrived 7.20pm]

- (e) **OCC Countryside Services – Footpaths meeting.** A response to our invitation was waited from Mark Sumner.

2013/169 Meetings with Landowners

- (a) **VWHDC.** A useful meeting had been held with VWHDC Planners (Martin Deans; Mark Doodes and others), and it had been agreed to form an informal group with members from Drayton2020, VWHDC and OCC to look at an integrated plan for Drayton, including the development of an integrated road safety strategy for all the planned housing developments and a housing design code. Mike Habermehl would be included in this group.
- (b) **Manor Farm development.** Following an earlier meeting held with Earl of Plymouth Estates reps, including Martin Deans (VWHDC), an email was agreed to be sent to Michael Lawley encouraging further work to refine the housing design on the proposed development. Reptile mats had been put down in the field within the last week by the developer. It was noted that results from these would only be valid after 4 months installation starting in the Spring.
- (c) **Land South of High Street (Savills).** A meeting with Savills and VWHDC reps was being arranged in the next few weeks
- (d) **Caudwell Estates.** Nothing further to report as yet. Drainage investigation on the land north of the village was being conducted by the developer, judging by sample excavations noted on the site.
- (e) **SHLA/SCMA.** Richard Webber reported that the draft VWHDC's Strategic Housing Land Assessment (SHLA) mentioned Drayton sites. The Strategic Housing Market Assessment (SHMA) was not yet available, but was expected within the next month or so.
- ACTION:** Clerk to contact Katherine Macdonald (VWHDC) to ask for details of the SHLA on Drayton and to enquire about expected date of publication of the SHMA.

2013/170 Airport Proposal. Richard Williams summarised his work to date on the response to the Airports Commission about the proposed new LOX airport. He will finalise the response and circulate it for discussion at the next meeting.

ACTION: Richard Williams to finalise the draft response for Drayton2020 to submit to the Airports Commission about the London-Drayton airport proposal, to be considered at the next meeting on 20th Sept.

2013/171 Project Plan Review

- (a) **Schedule.** The Clerk commented on the updated Project Plan, circulated previously with the meeting papers. The Parish Council had indicated that it would be willing to call an extraordinary meeting of the Council later in November than its usual first Monday date. This would give Drayton2020 a further two weeks or so to finalise the neighbourhood plan. An exact date for the Council meeting had yet to be agreed.
- (b) **Draft Neighbourhood Plan.** It was agreed that David Mercer should be co-opted on to the Steering Group in the role of adviser on the Draft neighbourhood plan. One meeting had now been held to discuss the structure of the Report and various sections had been allocated to people in the Working Group to draft. Work on policies etc. would need to await the questionnaire results, due in 2 weeks' time. The Much Wenlock plan was mentioned as a useful template.

ACTION: Clerk to draft a list of the Statutory Consultees, to check this with Katherine Macdonald (VWHDC) and to make preliminary contact with them to line up their responses to the draft Neighbourhood Plan.

ACTION: Clerk to produce a list of Appendices required

(c) **October 18/19th Consultation Event.** The Working Group led by Tom Shebbeare would be looking at the shape of this weekend event. The Village Hall was now booked. Richard Webber agreed to organise the volunteers to staff the Saturday exhibition.

ACTION: Tom Shebbeare to organise a Working Group to plan the Oct 18/19th Consultation event

ACTION: Richard Webber to organise staffing for the Exhibition on Saturday 19th Oct (10am - 4pm)

2013/172 Publicity and Website – Nothing further to report

2013/173 Finances and Fundraising

The Clerk presented the latest financial statement which showed that £13,883 had been spent to date, leaving £13,624 still available of which, £2,650 was already committed.

2013/174 Any Other Business

(a) **Maps.** Daniel Scharf pointed to the need for very good maps to be include in the final Report.

(b) **Icon for Drayton.** Janet Manning urged people to look at the possibility of textile art representing Drayton to be used in any new Village Hall.

2013/175 The dates and time of Future Meetings were noted: All at 7pm at the Caudwell Day Centre.

- **Friday 20th September**
- **Friday 4th October**
- **Friday 18th Oct – Meeting will be cancelled since this is the date of the Public Consultation event at the Village Hall**

The meeting concluded at 8.50 pm

Signed:

**Andrew Bax (Chairman)
20th September 2013**

ACTION CHECKLIST- DRAYTON2020 MEETING – 6th September 2013

Who	Action Point	Report back on Action
Andrew Bax	Andrew Bax to organise banners etc. for the Hall and a suitable container for the draw. Andrew to invite the media to cover the draw, including a photographer from the Drayton Chronicle.	Done
Tom Shebbeare /John Scott	Andrew Bax/Tom Shebbeare/John Scott to draft a Purpose document for the October event so that objectives and outcomes are clearly agreed	
Tom Shebbeare	Tom Shebbeare to organise a Working Group to plan the Oct 18/19 th Consultation event	Done
Richard Webber	Richard Webber to organise staffing for the Exhibition on Saturday 19 th Oct (10am - 4pm)	
Richard Williams	Richard Williams to draft the response for Drayton2020 to submit to the Airports Commission about the London-Drayton airport proposal, to be considered at the next meeting on 20 th Sept	
Parish Clerk	Clerk to invite Mark Sumner, OCC Countryside Services to a future meeting to discuss footpath improvement strategies and options	Meeting arranged for 3-5pm Fri 20th Sept
Parish Clerk	Clerk to book the Village Hall and to invite Ed Vaizey MP to do the prize draw on Friday 13 th Sept. Clerk to email details to email list	Done
Parish Clerk	Clerk to approach landowners/agents for permissions for ABNATS to go onto the sites.	Done. Awaiting replies
Parish Clerk	Clerk to contact Katherine Macdonald (VWHDC) to ask for details of the SHLA on Drayton and to enquire about expected date of publication of the SHMA	Done
Parish Clerk	Clerk to draft a list of the Statutory Consultees, to check this with Katherine Macdonald (VWHDC) and to make preliminary contact with them to line up their responses to the	Done

	draft Neighbourhood Plan	
Parish Clerk	Clerk to produce a list of Appendices required for the Draft plan	Done
Parish Clerk	Clerk to arrange a date to meet Savills	Awaiting dates from VWHDC
Parish Clerk	Clerk to set up a meeting with the Pre-School	Done – Thurs 19th Sept, 7.30pm
Parish Clerk	Clerk to summarise the Sovereign Housing data	
Parish Clerk	Clerk to find out more about the difficulties at Cholsey and Wooton with regards to local GP surgeries etc.	