

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-9 pm on Friday 20th September 2013 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	5 min.
2	Apologies: John Scott	1 mins
3	Declarations of Interest relating to any items on the Agenda	1 mins
4	Minutes of the Meeting held on Friday 6th September 2013	3 mins.
5	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read <ul style="list-style-type: none"> • Prize Draw – (Andrew Bax) • Policies (Richard Webber) • Environmental Issues: ABNATs Assistance/Biodiversity talk (Clerk) • Oxford County Council Countryside Services – Footpaths meeting (Clerk) 	20 mins.
6	Questionnaire analysis – To receive the ORCC Report and Analysis	15 mins
7	Meetings with Landowners & VWHDC – update (Tom Shebbeare) <ul style="list-style-type: none"> • Earl of Plymouth Estates • Land South of High Street - Savills • Caudwell/WYG 	15 mins
8	Proposed development of farmland between Steventon & Marcham (Oxford Garden City/Airport etc.) – (Richard Williams)	10 mins
9	Project Plan Review: <ul style="list-style-type: none"> • DRAFT Neighbourhood Plan (David Mercer/Andrew Bax) <ul style="list-style-type: none"> - Statutory Consultees (Clerk) - Appendices (Clerk) • Community Consultation event (18/19 October) – Tom Shebbeare <ul style="list-style-type: none"> - Radio Oxford 	15 mins
10	Finances and Fundraising (Clerk)	5 mins
11	Any Other Business <ul style="list-style-type: none"> • Lyford Close Recreation Area – future plans? 	5 mins
12	Date and time of Future Meetings to be noted: All at 7pm at the Caudwell Day Centre <ul style="list-style-type: none"> • Friday 4th October <i>[Friday 18th Oct – CANCELLED – Consultation Event in Village Hall instead]</i> • Friday 1st November 	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length