

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 4th October 2013 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Pat Athawes; Janet Manning; David Mercer (arrived 7.15 pm); Pervin Shahin; John Scott; Tom Shebbeare (Vice Chairman); Richard Webber ; Richard Williams

Not Present: Diane Dunsdon

In Attendance: David Perrow (Parish Clerk); Karina Santiago (OCC Highways Dept.)

Minutes

2013/187 Public Participation One member of the public (Daniel Scharf) was present and took part in discussions throughout the meeting.

- (a) Daniel reported that four planning appeals in Cherwell District had been successful. Two or three of these had been in areas where neighbourhood plans applied but the appeals had still been allowed since there was no Local Plan in place. This view had been upheld by the Secretary of State, despite previous assurances to the contrary.
- (b) In Longcot the VWHDC had permitted two large dwellings instead of four small ones.
- (c) The government position on energy efficiency requirements for new homes was still more confused now. It was not clear given conflicting comments from central government what the energy efficiency requirements were now or in the future.
- (d)

2013/188 Apologies – Diane Dunsdon

2013/189 Declarations of Interest. No declarations of interest.

2013/190 The Minutes of Previous Meeting held on 20th September 2013 were approved without amendment. Thanks were recorded to Richard Williams for his submission on the proposed LOX airport, which had been submitted to the Airports Commission and summarised on the front page of this week's Abingdon Herald.

2013/191 OCC – Transport Issues

The Chairman welcomed Karina Santiago, OCC Transport Planner. Katrina commented on the Drayton2020 transport proposals as follows:

- (a) **Road safety.** 20mph speed limits were currently under review in Oxford City and no more would be established until this review was completed. Enforcement was a problem. The OCC Highways contact on road safety was Anthony Kirkwood (to be confirmed).

David Mercer arrived 7.15 pm

(b) **Cycle-paths.** Karina was involved in planning a cycle-way to Science Vale UK and would be interested in receiving information on any proposed routes through Drayton.

ACTION: Clerk to send Karina Santiago (OCC Highways) proposed cycle routes through Drayton

(c) **Public transport.** Any proposal for additional bus services etc. should be discussed with the Public Transport team. It was observed that in Drayton only 2 out of 8 bus stops had real time information services.

(d) **Science Vale** – one of Karina’s colleagues at OCC Highways was drawing up a transport strategy for Science Vale.

ACTION: Clerk to contact OCC Highways person responsible for transport planning for Science Vale

(e) **Car Sharing.** OCC was keen to encourage car sharing and was promoting this through its website www.Oxfordshirecarshare.com. This should be advertised in the Drayton Chronicle

(f) **HGV traffic in High Street.** Karina was unsure what restrictions were already in place through Drayton. The Clerk reported that OCC Highways had investigated vibrations from lorries in High Street about a year ago, and had reported that any damage to foundations of houses was not due to lorry traffic.

ACTION: Clerk to let Richard Webber have details of this report from the Parish Council minutes.

(g) **Collaboration of OCC Highways with VWHDC/Drayton2020 and developers.** Tom Shebbeare asked Karina how OCC might be involved in a four way planning of Drayton village. She undertook to refer this issue to her manager, and Richard Webber agreed to pursue this too.

ACTION: Richard Webber to discuss with OCC about their regular involvement in planning meetings with VWHDC/Drayton2020 and developers.

Karina Santiago left the meeting at 7.40pm

2013/192 Matters Arising/Report Back on Actions

Action points were dealt with in a report which was taken as read

2013/193 Community Consultation event (18/19 October)

(a) **Catering.** Donald Bruce was the chef and would be using the Drayton Community School kitchen for chilli preparation for 200 people – including a vegetarian option

(b) **Exhibition.** Tom Shebbeare and Janet Manning were working on the exhibition panels. A listing of the panels was tabled and discussed. It was **agreed** that 20 panels were needed and the Clerk would hire these in. Pat Athawes was working up the comments from the questionnaire as a panel. Andrew Bax and Tom Shebbeare will do the introductory talks. Post-its would be used to receive back comments, using the village maps x 4 as a basis for comments, as previously.

ACTION: Tom Shebbeare and Janet Manning to arrange for design and printing of the exhibition panels

ACTION: Pat Athawes to work up the comments from the questionnaire as a panel

ACTION: Clerk to hire in 20 display panels

(c) **Publicity.** Banners would be placed around the village. Clerk would put advert on the website and send to the email list

ACTION: Tom Shebbeare/Andrew Bax to organise banners and posters around the village

ACTION: Clerk to advertise Oct event on the website and to the email list

(d) **Radio Oxford** had agreed to broadcast their ‘Oxfordshire Big Tour’ afternoon programme from Drayton Hall from 1-4pm on Friday 18th Oct.

ACTION: Clerk and Andrew Bax to organise list of Drayton speakers for Radio Oxford

(e) **Rotas of helpers for Friday (Pervin Shahin) and Saturday (Richard Webber)**

ACTION: Richard Webber was organising the Saturday exhibition rota.

It was **agreed** that a rota was not needed for the Friday night.

ACTION: Janet Manning would organise Drayton2020 badges for use on the night

2013/194 DRAFT Neighbourhood Plan (David Mercer/Andrew Bax)

David Mercer reported that the Drafting Group had met the previous evening. John Scott was working on the policies. An Implementation Section was needed. Richard Williams was writing up the housing sites criteria as text to explain the use of the 6 (out of the original 8) which had been applied to sites using the 'traffic light' system (red/Amber/Green) applied by a sub-group chaired by Janet Manning.

2013/195 Meetings with Landowners & VWHDC – update (Tom Shebbeare)

- (a) **Earl of Plymouth Estates.** There had been a further exchange of emails and a further meeting was now arranged for Wed 23rd Oct at 4pm
- (b) **Land South of High Street – Savills.** A further meeting, involving Martin Deans from VWHDC had been arranged for Wed 9th October at 6pm
- (c) **Caudwell/WYG.** Tom Shebbeare had talked to WYG about design issues and a further design was now being developed.

2013/196 Finances and Fundraising

The Clerk reported that there had been no further invoices since the previous meeting and the financial position remained unchanged.

2013/197 Any Other Business

- (a) Richard Webber reported on some recent applications to VWHDC Planning Committee, which would have to be passed because no neighbourhood plans were in place in those communities.
- (b) The VWHDC Local Plan had been delayed further and would now not be ready before end 2014.

2013/198 The dates and time of Future Meetings were noted: All at 7pm at the Caudwell Day Centre.

- **Friday 1st November**

The meeting concluded at 8.35 pm

Signed:

**Andrew Bax (Chairman)
1st November 2013**

ACTION CHECKLIST- DRAYTON2020 MEETING – 4th October 2013

Who	Action Point	Report back on Action
Andrew Bax	Tom Shebbeare/Andrew Bax to organise banners and posters around the village	Done
Janet Manning	Tom Shebbeare and Janet Manning to arrange design and printing of the exhibition panels	Done
Janet Manning	Janet Manning to organise Drayton2020 badges for use on the night	Done
Pat Athawes	Pat Athawes to work up the comments from the questionnaire as a panel	Done
Tom Shebbeare	Tom Shebbeare/Andrew Bax to organise banners and posters around the village	Done
Tom Shebbeare	Tom Shebbeare and Janet Manning to arrange for design and printing of the exhibition panels	Done
Richard Webber	Richard Webber to discuss with OCC about their regular involvement in planning meetings with VWHDC/Drayton2020 and developers	Done
Richard Webber	Richard Webber to organise the Saturday exhibition helpers rota	Done
Parish Clerk	Clerk to send Karina Santiago (OCC Highways) proposed cycle routes through Drayton	Awaiting detailed map
Parish Clerk	Clerk to contact OCC Highways person responsible for transport planning for Science Vale	Awaiting reply
Parish Clerk	Clerk to let Richard Webber have details of this report from the Parish Council minutes	Done
Parish Clerk	Clerk to hire in 20 display panels	Done
Parish Clerk	Clerk to advertise Oct event on the website and to the email list	Done
Parish Clerk	Clerk and Andrew Bax to organise list of Drayton speakers for Radio Oxford	Done
Parish Clerk	Clerk to check on Nov/Dec dates for Steering Group meetings in Caudwell Day Centre	Done