

**Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 24<sup>th</sup> January 2014 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY**

**Present: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; David Mercer; John Scott; Pervin Shahin; Richard Webber; Richard Williams**

**Not Present: Janet Manning; Tom Shebbeare (Vice Chairman)**

**In Attendance: David Perrow (Parish Clerk)**

**Minutes**

**2014/013 Public Participation** Three members of the public were present (Nigel Wallace (Drayton Community School Governor); Paul Mayhew-Archer; and Daniel Scharf (from 7.30pm)), and took part in discussions throughout the meeting.

- (a) Nigel Wallace introduced himself as Drayton Community School Governor responsible for Communications. He hoped to attend future meetings of the Steering Group on a regular basis to represent the School. The School would make a formal response to the Draft NDP, but welcomed the proposal to replace the Pre-School building. There was, however, some anxiety that moving the Pre-School off the existing School site would reduce links between it and the School: the Pre-School links were vital to sustain the School's intake, much of which came via the Pre-School. The School was due for an Ofsted inspection in the next few weeks.

**2014/014 Apologies** – Janet Manning and Tom Shebbeare

**2014/015 Declarations of Interest.** No declarations of interest.

**2014/016 The Minutes of Previous Meeting** held on 10<sup>th</sup> January 2014 were approved without need of any amendment

**2014/017 Matters Arising/Report Back on Actions**

Action points other than those detailed below were dealt with in a report which was taken as read.

- (a) **Application to Drayton Parish Council for early release of Drayton2020 2014-15 funding.** This application had been made and would be considered by the PC at its next meeting on Monday 3<sup>rd</sup> February.
- (b) **Sustainability Report.** Now completed – see Agenda item below
- (c) **Village Design Code** – Janet Manning has been away, so this has not yet been progressed
- (d) **OCC Highways meeting** – now arranged for Monday 27<sup>th</sup> January
- (e) **Drayton Chronicle article** – in hand. Advert had been placed by Clerk

- (f) **Sovereign Vale Housing Association/Lyford Close Playground.** Clerk had followed up, but no substantive response yet.
- (g) **Village Groups contacts** – Clerk now had list of addresses for contacts for Caudwell Day Centre User Groups and will write to them
- (h) **Collation of Pre-Submission Contacts** – being compiled by Clerk

#### **2014/018 Pre-Submission Copy of the Neighbourhood Plan**

- (a) **Statutory & Other Replies.** No significant replies yet received
- (b) **Consultation with Drayton Village Groups.** Clerk reported that he now had a list of contacts and would write to them  
**Action:** Clerk to write to Village Groups

#### **2014/019 Revision/Completion of Sustainability Report**

David Mercer confirmed this had been revised and circulated. The Clerk had submitted a couple of small corrections to layout. No other changes were proposed and it was **agreed** that the Clerk should publish the document on the Drayton2020 website

**Action:** Clerk to put the Sustainability Report on the Drayton2020 website

#### **2014/020 Meetings with Landowners update**

- (a) **Earl of Plymouth Estates.** Tom Shebbeare had been in correspondence with Michael Lawley and other at E of Plymouth
- (b) **Land South of High Street – Savills.** A Design Brief meeting was scheduled for Friday 28<sup>th</sup> January
- (c) **Caudwell/WYG.** No further developments
- (d) **Messrs' Delafield Paddock/JPPC.** No further developments
- (e) **Church Lane Paddock at rear of Allotments/Burial Ground.** David Mercer reported on the location and sale details of this land. The PC will consider this at its next meeting.

#### **2014/021 Feasibility Issues**

- (a) **Architects advice - New Community Building on the Green.** Tom Shebbeare had some drawings which will be discussed at the next meeting. Andrew Bax reported that he had talked to Barry Winter (Caudwell Day Centre) about the Caudwell Day Centre and Barry had advised that any new Community building should have adequate car parking and a larger communal kitchen than the current Caudwell Day Centre could offer. It was suggested that StyleAcre at Blewbury and the community café at Chinnor might be visited to explore business models for a community café. Richard Williams also commented that he had financial details for the Little Milton building, which has a café/shop with local produce/nursery and internet connection
- (b) **Village Hall Management Committee.** Andrew Bax and Pervin Shahin had attended this meeting earlier in the week. The Village Hall MC is now preparing its specification/wish list for improvements to the Hall.

**Daniel Scharf arrived at 7.30pm**

#### **2014/022 Finances and Fundraising**

The Clerk reported that there had been no change in finances since the last meeting, save an invoice for 320 for design work, yet to be paid.

### **2014/023 Any Other Business**

- (a) Andrew Bax reported that he had visited the Pre-School and had hand-delivered the Draft NDP to them
- (b) Paul Mayhew-Archer asked about the site evaluation of the land near the Burial Ground and the land South of High Street. It was **agreed** to delete the word 'alternative', which was misleading, and to add comments about the access problems onto the Sutton Courtenay Road to the explanation about the Burial Ground site. Paul will submit other comments in writing.
- (c) Daniel Scharf commented that he had now received a reply from VWHDC (Katherine Macdonald) to his queries about the VWHDC's advice to Drayton2020. He disagreed with their reply, particularly as it relates to the sustainability issue and environmental matters. He reported that he had talked to Paul Caudwell, who was open to proposals for smallholdings on his development land.

**2014/024 The dates and time of Future Meetings were noted:** All at 7pm at the Caudwell Day Centre.

- **Friday 7<sup>th</sup> February 2014**
- **Friday 21<sup>st</sup> February 2014**
- **Friday 7<sup>th</sup> March 2014**
- **Friday 21<sup>st</sup> March 2014**

**The meeting concluded at 8.15 pm**

**Signed:**

**Andrew Bax (Chairman)  
7<sup>th</sup> February 2014**

## **ACTION CHECKLIST- DRAYTON2020 MEETING – 24th January 2014**

<b>Who</b>	<b>Action Point</b>	<b>Report back on Action</b>
<b>Parish Clerk</b>	Clerk to write to village groups who use the Caudwell Day Centre	<b>Done</b>
<b>Parish Clerk</b>	Clerk to put the Sustainability Report on the Drayton2020 website	<b>Done</b>
<b>Parish Clerk</b>	Clerk to contact Sovereign Vale HA/VWHDC about the Lyford Close land - again	<b>Done</b>