

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; David Mercer; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-9 pm on Friday 4th April 2014 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	5 min.
2	Apologies	1 mins
3	Declarations of Interest relating to any items on the Agenda	1 mins
4	Minutes of the Meeting held on Friday 21st March 2014 <ul style="list-style-type: none"> • Suggested correction to approved Minutes of 7th March <p>“On page 4 of the above Minutes, at line 4 (continuing comments on Barrow Road from the previous page) reference is made: ...”the new housing should be on the far (north/west) side of the available land, ...” This should read “north/east” (Tony Croucher)</p>	1 mins.
5	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read <ul style="list-style-type: none"> • A34 flyover planting (Clerk) • Neighbours’ Barrow Road Site rep. • OCC – Govt. Funding for Cycle Paths (Richard Webber) 	10 mins.
6	Feasibility Group Report Back <ul style="list-style-type: none"> • Meetings/communications/matters of note with Landowners & VWHDC /OCC– update (Tom Shebbeare) • Manor Farm site • South of High Street Site • Barrow Road Site • Other sites – OCC Decision on South Abingdon Ock Street Crossings 	20 mins
7	Community Benefits (s106/CIL etc) <ul style="list-style-type: none"> • Community Building/New Green (Tom Shebbeare) • Existing Village Hall (Andrew Bax) • School/Pre-School • Drayton Football Club • S106 schedule (Clerk) 	20 mins
8	Pre-Submission Consultation Copy of the Neighbourhood Plan <ul style="list-style-type: none"> • VWHDC advice; and revision of Consultation Copy (Clerk/David Mercer) • Design Code (Janet Manning) 	15 mins
9	Finances and Fundraising (Clerk)	5 mins
10	Any Other Business	5 mins
11	Date and time of Future Meetings to be noted: All at 7pm at the Caudwell Day Centre <ul style="list-style-type: none"> • [No Meeting 18th April – Good Friday] • Friday 2nd May 2014 • Friday 16th May 2014 	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length