

Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 30th May 2014 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

Present: Andrew Bax (Chairman); Pat Athawes; Janet Manning; David Mercer; Pervin Shahin; John Scott; Richard Williams

Not Present: Diane Dunsdon; Tom Shebbeare ; Richard Webber;

In Attendance: David Perrow (Parish Clerk)

Minutes

2014/100 Public Participation 5 members of the public were present, and took part throughout the meeting. Tony Croucher asked a question about the report of the April Parish Council meeting in the May Chronicle. Richard Williams, who wrote the article, responded. The Chairman ruled that this was a Parish Council matter, and so outside the scope of this Drayton2020 meeting.

2014/101 Apologies – Diane Dunsdon; Tom Shebbeare (Vice Chairman); Richard Webber;

2014/102 Declarations of Interest. No declarations of interest. Paul Caudwell, a Drayton landowner, was a member of the public present.

2014/103 The Minutes of Previous Meeting held on 16th May 2014 were approved without need of any amendment.

2014/104 Matters Arising/Report Back on Actions

Action points other than those detailed below were dealt with in a report which was taken as read.

- a) **CPRE VWHDC Larger Villages meeting on the DRAFT Local Plan.** The Clerk had attended this meeting for Drayton2020/The Parish Council. The CPRE had begun a campaign to challenge the Oxfordshire/VWHDC SHMAA figures. Larger villages would be kept informed about the campaign's progress.

2014/105 Feasibility Group Report Back

- (a) **Manor Farm site.** E of Plymouth Estates have been consulting the VWHDC Planners on their Design Brief
- (b) **South of High Street Site.** A meeting was due to be held with Savills/Bloor Homes on Friday 6th June to look at their revised layout – which is likely to be the one they will present at the June exhibition
- (c) **Barrow Road Site** – A meeting with residents and the developers had been held on Monday 19th May. WYG had undertaken to discuss a revised layout incorporating a central green/green gap

between present houses and new houses, and to report back to the residents. The WYG response was awaited.

- (d) **Village Hall Refurbishment.** Plans from an architect acting on a *pro bono* basis were awaited and should be available in time for the exhibition

2014/106 Community Benefits

The Clerk tabled a revised s106/Funding schedule. This had been shared with VWHDC and with the three prospective developers, and also sent to OCC.

2014/107 Pre-Submission Copy of the Neighbourhood Plan

- (a) **DRAFT NDP** - David Mercer was working on the Revised Plan, and this would be circulated to the Drafting Group members next week and discussed at the next Steering Group meeting, with a view to publication of the Revised Consultation copy in mid June for its 6 week consultation from mid June to end July. The Parish Council will be holding an Extra Ordinary meeting to consider/approve the publication of the Consultation copy in mid-June.
- (b) **Sustainability Appraisal** Janet Manning, Richard Webber and the Clerk were working on the Sustainability Appraisal, which would be published alongside the DRAFT NDP.
- (c) **Design Guide.** The Drayton Design Guide had now been completed and would be an Appendix to the DRAFT NDP. Drayton Parish Council are being asked to adopt this as a Planning document for their Planning Committee with immediate effect, so that it can be used to guide any developments in the village from now on.
- (d) **Exhibition** (Fri June 27th 5-9pm/Sat 28th June 9am -5pm).
- **Publicity.** Banners would go up as soon as possible. Andrew Bax will design posters (for lampposts etc.) and leaflets (to be delivered through each door)
ACTION: Andrew Bax to design publicity (posters & leaflets)
 - **Display Boards.** Tom Shebbeare would be asked to liaise with the developers on their boards
ACTION: Tom Shebbeare to contact the Developers about design of their boards for the Exhibition

2014/108 Project Plan – Schedule & Referendum Date

Following discussions with VWHDC attended by Andrew Bax and the Clerk with Katherine Peace, the Clerk presented a revised schedule/project plan. This showed a Submission date to VWHDC for the Examination on 1st September 2014. Following revised guidance from VWHDC they now needed more time to prepare for the Examination and Referendum, and so the Referendum was now expected to be February 2015. If it is delayed further then there could be a problem with a Spring/early summer date since VWHDC Democratic Services had now introduced a moratorium on Neighbourhood Plan referendums in the period end Feb to July, due to needs for them to prepare for the May General Election.

ACTION: Clerk to update Project Plan on the Drayton2020 website

2014/109 Finances and Fundraising

- (a) **Finances.** The Clerk reported that there had been no change to the Finances since the last meeting
- (b) **Fundraising.** A fundraising strategy was implicit in the s106 table provided by the Clerk, but detailed sources of grant funding etc. were still to be determined, once the Referendum was passed

2014/110 Any Other Business

There was no AOB.

2014/111 The dates and time of Future Meetings were noted: All at 7pm at the Caudwell Day Centre.

- **Friday 13th June 2014**
- **[Friday 27th June – NO MEETING – Exhibition in Drayton Village Hall 5pm-9pm]**

The meeting concluded at 8.25 pm

Signed:

Andrew Bax (Chairman), 12th June 2014

ACTION CHECKLIST- DRAYTON2020 MEETING – 30th May 2014

Who	Action Point	Report back on Action
Andrew Bax	Andrew Bax to design publicity (posters & leaflets)	Done
Tom Shebbeare	Tom Shebbeare to ask London County Hall for details of the Waterloo roundabout	
Tom Shebbeare	Tom Shebbeare to contact the Developers about design of their boards for the Exhibition	Done
Clerk	Clerk to ask Highways Agency for an onsite meeting.	Done – Awaiting Reply
Clerk	Clerk to update Project Plan on the Drayton2020 website	Done