

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; David Mercer; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-8 pm on Friday 13th June 2014 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	5 min.
2	Apologies – Tom Shebbeare	1 mins
3	Declarations of Interest relating to any items on the Agenda	1 mins
4	Minutes of the Meeting held on Friday 30th May 2014	1 mins.
5	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read	3 mins.
6	Feasibility Group Report Back <ul style="list-style-type: none"> • Meetings/communications/matters of note with Landowners & VWHDC /OCC– update <ul style="list-style-type: none"> ○ Barrow Road Site – including football fields/pavilion ○ Manor Farm site ○ South of High Street Site 	5 mins
7	Pre-Submission Consultation Copy of the Neighbourhood Plan (David Mercer/Janet Manning/Richard Williams) <ul style="list-style-type: none"> • To consider the Revised Consultation Copy and recommend it to the Parish Council for publication for the 6 week consultation Mon 16th June – end July 2014 	30 mins
8	Exhibition Planning & Publicity (Andrew Bax)	10 mins
9	Any Other Business	3 mins
10	Date and time of Future Meetings to be noted: All at 7pm at the Caudwell Day Centre [Friday 27th June – Exhibition in Drayton Village Hall] - July meeting dates tba	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length

Note: This Steering Group meeting is being limited to 1 hour so that the Parish Council can hold an Extra-Ordinary meeting from 8pm to consider the DRAFT Consultation Copy Revised Version and to decide on a Resolution to publish it for the 6 week public consultation beginning 16th June