

**Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 13th June 2014 in the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY**

**Present: Andrew Bax (Chairman); Pat Athawes; Janet Manning; David Mercer; Pervin Shahin; John Scott; Richard Webber; Richard Williams**

**Not Present: Diane Dunsdon; Tom Shebbeare**

**In Attendance: David Perrow (Parish Clerk)**

**Minutes**

**2014/112 Public Participation** 4 members of the public were present.

**2014/113 Apologies** – Diane Dunsdon; Tom Shebbeare (Vice Chairman)

**2014/114 Declarations of Interest.** No declarations of interest.

**2014/115 The Minutes of Previous Meeting** held on 30th May 2014 were approved without need of any amendment.

**2014/116 Matters Arising/Report Back on Actions**

Action points other than those detailed below were dealt with in a report which was taken as read.

- Nothing further to report

**2014/117 Feasibility Group Report Back**

- (a) **Manor Farm site.** E Of Plymouth Estates are now working on their exhibition panels
- (b) **South of High Street Site.** A meeting held with Savills/Bloor Homes on Friday 6<sup>th</sup> June to look at their revised layout – the one they will present at the June exhibition
- (c) **Barrow Road Site** – No further information. WYG/Miller Homes are also working on their exhibition panels
- (d) **Village Hall Refurbishment.** Plans from an architect acting on a *pro bono* basis are awaited and will be available in time for the exhibition

**2014/118 Pre-Submission Copy of the Neighbourhood Plan**

- (a) **DRAFT NDP Structure** - David Mercer that the main changes made to the previous version were:
  - i. Split of the Planning Policies from the Community Policies to form two sections. The VWHDC had advised that the Examiner would not accept a unified report
  - ii. Incorporation of the comments received on the previous version from the public and from statutory bodies. The comments from VWHDC in particular had led to the need for extensive revisions in the planning policies

iii. Three possible housing sites were now identified for development over the plan period. This was now possible since the VWHDC had produced its SHMA, including identifying the Drayton site South of High Street as a strategic site for up to 200 houses.

**(b) Sustainability Appraisal** – Richard Williams reported that he, Janet Manning and David Mercer were now working on revising this. As with the DRAFT NDP, considerable revision was now required since the SA now needed to document carefully how housing sites had been assessed and chosen. Slaugham’s SA had been rejected by their Examiner since it fell short of the legal requirements. In the case of the SA the Examiner can only accept or reject it, rather than suggest modifications. The SA needed to cover social, economic and environmental policies and comply with the EU’s Strategic Environmental Assessment (SEA) rules. The revised SA would be available within the next few days and would be published with the DRAFT NDP on the website.

**ACTION:** Richard Williams, Janet Manning and David Mercer to complete the revisions to the Sustainability Appraisal

**(c) Noise Survey.** The VWHDC had recommended that Drayton2020/The Parish Council conduct a noise survey alongside the A34 to provide evidence for its NDP policies. OCC, VWHDC and the Highways Agency do not appear to have any of the required data.

**ACTION:** Clerk to investigate commissioning a noise survey by the A34

**(d) Disability concerns.** Richard Webber reported that Colin Arnold had communicated concerns to him about the poor disabled access around the village for disability scooters etc. Paths, including those on the Millennium Green, were too narrow, poor surfaces and overgrown in places, with some obstacles such as railings e.g. across the Church Lane exist from the Gravel Lane path. The Clerk commented that disability issues were not explicit in the NDP but that the footpath improvement programme would cover all these issues. OCC Countryside officer had been consulted and the issue of access for the disabled had been covered in these discussions.

**ACTION:** Clerk to contact Colin Arnold and obtain details of his concerns so that they can be included in the NDP responses

**2014/119 Exhibition** (Fri June 27<sup>th</sup> 5-9pm/Sat 28<sup>th</sup> June 9am -5pm).

**(a) Publicity**

- Drayton2020 Banners were now up. A more specific event time and place sub-banner to be added
- 18 posters were up around the village – 4 still to do
- 1,000 leaflets will be distributed by Richard Webber to every house in Drayton early next week
- The email list had had two reminders about the Exhibition. The Clerk will send a further reminder on the night before the Exhibition
- The Exhibition was featured on the village website and in the community calendar section
- An advert and mention had appeared in the June Drayton Chronicle
- Andrew Bax will draft a press release to local media (newspapers/radio/TV etc.)

**ACTION:** Clerk to send 3<sup>rd</sup> email to the email list reminding of the Exhibition, on the eve of the event

**ACTION:** Andrew Bax to draft and send out a Press Release about the Exhibition

- (b) **Display Boards.** These were now being designed. Drayton2020 will have 5 boards, and there will be 5 for each of the developers – 20 boards in all
- (c) **Catering.** Janet Manning will provide catering for the exhibitors
- (d) **Comments form.** This will be designed to capture feedback from the Exhibition
- (e) **Road Names.** There will be an opportunity for the Drayton public to suggest names for roads/developments so that the Parish Council can advise the VWHDC when asked for suggestions for these names

**2014/120 Any Other Business**

- (a) **VWHDC Design Guide meeting.** Janet Manning had attended this meeting where a number of parish councils and English Heritage were represented.

**2014/121 The dates and time of Future Meetings were noted:** All at 7pm at the Caudwell Day Centre.  
[Friday 27<sup>th</sup> June 2014 – NO MEETING – Exhibition in Drayton Village Hall 5pm-9pm]

- **Friday 11<sup>th</sup> July 2014**

**The meeting concluded at 7.55 pm.**

This meeting was limited to 1 hour to allow for an Extra-Ordinary Meeting of Drayton Parish Council to consider and vote on the DRAFT Consultation Copy to start at 8pm

**Signed:**

**Andrew Bax (Chairman), 11<sup>th</sup> July 2014**

## ACTION CHECKLIST- DRAYTON2020 MEETING – 13<sup>th</sup> June 2014

Who	Action Point	Report back on Action
<b>Andrew Bax</b>	Andrew Bax to draft and send out a Press Release about the Exhibition	<b>Done</b>
<b>Tom Shebbeare</b>	Tom Shebbeare to ask London County Hall for details of the Waterloo roundabout	
<b>Richard Williams, Janet Manning and David Mercer</b>	Richard Williams, Janet Manning and David Mercer to complete the revisions to the Sustainability Appraisal	<b>Done</b>
<b>Clerk</b>	Clerk to ask Highways Agency for an onsite meeting.	<b>Done – Meeting refused</b>
<b>Clerk</b>	Clerk to investigate commissioning a noise survey by the A34	
<b>Clerk</b>	Clerk to send 3 <sup>rd</sup> email to the email list reminding of the Exhibition, on the eve of the event	<b>Done</b>