

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; David Mercer; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-9 pm on Friday 29<sup>th</sup> August 2014 at the Drayton Village Hall, Lockway, OX14 4LG

<b>AGENDA</b>		<b>Est. timing</b>
<b>1</b>	<b>Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items</b>	<b>5 min.</b>
<b>2</b>	<b>Apologies – Pat Athawes</b>	<b>1 mins</b>
<b>3</b>	<b>Declarations of Interest relating to any items on the Agenda</b>	<b>1 mins</b>
<b>4</b>	<b>Minutes of the Meeting held on Friday 25<sup>th</sup> July 2014</b>	<b>1 mins.</b>
<b>5</b>	<b>Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read</b> <ul style="list-style-type: none"> <li>• Noise Survey (Clerk)</li> </ul>	<b>5 mins.</b>
<b>6</b>	<b>To consider the draft Submission Copy and its appendices and to recommend it to the Parish Council for submission to VWHDC for Examination</b> <ul style="list-style-type: none"> <li>(a) Submission Consultation Copy of the Neighbourhood Plan (David Mercer)</li> <li>(b) Drayton Design Guide (Janet Manning)</li> <li>(c) Sustainability Appraisal (Richard Williams)</li> <li>(d) Supporting Documents: Basic Conditions Statement; Equality Assessment; Record of Community Involvement (Clerk)</li> </ul>	<b>90 mins</b>
<b>7</b>	<b>Feasibility Group Report Back</b> <ul style="list-style-type: none"> <li>• Village Hall/Pre School costings (Andrew Bax)</li> <li>• Meetings/communications/matters of note with Landowners &amp; VWHDC /OCC– update <ul style="list-style-type: none"> <li>○ Barrow Road Site – including football fields/pavilion</li> <li>○ Manor Farm site</li> <li>○ South of High Street Site</li> <li>○ Other Sites</li> </ul> </li> </ul>	<b>10 mins</b>
<b>8</b>	<b>Any Other Business</b>	<b>3 mins</b>
<b>9</b>	<b>Date and time of Future Meetings to be noted:</b> <ul style="list-style-type: none"> <li>• September meeting dates tba</li> </ul>	<b>1 min</b>

**Standing Order: Steering Group meetings should not normally exceed 2 hours in length**