

**Minutes of the Drayton 2020 Steering Group Meeting held at 7pm on Friday 29th August 2014 in the Drayton Village Hall (Small Hall), Lockway, Drayton**

**Present Tom Shebbeare (Vice Chairman, in the Chair); Janet Manning; Pervin Shahin; John Scott; Richard Webber; Richard Williams**

**Not Present: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; David Mercer**

**In Attendance: David Perrow (Parish Clerk)**

**Minutes**

**2014/141 Public Participation.** 5 members of the public were present (Colin Arnold; Tony Croucher; Chris Price; Daniel Scharf; Shirley Thomas)

- (a) Tony Croucher raised a question about the date of publication of the Sustainability Appraisal. The Clerk confirmed that it was published on the website on 23<sup>rd</sup> June, week after the main NDP Report. Tony requested that when documents are published on the website they have the dates of publication against them, and this **was noted**.
- (b) Daniel Scharf expressed the view that the Noise Survey commissioned by Drayton2020 was not necessary, since the Lockway sites had not been proposed for housing. Richard Webber reported that the VWHDC had asked for a noise survey to be done as part of the evidence base, in order to justify the evaluation of the Lockway sites as being unsuitable for housing. The VWHDC, OCC and the Highways Agency had been unable to provide data or practical/financial assistance for the noise survey, so Drayton2020 had to fund this.
- (c) Daniel Scharf again raised his objection to suggested road names being asked for at the Drayton2020/Developers' Exhibition. Tom Shebbeare outlined how this action had come about, and confirmed that suggested road names had been retained for later use by Drayton2020/the PC. They had not been passed to the developers.
- (d) Sheila Thomas raised the issue of the parking on the corner of Henley's Lane/Abingdon Road, and the fact that this limited visibility for drivers turning out of Henleys Lane. In the long term this was a Drayton2020 issue related to the design of the roads around the proposed Manor Farm development, but in the short and medium term it was a matter for the police (traffic law enforcement) and OCC highways (road markings). Shirley was advised to contact the Parish Council to have this pursued immediately.

**2014/142 Apologies** –Andrew Bax, Pat Athawes and David Mercer

**2014/143 Declarations of Interest.** No declarations of interest.

**2014/144 The Minutes of Previous Meeting** held on 25<sup>th</sup> July 2014 were approved without need of any amendment.

### **2014/145 Matters Arising/Report Back on Actions**

Action points other than those detailed below were dealt with in a report which was taken as read.

A discussion ensued concerning various points arising from the Minutes:

- (a) Tony Croucher said that it had been agreed that there would be a second Drayton2020 Steering Committee member present at the Barrow Road Development Meetings, in addition to Richard Webber in the Chair. Richard Williams pointed out that he had agreed to attend in this capacity, but could not in the event make that date. Daniel Scharf said that Richard Webber should be attending the Barrow Road meetings as a Councillor.
- (b) Daniel Scharf commented that NDP Policies were not written in the proper way, and that this would mean the Plan would fail Examination. Richard Webber responded that the VWHDC Planning dept. had advised Drayton2020 on the NDP drafts throughout, and that they did not agree with this view. Where Policies needed rewording they had suggested changes and these changes had been accepted in the redraft. The Clerk pointed out that the definition of a Neighbourhood Plan was “*A plan which sets out policies (however expressed) in relation to the development use and of land in the whole or any part of a particular neighbourhood area specified in the plan*” [2004 P & CP Act as amended by Localism Act Section 38 A (2)]
- (c) Colin Arnold commented that the NDP still did not address the traffic problems with a credible solution. Richard Williams responded that traffic infrastructure planning was a PCC/VWHDC funding issue. There were problems with this – viz. the difficulties of funding the opening of a full A34 interchange at Lodge Hill. The Drayton2020 NDP recognised the problem, but could not offer a solution beyond the traffic management within the village and the road layout for any new developments. The revised NDP had given more recognition to the traffic issue.

### **2014/146 Draft Submission Copy**

- (a) **The DRAFT NDP Submission Copy was considered.** David Mercer was not able to be present, but copies of the DRAFT, its Appendices and supporting documents had been circulated prior to the meeting for Steering Group members to consider.  
Daniel Scharf recommended again that the DRAFT NDP be subject to a ‘health check’ by someone who had previously examined neighbourhood plans. It was again pointed out that the VWHDC had conducted this kind of ‘health check’, and that their experienced and qualified planners had advised on necessary changes. The Clerk outlined the timetable from now until the Referendum and implementation, as laid out in the Planning Advisory Service’s guide to local authorities. It was **agreed** that it would be useful to include this in a future Drayton Chronicle article. Janet Manning agreed to supply photos to illustrate the plan.
- (b) **Design Guide.** This had been updated from further VWHDC feedback. It had been reviewed by English Heritage, who liked it to such a degree that Janet had been invited to speak on the Guide at a future English Heritage seminar.
- (c) **Sustainability Guide.** Richard Williams reported that this had not yet been circulated but would be completed soon and circulated for further comment. It had been revised particularly to take into account a number of detailed points made by VWHDC (via Katherine Pearce) and English Heritage – including information on listed buildings. Inconsistencies in the application of the ‘traffic light’ scoring system had been ironed out. The details of the A34 noise survey had been added, together with the new NPPG

guidance on noise. The Sustainability Scoping Report would be added as an Appendix. A Non-technical Summary was needed, and it was this that was now being drafted.

(d) **The Clerk** outlined the purpose of the Basic Conditions Statement, the Equality Statement and the Consultation Statement.

It was **agreed** to forward the Examination Copy, its Appendixes and supporting documents to Drayton Parish Council for their consideration and approval so that they may submit them to VWHDC in early September for formal Examination.

**2014/147**

### **Feasibility Group Report Back**

- (a) **Village Hall and Pre-School costs.** These had now been revised by the architects/quantity surveyor and have been incorporated in the s106 appendix of the Examination NDP
- (b) **Manor Farm site.** Tom Shebbeare had informed VWHDC of the differences between the submitted E of P plans and Drayton2020 views on the access road issue. A revised illustration of the Manor Farm area had been included in the Examination copy.
- (c) **South of High Street Site.** No further developments with plans for this site.
- (d) **Barrow Road Site.** Richard Webber reported that Mark Doodes had now left VWHDC. A meeting had been held with the potential developers and then with residents and various issues had been fed back to the developers. The issues were concerning the location of affordable housing, the layout of the housing relative to the Pavilion, the design of the road junction, the drainage ditch and its maintenance, the provision of a children's playground, and the detailing on the public footpath. Another residents' meeting would be called as and when necessary.
- (e) **Traffic Calming.** The traffic study data had been provided for Drayton and was included in the Examination Copy.
- (f) **Fisher Close** – The Delafield's agent had asked for an update on the NDP. The Clerk will reply
- (g) **Thames Water.** It was pointed out that developers had a 'right to connect', so Thames Water would need to advance its strategic 5 year planning to expand water and sewerage provision where required for new housing. This was a VWHDC/County wide issue.

### **2014/148 Any Other Business**

The Steering Group wished to record publicly its thanks to David Mercer, who had now moved away from the village. Even though he was in the throes of moving house, he nevertheless undertook the work he had promised to revise the NDP following the last public consultation.

### **2014/149 The dates and time of Future Meetings were noted:**

- **Friday 19<sup>th</sup> September 2014**

**The meeting concluded at 8.45 pm.**

**Signed:**

**Andrew Bax (Chairman), 3<sup>rd</sup> October 2014**

## ACTION CHECKLIST- DRAYTON2020 MEETING – 29<sup>th</sup> August 2014

Who	Action Point	Report back on Action
?	Traffic calming article needed for Chronicle and arrange an Autumn session to show video/explain advantages to the Drayton public	<b>tba</b>
?	Q & A article to be written for the Drayton Chronicle – include forward timetable	
<b>Janet Manning</b>	Janet Manning to supply photos to illustrate the plan.	<b>Done</b>
<b>Richard Williams</b>	Draft nontechnical summary of Sustainability Appraisal	<b>Done</b>
<b>Clerk</b>	Submit the DRAFT Examination copy to the Parish Council's September meeting for their approval and forwarding to VWHDC for Examination	<b>Done</b>
<b>Clerk</b>	Clerk to obtain previous NDP Consultation copy comments and responses from David Mercer and mount these on the website.	<b>Done</b>