

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-9 pm on Friday 28th November 2014 at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	5 min.
2	Apologies	1 mins
3	Declarations of Interest relating to any items on the Agenda	1 mins
4	Minutes of the Meeting held on Friday 31st October 2014	1 mins.
5	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read	5 mins.
6	Examination of Drayton NDP – Hearing and Examiner’s Points for Consideration	20 mins
7	Traffic Calming – Public Event Friday 21st November – Feedback and next actions	20 mins
8	Feasibility Group Report Back <ul style="list-style-type: none"> • Meetings/communications/matters of note with Landowners & VWHDC /OCC– update <ul style="list-style-type: none"> ○ Barrow Road Site – including football fields/pavilion ○ Manor Farm site ○ South of High Street Site ○ Other Sites 	15 mins
9	Finances Update – the Clerk	5 mins
9	Any Other Business	5 mins
10	Date and time of Future Meetings to be noted: <ul style="list-style-type: none"> • Next meeting in December or January? 	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length