

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-9 pm on Friday 13th February 2015 in the Caudwell Day Centre, Gravel Lane, Drayton

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	5 min.
2	Apologies – Tom Shebbeare	1 mins
3	Declarations of Interest relating to any items on the Agenda	1 mins
4	Minutes of the Meeting held on Friday 9th January 2015	1 mins.
5	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read	5 mins.
6	Referendum: Date/Publicity/Referendum Copy of Drayton NDP	30 mins
7	Feasibility Group Report Back <ul style="list-style-type: none"> • Meetings/communications/matters of note with Landowners & VWHDC /OCC– update <ul style="list-style-type: none"> ○ Barrow Road Site – including football fields/pavilion – Planning Application now lodged with VWHDC – comments to 25th March ○ Manor Farm site ○ South of High Street Site ○ Transport study ○ Other Sites • Section 106 Meeting with VWHDC/OCC/Developers (Richard Webber) 	30 mins
8	Recreation facilities/playgrounds	10 mins
9	Finances Update – the Clerk	5 mins
10	Any Other Business	5 mins
11	Date and time of Future Meetings to be noted: <ul style="list-style-type: none"> • Next meeting in February (27th) or March (13th) 	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length