

DRAYTON2020 - RECORD OF COMMUNITY INVOLVEMENT						
Date/Time	Event Name	Event Type	Numbers	Duration (hrs)	Estimated Person hrs	Comments
May 2012	Housing Needs Survey organised by ORCC	Consultation	284			284 household questionnaires returned – 32% response rate
08 July 2012	Jubilee Picnic - Drayton Millennium Green	Consultation	150			Drayton2020 Neighbourhood Plan exhibition in marquees
12 July 2012	Initial meeting with ORCC	Meeting	5	2	10	Attended by Tom Shebbeare, Andrew Bax , Richard Williams and Daniel Scharf - and Anton Nath ORCC
16 July 2012	Neighbourhood Planning Briefing Event - Guildhall, Abingdon	Training	2	2	4	Richard Williams & Jenny Pooley attended
23 July 2012	Chinnor Neighbourhood Planning day - CPRE 8.30am-5pm,	Training	4	8.5	34	Richard Williams/Richard Webber/Andrew Bax/Tom Shebbeare attended
23 July 2012	ORCC Community led Planning Briefing 7.15-9pm, Cassington	Training	1	1.45	1.45	Daniel Scharf attended
August 2012	Two applications made for Design Council funding – by Drayton2020 and by the Parish Council	Funding Applications	2	2	12	Neither application successful. Andrew Bax drove to London to deliver Drayton2020 application (8 hrs)
08 August 2012	Meeting in Village Hall with VWHDC senior planning officers - 2 hrs	Meeting	7	2	14	Daniel Scharf, Laurence Zipson, Richard Webber (Drayton Parish Council), Andrew Bax (Drayton Community Trust) Andrew Maxted and Laura Howard (Vale of White Horse District Council) Anna Kennedy (ORCC)
August 2012	Drayton2020 Launch planning group meets weekly	Meeting	5	4	20	4 organisers and supporters
September 2012-	Monthly article/feature in every Drayton Chronicle	Publicity	1	40	40	Written by Richard Williams
06 September 2012	Hallam Land Management consultation on the land at Drayton Road Abingdon - Guildhall, Abingdon	Exhibition	2	0.5	1	Daniel Scharf & David Perrow (Clerk)
07 September 2012	Drayton2020 Plan launch – curry night	Consultation	200	2	400	Advertised using banners in village/leaflets delivered to each house/on website and front page article in Sept Drayton Chronicle article; Email list with 230 names; Write up in Abingdon Herald & Oxford Mail & in Oct Drayton Chronicle
08 September 2012	Village Walks	Consultation	15	1	15	Looking at what is good/bad about Drayton
September 2012 onwards	Drayton2020 Steering Group Meetings - Fortnightly - 2 hrs, av. Attendance 12 people - 43 meetings to date (May 2014)	Meetings	12	86	1032	From October 2012 Steering Group meetings have been held fortnightly on Fridays at 7pm in the Caudwell Day Centre, as advertised and as open meetings
13 September 2012	VWHDC special meeting about the IHSP, housing supply and neighbourhood planning.	Briefing	2	2	4	Daniel Scharf & Richard Williams attended
19 September 2012	Workshop with Parliamentary Outreach on Localism	Training	2.5	1	2.5	Daniel Scharf attended
25 September 2012	Visit to Windmill Place, Thame to look at new sheltered housing development	Visit	3	2	6	Daniel Scharf; Janet Manning & Richard Williams

October 2012	Drayton2020 Website set up and launched	Publicity				
October 2012 - April 2013	Drayton 2020 Working Groups begin to meet					
	Look & Feel Working Group	Meetings	5	1.5	15	12th Oct 2012; 15th Nov 2012;
	Work & Play Working Group	Meetings	3	1.5	9	18th Oct 2012; 31st Jan 2013
	Sustainability Working Group	Meetings	6	1.5	72	24th Oct 2012; 21st Nov 2012; 5th Dec 2012; 16th Jan 2013; 7th Feb 2013; 7th March 2013; 21st March 2013; 4th April 2013;
	Transport Working Group	Meetings	8	1.5	72	13th Nov 2012; 11th Dec 2012; 15th Jan 2013; 29th Jan 2013; 25th Feb 2013; 26th March 2013
	Housing Working Group	Meetings	7	1.5	21	21st Jan 2013; 27th February 2013
10 October 2012	ORCC AGM with two presentations and discussion on neighbourhood planning	Training	1	2.5	2.5	Daniel Scharf attended
November 2012	Fortnightly emails to email list	Publicity				upto 300 email addresses mailed on each occasion
27 November 2012	VWHDC Consultation on boundary of Drayton2020 plan - for 6 weeks	Consultation				Consultation docs displayed on 4 village n/boards; emailed to 230 village email addresses; advertised in Drayton Chronicle and on village and VWHDC websites
19 October 2012	Design Council/CABE Workshop on Neighbourhood Planning - Swindon	Training	3	8	24	Andrew Bax; Janet Manning; Richard Williams & the Clerk
29 October 2012	DAMASCUS Meeting - Daniel Scharf meets Drayton Young people about Drayton2020	Consultation	1	1	1	
05 February 2013	CPRE Neighbourhood Planning Workshop - Dorchester	Training	3	8	24	Andrew Bax; Richard Williams; rep from Adams Habermehl & Clerk
07 February 2013	ORCC Sustainability Workshop for Drayton2020 Steering Group	Training	8	1.5	12	Anton Nath & Tom McCulloch - ORCC and 6 members of the Steering Group/Clerk
09 February 2013	Woodcote NDP – Drop-In village consultation	Meeting	2	2	4	Richard Williams & Janet Manning attended
11 February 2013	Meeting with neighbouring parish/town Councils to discuss neighbourhood plans	Meeting	10	2	20	Meeting of Councillors/Clerks Representing: Drayton PC (Andrew Bax - - Drayton2020 & Cllrs. Daniel Scharf; Richard Webber; Richard Williams; David Perrow, Clerk), and neighbouring Councils
19 February 2013	Richard Williams to Thame NDP examination	Meeting	1	6	6	
25 February 2013	Daniel Scharf visit to Damascus evening discuss NDP	Meeting	1	0.5	0.5	
Feb 2013-	Landowner's Meetings - Earl of Plymouth/Cooke & Arkwright/DPDS - Manor Farm development	Meeting	5	14	210	Andrew Bax; Tom Shebbeare; Janet Manning and either Richard Williams or Richard Webber, sometimes Daniel Scharf - plus Clerk in attendance. 28th Feb 2013; 10th April 2013; 23rd July 2013; 23rd Oct; 9th Dec 2013 (Workshop - 3 hrs); 13th Dec 2013 (2 hrs); 28th Feb 2014 - Swindon (5 hrs);

Feb 2013-	Landowner's Meetings - Paul Caudwell's representatives (WYG/Miller Homes)	Meeting	4	8	96	Andrew Bax; Tom Shebbeare; Janet Manning and either Richard Williams or Richard Webber - plus Clerk in attendance; 22nd Feb 2013; 7th May 2013; 7th March 2014; 19th May 2014; 6th August 2014 (Richard Webber & Mark Doodes and neighbourhood reps)
Feb 2013-	Landowner's Meetings - Savills/Bloors- South of High Street proposed development	Meeting	4	18	216	Andrew Bax; Tom Shebbeare; Janet Manning and either Richard Williams or Richard Webber - plus Clerk in attendance. 18th February 2013; 25th April 2013; 9th Oct 2013 (with Martin Deans VWHDC & Mike Habermehl); 31st Jan 2014; 28th Feb 2014; 28th March 2014; 25th April 2014; 9th May 2014; 30th May 2014; 6th June 2014; 25th July 2014
	Landowner's Meetings - Mr Webb	Meeting	1	0.5	0.5	Tom Shebbeare with Mr Webb
	Landowner's Meetings - Mr Alex Taylor	Meeting	1	0.5	0.5	Andrew Bax with Mr Taylor. Exchange of emails with Clerk
	Landowner's Meetings - Mr John Binning	Meeting	1	1	1	Andrew Bax with Mr Binning
Oct 2013	Landowner's Meetings - Diane Dunsdon	Meeting	1	0.5	0.5	Janet Manning with Diane Dunsdon
Fri 13th Dec 2013	Landowner's meeting - with reps of Mesrs Delafield	Meeting	3	1	3	Andrew Bax; Janet Manning; Clerk in attendance
March 2013	Design Council/CABE Consultancy - Meredith Evans - 8 days	Advisory	1	64	64	Funded from the Design Council/CABE
06 March 2013	Daniel Scharf & David Mercer to Eco-build meeting	Meeting	2	6	12	
14/03/2013 & 18/03/13 & 19/03/13	Briefing for Meredith Evans	Meeting	4	3	12	Andrew Bax; Janet Manning; Tom Shebbeare, Mike Habermehl & the Clerk
22 March 2013	Cabe Neighbourhood planning learning event - London	Training	2	10	20	Andrew Bax & Richard Williams
25 March 2013	Drayton Youth - DAMASCUS Pizza evening	Consultation	26	1	26	20 young people plus Rita Atkinson & Gary Hibbins with Janet Manning, Diane Dunsdon, Richard Williams, Richard Webber, clerk in attendance
08 April 2013	Meeting with neighbouring parish/town Councils to discuss Draft Part 1 of VWHDC's Local Plan	Meeting	10	2	20	Meeting of Councillors/Clerks Representing: Abingdon TC (Nigel Warner, Clerk); Drayton PC (Andrew Bax - - Drayton2020 & Cllrs. Daniel Scharf; Richard Webber; Richard Williams; David Perrow, Clerk), St Helen's Without PC (Cllr. Geoff Fitzgerald); Steventon PC (Cllr Robert Green); Sutton Courtenay PC (Cllrs. Rita Atkinson; Bill Hanks; Ron Mead)
17 April 2013	Oxford Brookes conference on NDPs	Training	2	7	14	Richard Williams & Daniel Scharf attended
30 April 2013	Daniel Scharf - DCLG meeting on NDPs - London	Meeting	1	6	6	
12 May 2013	May Consultation at Drayton Community School	Consultation	110	2	220	Sunday tea event - attended by Steering & Working Group members plus circa 100 residents

04 June 2013	Local Businesses	Consultation	6	1.5	15	2 local business reps plus John Scott; Richard Webber; Andrew Bax with Clerk in attendance plus 6 hrs preparatory time
05 June 2013	Meeting with Cath Dale – VWHDC Neighbourhood Planning Leisure Support	Meeting	3	2	6	Richard Williams and Clerk with Cath Dale and Katherine MacDonald
10 June 2013	Drayton Community School - meeting with Head Teacher	Consultation	3	1	3	Headteacher with Andrew Bax and Clerk
28 June 2013	Daniel Scharf; Richard Webber and Richard Williams met Martin Deans (VWHDC) re: ensuring Drayton2020 policies are compliant with the VWHDC Local Plan	Meeting	4	1	4	
04 July 2013	Daniel Scharf attends Football Club AGM to discuss NDP	Meeting	1	0.5	0.5	
July 2013	Landowner's - Advert in Drayton Chronicle	Consultation				
July/August 2013	Questionnaire administered to all households	Consultation	35	3	105	Volunteers administered and collected
06 September 2013	VWHDC -Planning Meeting	Meeting	7	1.5	10.5	Martin Deans (VWHDC); Mark Doodes (VWHDC); Andrew Bax; Tom Shebbeare; Richard Webber; Janet Manning; Mike Habermehl; Clerk in attendance
19 September 2013	Drayton Pre-School	Consultation	5	1	5	Manager, Chairman and Treasurer with Andrew Bax and Pervin Shahin
13 September 2013	Questionnaire prize draw	Publicity	21	0.5	10.5	Ed Vaizey MP and 20 others
October 2013 -	ABNATS biodiversity survey work	Surveys	1	16	16	Est time spent
18 October 2013	BBC Radio Oxford Big Tour Programme from Drayton Village Hall	Publicity				
18 October 2013	Chilli Evening - Friday evening Exhibition & talk	Consultation	90	2	180	
19 October 2013	Saturday Exhibition 10am - 4pm	Consultation	6	5	30	6 people in each hour
21 February - 24 March 2014	1st Public Consultation on DRAFT Consultation Copy of th NDP	Consultation				6 weeks, extended for VWHDC to comment
21 March 2014	Meeting with Andrew Maxted & Katherine Pearce	Meetings etc	4	2	8	Andrew Bax/Richard Williams/Richard Webber/Clerk
21 May 2014	CPRE Larger Villages Meeting on SHMA	Meetings etc	1	3	3	Clerk attended
28 May 2014	Meeting with Martin Deans & Katherine Pearce VWHDC	Meetings etc	2	2	4	Andrew Bax & Clerk attended
01 June 2014	Drayton2020 Update/Developers' Exhibition	Consultation	219	12	132	Friday Evening 5-9pm - 4 x D2020 SG members; Sat 9-5pm 2x D2020 SG members. Public assume 0.5 hrs each
08 August 2014	Meeting with Katherine Pearce VWHDC to discuss Submission/Examination requirements and final revisions of 2nd Consultation copy	Meetings etc	4	2	8	Katherine Pearce; David Mercer; Janet Manning; Richard Williams; Clerk in attendance
	Clerk's Hours	Admin etc			728	Average 7 hours per week Sept 2012 to end August 2014 (104 weeks). Paid for by Drayton Parish Council circa £10 per hr
	Chairman's hours (Andrew Bax)	Admin etc			416	Average 4 hours per week Sept 2012 to end August 2014 (104 weeks)

	Vice Chairman's hours (Tom Shebbeare)	Admin etc			416	Average 4 hours per week Sept 2012 to end August 2014 (104 weeks)
	Drafting Sustainability Appraisal Scoping Report (David Mercer)	Drafting			60	
	Drafting Pre-Submission 1st Consultation copy of Neighbourhood Plan (David Mercer)	Drafting			300	
	Drafting Group on Pre-Submission Consultation Copy	Drafting	4	12	48	6 meetings of 2 hours each
	Drafting Vision, Policies etc (John Scott) Dec 2012- Feb 2013	Drafting			30	
	Drafting Housing Policies & Criteria (Janet Manning)	Drafting			85	
	Drafting Pre-Submission 2nd Consultation copy of Neighbourhood Plan and revising for Submission copy (David Mercer)	Drafting			300	
	Drafting Drayton Design Guide (Janet Manning)	Drafting			100	
	Drafting full Sustainability Appraisal and revising after 2nd Consultation(Richard Williams)	Drafting			300	
	Other Drayton2020 Steering Group members	Admin etc	8	2	1664	Average 2 hours per week for 24 mths (104 weeks)
	Drayton Parish Council - Consideration of Neighbourhood Plan at monthly Parish Council meetings	Meetings	7	0.5	84	Monthly PC meetings for 24 months
					7788	
Note: This record demonstrates the time commitment given by members of the Drayton community to preparing the neighbourhood plan.						
Some are inevitably estimates only of the time spent by volunteers on drafting documents, and dealing with emails etc. , but they are also inevitably under-estimates.						
The total of 7,788 person hours represents almost 5 person years' working time (35 hours x 46 weeks),						
but also excludes much of the considerable time devoted to the NDP by staff at VWHDC (in particular),						
other public and statutory bodies (OCC; English Heritage; Environment Agency; Natural England etc.),						
and the time of paid and unpaid consultants.						