



**DRAYTON (ABINGDON)  
PARISH COUNCIL**  
[www.DraytonPC.org](http://www.DraytonPC.org)

**Notice is hereby given that a Meeting of Drayton Parish Council's  
FINANCE AND PERSONNEL COMMITTEE  
will be held on MONDAY 24th November 2014, at 7.00pm  
at the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HY**

Signed: *David E. Perrow*

Published: 18th November 2014

David Perrow Clerk to the Parish Council

Tel (Mob.): 07909176061 Email: draytonclerk@yahoo.co.uk

## AGENDA

Agenda items		Suggested timing
1	<b>Apologies for absence</b> – To receive, and to resolve to accept, any apologies for absence	1 min
2	<b>Declarations of Interest</b> – To receive any Declarations of Interest, whether Personal and/or Prejudicial to any proceedings at this meeting	1 min
3	<b>Minutes of the Meeting of 1st September 2014:</b> To approve and sign the Minutes of the previous Meeting	3 mins
4	<b>Action Point Review:</b> to receive the Clerk's report on action points agreed at the last meeting	3 mins
5	<b>Budget and Account Analysis for period to end October 2014</b> – To receive and sign off the bank reconciliation for the first 7 months of 2014-15; to note spend against budget, and to make any necessary adjustments	5 min
6	<b>Grants</b> – To consider applications for grants: <ul style="list-style-type: none"> <li>• Drayton Football Club (2014-15)</li> <li>• DAMASCUS (2015-16)</li> <li>• Drayton Village Hall (2015-16)</li> <li>• Drayton Millennium Green (2015-16)</li> </ul>	5 min
7	<b>Draft Expenditure budget 2015-16:</b> To consider the budget drafted by the Clerk, and to agree a recommendation to the December 2014 Parish Council meeting <ul style="list-style-type: none"> <li>(i) Administration budget</li> <li>(ii) Grants budget</li> <li>(iii) Committee budgets: <ul style="list-style-type: none"> <li>- Burials &amp; Allotments</li> <li>- Playgrounds/recreation</li> <li>- Public Amenities/Open Spaces</li> <li>- Rights of Way</li> </ul> </li> <li>(iv) Projects budget – Drayton2020 implementation Etc.</li> </ul>	20 min
8	<b>Draft Income budget for 2015-16:</b>	15 mins

	<p><b>(a) Charges</b> - to review the present level of charges for allotments, burials etc and to make recommendations for any changes to the December 2014 meeting of the Parish Council</p> <p><b>(b) Precept 2015-16:</b> To agree a level for the precept to recommend to the December 2014 Parish Council meeting</p>	
<b>9</b>	<b>Personnel Matters:</b> to consider any Personnel matters	2 mins
<b>10</b>	<b>The date of the next meeting</b> to be confirmed as Monday 5 <sup>th</sup> January 2015 at 7.00pm, in the Caudwell Day Centre, Gravel Lane, Drayton	1 min