

Drayton Parish Council

Minutes of the Parish Council Meeting of Drayton Parish Council, Held on Monday 6th October 2008 at 7pm At the Caudwell Day Centre, Gravel Lane, Drayton.

Present: Mr Scharf, Mrs Parker, Mrs Pooley, Mrs Seaman, Mrs Morrison.

130/08. APOLOGIES FOR ABSENCE

Mr Webber, Mr Butler, Mrs Morris & County Councillors Mike & Marilyn Badcock.

131/08. DECLARATIONS OF INTEREST

No interests were declared.

132/08. BRIEFING FROM MALCOLM PETERS FROM THE ENVIRONMENT AGENCY

Mr Peters attended the meeting to brief the Parish Council on the Environment Agency's representation on Thames Water's Draft Water Resources Management Plan. The EA's representation recommended that Thames Water needs to revise substantial parts of the TWRMP. The EA believes that the Plan isn't aligned with government policies and targets, particularly in relation to water efficiency.

OCC, the VWHDC and other local Parish Councils feel that TW haven't adequately proposed a reservoir yet. On 5th November TW will make a Statement of Response to Defra. An assessment of this Statement will be carried out by Defra and the EA between November 2008 and January 2009, followed by a possible public hearing/inquiry. The Secretary of State will then give directions to TW. TW's Final Plan is due to be published in Summer 2009, which will then be checked by the EA.

There is nothing further which requires TW to consult with the public. Members of the public can still write to the Secretary of State before the Statement of Response is due. The EA are continuing to work with TW on other issues; water quality monitoring, hydraulic monitoring on intake, outtake structure and flood risk assessment work.

Mr Peters was asked whether the EA received any additional funding for its assessment of the WRMP. Mr Peters explained that funding for the assessment is given by abstraction charges from the water companies. The EA was also asked about legal conflict. Mr Peters said that the EA are confident that there is no legal conflict of interests in its involvement. The EA's role is to ensure that there is enough water for everyone. Outside of the statutory process, the EA have been working with TW for a number of years to ensure everything is considered. Members of the public present were then given the chance to ask Mr Peters questions.

Mr Peters finished by saying that the EA will seek to find the option that is best for the environment.

133/08. PUBLIC PARTICIPATION

- 2 members of the public attended the meeting to ask about any progress that had been made concerning HGV's using the Kiln Lane Bridleway. Mr Scharf advised that County Councillor Mike Badcock was now looking into this issue. **Action** – The Clerk to contact Councillor Badcock and the police to inform them that a local resident is now parking a large vehicle off of Steventon Road each night. The vehicle is blocking emergency access to the houses and is parked on the bridleway.
- Mr Derek Pooley attended the meeting to make a presentation regarding the Millennium Green Trust's request for a donation towards the new sun dial. Mr Pooley distributed a copy of a diagram of the sundial and gnomon. He explained that the MGT are wishing to refurbish the sundial on the Millennium Green and to make it a very attractive and eye-catching feature. It was hoped that it would be of interest to the local school children. The numerals around the sundial have been made from blocks of ancient granite and the gnomon made from stainless steel. The design was hoped to be vandal proof, weatherproof and not to require any maintenance. Mr Pooley went on to explain that for a vertical casting device to work it would require repositioning each season and to make a shadow on the wall for most of the summer it would need to be 4 meters tall. Therefore the solution was to have an angled gnomon (or casting device).

There would be 3 new features to the sundial; the numbers in the wall, the gnomon and a plaque giving a brief explanation of how the sundial works. The total cost would be £3,200. The numerals had already been made and paid for, at a cost of £1,800, by the Cornville Trust and money from the MGT's reserves. The hope was that the PC would be prepared to pay for the gnomon or the plaque or 25% of the total cost.

There then followed some discussion about the safety aspects of the gnomon. Mr Scharf said that he would be recommending that the PC should not reach a decision on the funding towards the sundial unless a risk assessment was carried out first on the gnomon. **Action** – Mr Pooley to contact the VWHDC concerning a risk assessment.

- 2 members of the public attended the meeting concerned about the planning application for 35 Sutton Wick Lane. They mentioned that they are now aware of the increased public concern over this retrospective application. The deadline for any comments back to the Vale's planning department on the application is 9th October.

134/08. MINUTES OF THE PARISH COUNCIL MEETING OF 1ST SEPTEMBER 2008.

Mrs Pooley proposed that the Minutes were a true and accurate record of the meeting. Mrs Parker seconded Mrs Pooley's proposal. The Minutes were agreed and signed by Mr Scharf.

135/08. MATTERS ARISING

40/06 Topple testing for headstones – The Clerk had written to Mr Cline, following the last meeting, but had yet to hear back from him as to when the topple testing would be carried out. **Action** – The Clerk to provide Mr Cline with laminated notices to put on the burial ground gates to notify people when the testing would be carried out. Mr Scharf to email all PC members a draft policy on what would follow from the topple testing.

129/07 HGV's using bridleway – Item discussed under 133/08.

37/08 Grants/donations from the PC – Item carried forward as Mr Butler absent from the meeting.

38/08 Policy for fly posting/village noticeboards - Item carried forward.

APA11 Play/recreation facilities in the village – Item carried forward.

APA11 Low flying helicopters – A meeting for local residents with the RAF took place on Monday 29th September in the Day Centre. Mrs Morrison and Mrs Pooley attended the meeting along with 5 members of the public, most of whom had fairly strong views on the low flying helicopters. The RAF explained that they had to learn to fly low and have continuous training. They have to start training the minute they take off as training pilots are only permitted to be in the air for 90 minutes at a time. There are restrictions to the north and south of the village. The flights are squeezed into a passage North of Didcot and South of Abingdon. The RAF did agree that their policy on flying over the village had changed since representatives previously attended a PC meeting in February 2006. Mrs Pooley proposed that the PC write to the RAF to thank them for attending the meeting. Mrs Morrison seconded this proposal. **Action** – The Clerk to write a letter to Flt. Lt. Dave Powell to thank him for attending the meeting and also ask that he emphasises to his crews that the PC would appreciate it if he could continue to remind them to avoid flying over Drayton if possible.

Mrs Seaman proposed that no further action from the PC was needed. Mrs Parker seconded the proposal.

71/08. Tree protection – The Clerk had spoken with Mr George Reade at the Vale who said that he would go and look at the trees in question and providing they were in good order would place a TPO on them. He would write to the PC once this had taken place.

84/08. Villages of the Year Competition, Village website – Item carried forward.

86/08. Changes to bus services – Item carried forward.

115/08. Shrub on burial ground plot – The Clerk had visited the archive office and ascertained that the PC at the time had agreed that a shrub could be planted on the plot. The shrub was planted on plot 143 and is between the graves of Lena James and Peter Brown. The shrub was planted as a memorial to Mr Peter Brown. **Action** – Item deferred until Mrs Morris is back.

119/08. 35 Sutton Wick Lane – Mrs Morrison read out the comments on the application from the Planning Committee. Mr Scharf proposed that the PC send the Vale a separate letter detailing their concerns with the procedural failings of the planning application. Mrs Parker seconded the proposal. **Action** – Mrs Morrison to email the Clerk the comments for return to the Vale by 9th October. The Clerk to draft a separate letter to send to the Vale.

123/08. Public Liability Insurance – Village Hall car park – The Clerk had spoken with the PC's solicitor regarding this matter. The Clerk had been advised that the PC should contact the Village Hall Committee to request that a copy of their insurance documents are sent to the PC each year.

126/08. Damaged kerb stones, Church Lane – The Clerk had contacted Mandy Bell, OCC, concerning the damaged kerb stones. Mandy had informed the Clerk that she was aware of the problem and the kerb stones would be repaired/replaced. **Action** – Mrs Pooley to check the work had been carried out.

136/08. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

All invoices, payments and receipts had been checked by Mr Scharf, prior to the cheques being signed.

A Payments

M Sellwood	Clerk's Salary	£599.93 (included tax refund of £34.80)	
Inland Revenue	NI – no tax due this month	£31.18	
M Sellwood	Expenses (includes RSA October-December)	£115.23 (incl. VAT £4.65)	
S Sharpe	September caretaker	£410.44	} £880.44
	September grasscutting	£470.00	

Viking Direct	Stationery for Clerk	£48.41 (incl. VAT £7.21)
Playsafety Ltd	ROSPA inspection/report for Play area	£70.50 (incl. VAT £10.50)
Mr D Scharf	Reimbursement for signed Statutory Declarations	£14.00
Thames Water	Cemetery/allotment water Charges 18/6-14/9/08	£9.31

Receipts

P L Barrett	Interment (new plot) – Baker (Plot 203)	£140.00
Abingdon Stone & Marble	Memorial – Stratton (plot 14)	£40.00

B Other business

- **S137 – Millennium Green Trust** – Discussed under minute ref. 133/08.
- **Draft Financial Regulations** – Mr Butler had emailed these around to all PC members, however Mr Scharf had a couple of queries about the draft document. **Action** – Item carried forward as Mr Butler absent.
- **Risk Assessment obligations for 2008/2009** – Item carried forward.
- **Community Day** – Mrs Parker handed the Clerk the profits from this year’s Community Day, totalling £144.01. **Action** – The Clerk to check with Mr Butler that it is acceptable for the PC to hold this money on behalf of the Community Day until next year’s event, prior to banking it.

137/08. RIGHTS OF WAY & CONSERVATION WORKING GROUP

Mrs Pooley had no items for discussion.

138/08. PLANNING COMMITTEE BUSINESS

NO	ADDRESS	DETAILS	PARISH	DISTRICT
26/08 DRA/445/31	DRAYTON MILL	ERECTION OF 2 DETACHED DWELLINGS (EAST PADDOCK).	OBJ	PER
27/08 DRA/14126/25-LB	STONEHILL HOUSE	TO REMOVE REDUNDANT BRICK & TIMBER PARTITION IN CELLAR TO PROVIDE SPACE FOR WOOD PELLET BOILER.	NO OBJ	
29/08 DRA/16643/4	WALNUT COTTAGE, ABINGDON ROAD	PROPOSED INTERNAL ALTERATIONS & 2 NEW OBSCURED REAR DORMERS.	NO OBJ	PER
32/08 DRA/20619	5 HIGH STREET	PROPOSED RE-BUILD & ENLARGEMENT OF PORCH WITH UTILITY ROOM TO INCLUDE DISABLED TOILET & ERECTION OF A CONSERVATORY.	NO OBJ	PER
33/08 DRA/6169/7	85 ABINGDON ROAD	ERECTION OF 2 STOREY BUNGALOW.	OBJ	
34/08 DRA/20644	53 ABINGDON ROAD	DEMOLITION OF EXISTING DETACHED BUNGALOW. ERECTION OF NEW CHALET STYLE HOUSE.	NO OBJ, but concerns re. accuracy of plans.	
35/08 DRA/20146/2	35 SUTTON WICK LANE	DEMOL. OF EXISTING DWELLING. ERECTION OF TWO 3- BEDRM SEMI-DET. DWELLINGS WITH		

		ASSOCIATED PARKING. (RE-SUBMISSION OF APPROVED APPLICATION DRA/20146/1).		
36/08 DRA/20685	49 SUTTON WICK LANE	RE-BUILDING A SEMI-DETACHED BUNGALOW PREVIOUSLY DAMAGED IN A FIRE.		

139/08. LEISURE & GENERAL PURPOSES WORKING GROUP

- **Village caretaker** – The Clerk reported on the village caretaker’s work for the month. In his report Mr Sharpe had mentioned that 2 large trees were leaning at a precarious angle on footpath 19 and were too big for him to deal with. **Action** – Mrs Pooley to contact Mark Sumner, OCC, concerning the trees. Mr Scharf had yet to speak with Ron Sharpe about the grass cutting in Sutton Wick Lane.
- **ROSPA Report for Lockway play area** – The Clerk had received the report from Playsafety Ltd and copied it to the village caretaker and all PC members. The caretaker had dealt with all the low, medium and high risk items detailed in the report.
- **L&G Purposes Working Group meeting, 8th September** – A village meeting had been held to discuss the allotment policy and waiting list, chaired by Mrs Parker. **Action** – Mrs Parker to circulate a copy of her notes of the meeting.
20 members of the public attended the meeting. The main point of the meeting was to get across to allotment holders that succession had to be in accordance with the tenancy agreement. It was agreed that no further land for allotments was currently needed. 2 allotment holders had agreed to join Linda Butler to form an Allotment Committee. **Action** – Mrs Parker to draft a Terms of Reference for the Allotment Committee.
- **List of work from Drayton Village Hall & Recreation Ground Committee** – **Action** – whole PC to look at the area before November PC meeting in readiness for the Finance Committee Meeting, 24th November, particularly the lighting and extra parking.
- **Graffiti on the brickwork at the Village Hall** – Mrs Parker explained that the paintwork at the Village Hall is constantly checked for graffiti and is much easier to remove than any on the brickwork, which would require using much stronger solvents. **Action** – The Clerk to look into the cost of graffiti removal.

140/08. CORRESPONDENCE – to be noted

Communities & Local Government

The making & enforcement of byelaws
A Consultation (deadline 20th November)

OPFA

AGM – 23rd October & Annual Report for 2007/2008

ORCC

Invite to AGM – 8th October 2008

Oxfordshire County Council

Home2School – Autumn 2008

Road Safety in Oxfordshire 2008/2009

SEERA

Partial Review of the SE Plan – Gypsy &
Traveller Accommodation Needs

Soldiers of Oxfordshire

Information leaflet

Thames Water

Consultation on five-year plan

VWHDC

Open Space, Sport & Recreation Future
Provision Supplementary Planning Document

Vale Community Safety newsletter

Survey – operation of Ethical Framework

141/08. ANY OTHER BUSINESS

- Sutton Courtenay incinerator – **Action** – The Clerk to write to Mr Lee Horrocks at the Environment Agency and invite him to attend a PC meeting to talk about the incinerator.
- Mrs Seaman suggested that the PC discuss at a future meeting there being a ‘neighbourly project’ for people who have fruit trees in the village, but are unable to pick the fruit themselves.

142/08. The date of future meetings was confirmed as MONDAY 3RD NOVEMBER @ 7.30PM for the MAIN PARISH COUNCIL MEETING. The Finance Committee Meeting would take place on MONDAY 24TH NOVEMBER @ 7PM. Both meetings to take place in the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON.