

Drayton Parish Council

Minutes of the Parish Council Meeting of Drayton Parish Council, Held on Monday 2nd November 2009 at 7.30pm At the Caudwell Day Centre, Gravel Lane, Drayton.

Present: Mr Scharf, Mr Cook, Mrs Pooley, Mr Butler, Mrs Morrison, Mr Wright, Mr Webber and Mrs Hind.

140/09. APOLOGIES FOR ABSENCE

Apologies had been received from Mr Williams and County Councillors Mike & Marilyn Badcock.

141/09. DECLARATIONS OF INTEREST

No interests were declared.

142/09. PUBLIC PARTICIPATION

Rita Atkinson, founding trustee of the DAMASCUS Youth Project, attended the meeting to give a brief update on the project. Andrew Gould is now a youth worker, following Gary Hibbins leaving the project at the end of July. The Project is undertaking a lot more one-to-one work with young people and a group are meeting every Thursday in the Church Room. A number of young people ran a tea/coffee morning at the Day Centre recently for older residents.

Rita went on to say that the Youth Project had been successful with its third lottery award, which would mean that it would receive approximately £36k per year, however this is conditional on it receiving matched funding. The grant would mainly be used for the youth workers salaries. Rita has drawn up a 5 year plan for the Project, which will build on what has already been achieved, giving definitive outcomes for the future. The plan is very much about bringing together young people and adults in the 5 communities and tapping into existing services. Rita also explained that each successive years funding will depend upon the success the Project can prove for the previous year.

One major change for the future will be that the management work of the youth clubs will no longer be carried out by the DAMASCUS trustees. It will mean that each village will need to set up its own management committee for running its youth club and that more adults will need to volunteer to help.

Rita then welcomed questions from the Parish Councillors. The Councillors asked what the main issues are with some of the more challenging young people in the village. Rita replied that underage drinking and poor peer modelling are more of an issue in Drayton than in some of the other villages served by the youth project.

Mr Scharf mentioned that he had had a meeting with Ann Webb and Geoff Caudle and they had discussed the possibility of having a car wash on a Saturday morning in the Village Hall car park to raise funds to help the Village Hall and youth charities.

Mr Scharf thanked Rita for attending the meeting and for updating the Parish Council on the Project's work.

143/09. MINUTES OF THE PARISH COUNCIL MEETING ON 5th October 2009

The Minutes were agreed and signed with the following amendment: 138/09. Mr Butler mentioned that a tree had been cut down on the High Street, by the shop.

MINUTES OF THE FINANCE COMMITTEE MEETING ON 5th October 2009

Mr Butler proposed that the Minutes be agreed as a true and accurate record. Mrs Pooley seconded the proposal. Mr Butler then signed the Minutes.

144/09. MATTERS ARISING

40/06 Topple testing

The Clerk had sent a letter to the traced deceased's relatives for all those memorials found to be unsafe, including those that were non-urgent and required attention within 6 months. The letter had given the relatives until the end of October to reply and let the PC know how they wished to proceed. The deadline had now passed and the Clerk had compiled a list of those who hadn't replied, those who had replied and wished to get the work done themselves and those who had replied but wished the PC to get the work done. Mr Scharf requested that the Clerk pass the information to Mrs Hind. **Action** – Mrs Hind to contact Thomas Cakebread Memorial masons and arrange a meeting with them and members of the Leisure & General Purposes Working Group to discuss the memorials that the PC would need to get made safe.

129/07 HGV's using bridleway

Mrs Pooley and Mrs Morrison both confirmed that their Sat Navs didn't recognise Kiln Lane as a road. It was agreed that this item be removed from the next PC meeting agenda.

APA 11: Play/recreation facilities - Mr Scharf had received a phone call from Mr Caudwell, who had asked that Mr Scharf call round to see him. Mr Scharf went to see Mr Caudwell and there was a planning consultant there. Mr Caudwell and Mr Malin own a piece of land that may have potential for building houses on. The consultant, from White Green & Young, may shortly attend a PC meeting to do a presentation about building additional housing in the village.

Mr Scharf then asked what the PC could do going forward. **Action** - Mr Webber to arrange a further meeting with Tim Treuhertz, VWHDC solicitor.

165/08 PC/Village Hall agreement document - Mr Scharf apologised for not having the letter from the PC's solicitor with him which confirmed that the PC can give money to the Village Hall. When the PC set the budget for 2010/2011 it can give money to the Village Hall under Section 19 of the Local Government Act 1976.

21/09 Annual payment to Custodian Charities – Mr Butler said that the PC is paying into the Village Hall fund, but he didn't think that they should be. **Action** - Mr Butler to contact Debbie Roberts, Finance Officer, from the Village Hall to discuss the situation with her.

50/09 Letter to Countryside Services – FP21 The Clerk had finally received a reply from Mr Sumner, who confirmed that the work to the footpath will be done, but not in the foreseeable future. **Action** – Item to be reviewed and chased once a year.

72/09 Lyford Close play area –Mr Scharf attended the OPFA's AGM in Islip, where BMX tracks were discussed. Mr Scharf said that Cumnor have used a pile of waste as a dirt track. It cost very little to make and only £750 - £800 p.a. to weed it. Mr Scharf was very impressed with the project and suggested that a couple of the Councillors visit Cumnor to view it. Mr Scharf added that it would be a good idea if Andrew Gould, from the youth project, could also attend.

110/09. Broken noticeboard on the Village Green – Mr Cook had replaced the board.

110/09. L&GP working group meeting (allotments waiting list) – Mr Butler had forwarded the letter to the Clerk, who had posted it to Mrs McKenna.

110/09. Asbestos shed – **Action** – The Clerk to contact City Insulation again and ask that they telephone Mr Scharf.

124/09. Memorial request – Set in Stone – The Clerk had sent the letter to Set in Stone, giving the reasons for the PC's refusal to the memorial request.

126/09. Sutton Wick Beverley air crash disaster – The Clerk had looked back through the minutes. **Action** – Mr Scharf to contact Mr Tony Hirons at RAFA again.

134/09. Plaque on the Village Green – Mr Cook had inspected the broken 'plaque' which is in fact a shut off sign. **Action** – The Clerk to contact Mr Davis and inform him of this.

138/09. Tree cut down on the High Street – The Clerk had heard back from Mark Sumner that he was unaware of OCC carrying out the work. **Action** – The Clerk to contact Ringrose Tree Surgeons to find out who asked them to remove the tree.

138/09. Safer Road Partnership 'Black Box' – Mr Webber explained how the test boxes work. Mr Scharf asked how much evidence the police/County Council would need before something was done. Discussion then took place about where most of the speeding occurs in the village. Mr Webber then proposed that the PC should pay the £105 for having a 'black box' for 3 days in the village. Mrs Pooley seconded Mr Webber's proposal. **Decision** – The PC to fund the £105.

145/09. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

All invoices, payments and receipts had been checked by Mr Butler, prior to the cheques being signed.

A Payments

M Sellwood

Clerk's Salary

£590.05

Inland Revenue	NI & tax	£52.50
M Sellwood	Expenses	£567.91 (£71.72 VAT)
Julian Cook	October caretaker - £204.20	TOTAL PAYMENT
	October grass cutting - £550.00 =	£754.20
Drayton Chronicle	Parish Clerk job advert	£5.00

S137 Grants/donations

Sue Ryder Care	Donation towards hydro-therapy baths	£150.00
----------------	--------------------------------------	---------

Receipts

Mrs Fuller	Burial ground reservation (plot number 208)	£100.00
------------	--	---------

B. OTHER BUSINESS

- **DRAFT EFFECTIVENESS OF INTERNAL AUDIT DOCUMENT** - Mr Butler apologised for not completing the document yet.
- **BUDGET AMENDMENT** – Item to be reviewed again at the end of the year.
- **INTERNAL AUDITOR FOR 2009/2010** – The Clerk had contacted OALC and asked whether they knew of any other auditors the PC could use. They were unable to give any more details of other auditors the PC could approach for a quotation. Mr Butler proposed that the PC should use Mr Phil Hood for the internal audit. Mr Scharf seconded the proposal. **Action** – The Clerk to contact Mr Hood again and check he would still be able to carry out the internal audit for next year.
- **FINANCIAL RISK ASSESSMENT** – Item carried forward.
- **REQUEST FROM DRAYTON VILLAGE HALL** – The item to be discussed at the budget/precept meeting later this month. Mr Scharf reminded the Clerk that Mrs Hind should be included as a member of the Finance Committee.
- **S137 DONATION REQUESTS** – K.E.E.N. The Finance Committee suggested that the request be rejected as the project had no direct links to the village. **Decision** – All agreed that the request be rejected.

Sue Ryder Care had requested a donation of £350.00. The Finance Committee suggested that a donation should be made, but for a smaller amount of money. Mr Butler proposed that £150.00 should be granted. Mr Scharf seconded the proposal. **Decision** – It was agreed that £150.00 be donated.

Mrs Pooley mentioned that Drayton Pre-School would shortly be submitting a donation request as they were raising funds towards a new building.

- **FINANCE COMMITTEE MEETING/BUDGET & PRECEPT SETTING MEETING FOR 2010/2011** – The date of the meeting was provisionally set as Monday 16th November at 7pm. **Action** – The Clerk to find out if the Day Centre was available for the meeting.

146/09. RIGHTS OF WAY & CONSERVATION WORKING GROUP

- Mrs Pooley reported that she had now received a copy of the letter, sent by the VWHDC to the Clerk, which confirmed the situation with regards to the pyracantha bushes planted in Halls Close. The bushes were planted by the VWHDC as part of the Amenity Tree Planting scheme during the 1997/98 season and were planted on the basis that they were supplied and planted by the District Council, but any subsequent maintenance would be the responsibility of the Parish Council.
- Binning Close bushes – Mr Wright had looked at the bushes and said that it could be argued that a couple of the bushes are taller than the fence. **Action** – Mr Cook to view the bushes and give a second opinion.
- Mrs Pooley said that, for the third year now, Mr Caudwell had removed the footpath when he had ploughed up his broad bean field. Mrs Pooley left a message for Mr Caudwell three weeks ago requesting that he reinstate the footpath, but as yet nothing has been done. **Action** – The Clerk to send a letter to Mr Caudwell and enclose a copy of a document supplied by Mrs Pooley, which outlines his responsibilities.

147/09. PLANNING COMMITTEE BUSINESS

16/09 DRA/4272/1	4 CHURCH LANE	DEMOLITION OF EXISTING SINGLE STOREY EXTENSION. ERECTION OF NEW SINGLE STOREY REAR EXTENSION.	NO OBJ	PER
---------------------	---------------	---	--------	-----

17/09 DRA/20940	THE GARDEN STUDIO, THE GREEN	DEMOLITION OF EXISTING LEAN-TO GARDEN ROOM. ERECTION OF NEW GARDEN ROOM, ENTRANCE PORCH & ALTS TO EXISTING ROOF TO ADD CHIMNEY FLUE & ROOFLIGHTS.	NO OBJ	PER
18/09 DRA/7803/1	44 HIGH STREET	REPLACEMENT OF 2 DECAYED WINDOWS.	NO OBJ	PER
19/09 DRA/17884/3	31 ABINGDON ROAD	ERECTION OF A SINGLE STOREY REAR EXTENSION.	NO OBJ	PER
20/09 DRA/19517/3	39 ABINGDON ROAD	PROPOSED FIRST FLOOR EXTENSION.	NO OBJ	PER
21/09 DRA/10313/3	83 HIGH STREET	RENDERING OF BRICK WALLS. NEW RED STOCK BRICK DETAILS AT WINDOW, DOOR HEADS & EAVES WITH EXTRNL FINISHES TO MATCH NEW EXTENSIONS.	NO OBJ	
22/09 DRA/652/5	23 ABINGDON ROAD	INSTALLATION OF A REAR CONSERVTRY	NO OBJ	
23/09 DRA/13449/1	50 STEVENTON ROAD	ERECTION OF A SINGLE STOREY EXTENSION	NO OBJ	
24/09 TREES	3 HIGH STREET	VARIOUS WORKS	NO OBJ	
25/09 DRA/17776/1	29 CORNEVILLE ROAD	FIRST FLOOR FRONT EXTENSION	NO OBJ	

B. VWHDC Consultation; referral of planning applications to the development control committee – Mrs Morrison to co-ordinate a response to the District Council by the deadline date of 16th November.

Development along Milton Road – Mr Butler informed the PC that Development Control is looking into the escalating number of parked caravans and the recently erected large shed on the Acremead Kennels land.

148/09. LEISURE & GENERAL PURPOSES WORKING GROUP

- Village caretaker November recommendations & information – Mr Cook informed the PC that the grass cutting season has now finished for the year. Mr Cook said that he would be cutting down a tree on Sutton Wick and asked whether the PC wanted the stump removed or left at ground level. **Decision** – It was decided that the stump should be left at ground level.
Mr Cook informed the PC that he had spent a whole day clearing the footpath, from the pedestrian crossing to the school, only to find out afterwards that the footpath is the District Council's responsibility.
- ROSPA inspection – Mr Cook would look at the report and bring his recommendations to the next PC meeting.

149/09. CORRESPONDENCE – to be noted

OCC	Road Casualty Report 2008
OPFA	Autumn 2009 Newsletter
VWHDC	Parish/Town Council Planning Evening 18 th November, 7-8.45pm (Mr R Williams to attend)
Vale Community Safety	Letter concerning pyracantha bushes planted in Halls Close, Drayton
South & Vale Carers AGM	Autumn Newsletter 2009 3 rd November

150/09. Any Other Business

- The Clerk was requested to draft a letter to be sent to RAF Benson re. low flying.
- Mr Wright mentioned that there were a lot of hawthorns left along the cycle track from Drayton to Abingdon. Mr Cook said that they were left there following Mr Webb cutting back the bushes.
- The Clerk had given in her notice at the end of the October PC Meeting. Mr Scharf, Mrs Morrison and Mr Webber agreed to be on the interview panel for a replacement. Mr Scharf took the opportunity to thank the Clerk for all her hard work during her 5 years as Parish Clerk.
- Mr Scharf reported that he had recently attended a meeting of GARD (Group Against Reservoir Development). He attended the meeting so that he could report back any developments to the PC. GARD would be properly financed and would be interviewing 2 or 3 barristers, before making their choice. GARD would be testing Thames Water's case of need to its upmost.
- Mr Scharf had drafted a letter, which he had circulated by email to the Parish Councillors, to Mr Bourne. The letter was following comments that Mr Bourne had made about the way the PC conducts it's business, in the Drayton Chronicle. Mr Scharf to add details in his letter of other large grants that the PC had made to recipients in the village.
- Mr Scharf mentioned that a resident of the Almshouses had been evicted from their home. The Clerk was requested to contact the PC's representative on Drayton Charities to attend the next PC meeting, that was convenient for them, to explain what the rules are for residents of the Almshouses.

151/09. The date of the next Parish Council Meeting was confirmed as Monday 7th December 2009, at 7.30pm, to be held in the Caudwell Day Centre, Gravel Lane, Drayton.