

Drayton Parish Council
<http://www.drayton-near-abingdon.org/drayton-parish-council/>
Minutes of the Annual Meeting
of Drayton Parish Council, Held on Monday 14^h May 2012 at 7.30pm
At the Caudwell Day Centre, Gravel Lane, Drayton.

Present: Daniel Scharf (Chairman); Naomi Broomfield (until 9.00pm); Julian Fowler; Heather Morrison; Jenny Pooley; Richard Webber; Richard Williams **Not Present:** Laurence Zipson
In attendance: Mike Badcock (County Councillor); David Perrow (Clerk)

024/2012-13 APOLOGIES FOR ABSENCE

Apologies had been received from Laurence Zipson and these were **noted**.

025/2012-13 CO-OPTION OF ANY ADDITIONAL PARISH COUNCILLORS

David O'Dowell, who had attended the April Planning Meeting as an observer, offered himself as a Parish Councillor.

Resolved: that David O'Dowell be elected as a Parish Councillor.

Proposed: Richard Webber **Seconded:** Richard Williams **Agreed**

David O'Dowell completed the form for Acceptance of Office as Parish Councillor.

The Council now had 9 Councillors, so there are still **two vacancies to fill**.

026/2012-13 ELECTION OF CHAIRMAN FOR THE YEAR 2012-13

Daniel Scharf indicated that he was willing to continue as Chairman for a further year. No other Councillor wished to stand as Chairman.

Resolved: that Daniel Scharf be elected Chairman of the Parish Council for 2012-13.

Proposed: Heather Morrison **Seconded:** Richard Jenny Pooley **Agreed**

Daniel Scharf signed his Declaration of Acceptance of Office as Chairman for 2012-13.

027/2012-13 ELECTION OF VICE CHAIRMAN FOR THE YEAR 2012-13

Heather Morrison indicated that she was willing to continue as Vice-Chairman for a further year. No other Councillor wished to stand as Vice-Chairman.

Resolved: that Heather Morrison be elected Vice-Chairman of the Parish Council for 2012-13.

Proposed: Daniel Scharf **Seconded:** Richard Williams **Agreed**

028/2012-13 DECLARATIONS OF INTEREST

Naomi Broomfield declared an interest in Youth Zone, for which she is an organiser/officer.

029/2012-13 PUBLIC PARTICIPATION

14 members of the public were present, and the following three issues were raised for discussion:

- (a) **Neighbourhood Plan:** It was reported that VWHDC had now withdrawn the Interim Housing Supply Policy (IHSP) since it was not lawful under the Government's new National Planning Policy Framework (NPPF). They would instead be formulating a 5 year Land Supply document. However, the sites which had been put forward for 'screening' under the now defunct IHSP were still being evaluated by VWHDC. Richard Webber (as District Councillor) pointed out that without a Core Planning Strategy in place VWHDC was in a position where developments it refused could be granted on appeal, which was costly for the VWHDC and which effectively constituted 'planning by appeal'. He urged that Drayton engage constructively in formulating a Neighbourhood Plan so that there was a positive statement from the community as to where housing could be sited and where it should not, and what community benefit should be provided alongside developments in the form of improved infrastructure (school places/transport) and facilities (recreational/village hall etc.).

Residents present complained about lack of consultation on the IHSP Screening Sites. Daniel Scharf (Chairman) explained that the VWHDC had given short notice to the Parish Council to respond to the 8 sites put forward, and that it had not been possible to put a notice of the PC's April Special Planning Meeting in the Drayton Chronicle. However, the date was set at the

Annual Parish Meeting/April PC Meeting, attended by 40 *parishioners and* representatives from the village organisations, the date of the Special Meeting had been emailed to these representatives, with the plans of the sites, and to all other email contacts in the village, as well as being posted on the Village website and on the village noticeboards. It was emphasised that the ‘screening’ did not constitute any right to development and was an exercise in expressing preference between the sites submitted by landowners, and that the usual planning permission process still had to be pursued by any developer. Residents were invited to send their email addresses to the Parish Clerk if they wished to be on the circulation list for notices.

- (b) **Skate Park.** George (a youngster from Youth Zone) and his friend spoke to the meeting about the need for a proper skate park in Drayton. Some 30-40 youngsters were regularly playing on the streets with bikes/scooters and skateboards. It was too far to go to Abingdon or Didcot, which were both well supplied with such skate park facilities. There was a danger that without better facilities in Drayton young people would either get into trouble through being bored or might be injured whilst playing on the street. Naomi Broomfield was attending a Skate Park open day at Chalgrove the following weekend, and invited George and his friends to accompany her. She would report back to the June meeting.
- (c) **Football Club.** Gary Hibbins reported that the Football Club’s fundraising for the Pavilion refurbishment is now aimed at obtaining a £45k grant from Sport England. The landlord of the Red Lion is now the Football Club chairman. There would be a football match on Thursday this week (6pm-8.30pm), to include a BBQ. DAMASCUS staff would be playing the young people from Drayton. All invited.
- (d) **Parish Councillors Saturday Surgery.** Daniel Scharf suggested that Parish Councillors could take the opportunity to meet with members of the community on Saturday afternoons at the Pavilion when they attended matches. This idea was welcomed, and it was **agreed** that discussion would take place about an appropriate time to be set for this.

030/2012-13 APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 2012-13

Following discussion of the interests of the members of the Council, it was **resolved** that the membership of Committees, Working Parties and other bodies for 2012-13 would be:

FINANCE AND PERSONNEL: Naomi Broomfield (Chairman); Julian Fowler; Heather Morrison; Jenny Pooley; Daniel Scharf Richard Williams

PLANNING: Heather Morrison (Chairman); Jenny Pooley; Daniel Scharf; Richard Williams

WORKING GROUPS

LEISURE & GENERAL

PURPOSES: Richard Williams (Chairman); Naomi Broomfield; Daniel Scharf; Richard Webber; Laurence Zipson

RIGHTS OF WAY & CONSERVATION: Jenny Pooley (Chairman); Naomi Broomfield; Daniel Scharf; Richard Williams

PRESS & PR Laurence Zipson (Chairman); Julian Fowler; David O’Dowell; Daniel Scharf; Richard Williams

REPRESENTATIVES

Mrs. Camilla King	Drayton Almshouses
Daniel Scharf	Public Transport Liaison
Richard Webber	Drayton Hall & Recreation Ground Management Committee
Mrs Camilla King	Drayton Charities (nominated Trustee)
Mrs M Watts	Drayton Charities (nominated Trustee)
Richard Williams	Drayton Chronicle contributor
Jenny Pooley	Millennium Green Trust (nominated Trustee)
Naomi Broomfield	DAMASCUS Project
Richard Webber	Neighbourhood Action Group (NAG)
Simon Murray & Robin Wood	Speedwatch
David O’Dowell	Drayton Community Primary School.

ALLOTMENT WARDENS Tim Atkins; Stan Hignell

Resolved: that Naomi Broomfield is appointed to the Finance and Personnel Committee as its Chairman for 2012-13.

Proposed: Daniel Scharf

Seconded: Jenny Pooley

Agreed

In discussion, it was pointed out that as Chairman of the Press & PR Working Group (formed last year), Laurence Zipson was entitled to be a member of the Finance and Personnel Committee. It was suggested that if Laurence did not wish to join the F&P Committee, Julian Fowler could continue on F&P as former Chairman.

Resolved: that David O'Dowell be appointed to the Press & Public Relations Working Group and as the Parish Council's representative to Drayton Community Primary School.

Proposed: Daniel Scharf

Seconded: Naomi Broomfield

Agreed

ACTION: The Clerk was asked to write to Camilla King and Mrs M. Watts to invite them on behalf of the Parish Council to continue in their 2011-12 roles through 2012-13. Clerk also to inform Drayton Community Primary School about David O'Dowell's appointment as the Parish Council's school representative.

031/2012-13 STANDING ORDERS AND TERMS OF REFERENCE FOR COMMITTEES AND GROUPS

- (a) The existing Standing Orders and Financial Regulations 2011-12 had been circulated to Councillors previously with the papers for the meeting.

Resolved: That the 2011-12 Standing Orders and Financial Regulations be re-adopted for Drayton Parish Council for 2012-13.

Proposed: Daniel Scharf

Seconded: Julian Fowler

Agreed

- (b) Chairman's Allowance 2012-13

Resolved: That provision for a Chairman's Allowance of £25 be made in this year's budget.

Proposed: Naomi Broomfield

Seconded: Heather Morrison

Agreed

- (c) Members' Allowances until next election (May 2015)

Resolved: That Member Allowances will not be introduced during remaining period of office of the present Council.

Proposed: Heather Morrison

Seconded: Julian Fowler

Agreed

- (d) The existing Terms of Reference for Committees and Working Groups were reviewed.

Resolved that the Terms of Reference for Committees and Working Groups from 2011-12 be re-adopted for 2012-13 without amendment.

Proposed: Daniel Scharf

Seconded: Julian Fowler

Agreed

032/2012-13 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meetings held on 2nd and 17th April 2012 were confirmed and Daniel Scharf (Chairman) signed them as a correct record.

2nd April: Proposed: Jenny Pooley

Seconded: Richard Williams

Agreed

17th April: Proposed Julian Fowler

Seconded: Jenny Pooley

Agreed

033/2012-13 ACTION POINT REVIEW FROM PREVIOUS MEETING

The Action Points from the last meeting were **noted**.

- (a) **Footpath Repairs – The Green.** The Clerk would obtain two further quotes from local firms.

ACTION: Clerk to obtain two further quotes for footpath repairs on the Green.

- (b) **Village Cross – The Green.** Two further quotes were needed. It was suggested that stonemasons with experience of working on Oxford Colleges' heritage stonework be approached.

ACTION: Clerk to obtain two further quotes for work on the Village Cross.

- (c) **Eastway – Surfacing.** Residents had arranged for some patching using tarmac. OCC had declined to meet the Parish Council to discuss further work, since there was no budget available for any repairs.

034/2012-13 NEWS FROM DISTRICT COUNCILLOR

Richard Webber reported that the 3rd June Queen's Diamond Jubilee Picnic planning was well underway and that publicity would be going out to each household, with advertising in the Drayton Chronicle and posters around the village. There would be a tent showing the IHSP sites and asking for people to sign up to assist in developing a Neighbourhood Plan, which would be launched as a process later in the year. Richard Webber reported that he needed to arrange pre-payment for the band.

Resolved: that a cheque for £525 be signed today out of the £1,000 budget already approved for the event.

Proposed Daniel Scharf

Seconded: Naomi Broomfield

Agreed

035/2012-13 NEWS FROM COUNTY COUNCLLORS

Mike Badcock was present to represent the County Councillors. He reported that:

- (a) **the Councillors' Highways local grant** was now considering the following projects: modifications at the MacDonald's roundabout, Abingdon (est. £16k); Marcham Road cycleway; Spring Road (Abingdon) – Pelican crossing (est. £21k); Vehicle Activated Sign, Spring Road, Abingdon (£3153); Drayton High Street VAS – on Sutton Courtenay approach £7,357; Steventon Road, Drayton, Pelican crossing (est. £25,224). For this last project, an initial Speed Examination costing £7,000 would need to be undertaken before it could be approved and the exact positioning/costs determined.
- (b) **Drayton School Bus Charging.** A meeting due to be held tomorrow was now postponed so that the OCC Legal Department could give further consideration to the issue.
- (c) **School Choices.** To date, there had been no complaints to either of the two County Councillors about problems with choice of school for next year.
- (d) **Drayton Community Primary School.** There was a vacancy for a School Governor if anyone in the community was interested in applying.
- (e) **OCC – Change of Council Leader.** Cllr Ian Hudspeth was taking up the office of Leader this week. The Parish Council **agreed** to welcome Mr Hudspeth to his new job, and to congratulate him on his appointment.

036/2012-13 HOUSING ISSUES/NEIGHBOURHOOD PLAN

Discussion about the nature of a neighbourhood plan concluded that:

- (a) Under the Localism Act it appears that any Neighbourhood Plan for Drayton needed to be prepared by the Parish Council.
- (b) At this stage, until community support and the potential for involving volunteers was assessed, it would be unwise to launch a full Neighbourhood Plan under the NPPF process, since this would be expensive and would require a referendum with 50% support. An initial Community/Local or Village Plan would still be useful, and would carry some weight in planning issues.
- (c) VWHDC Planning Officers should be invited to the September meeting to discuss Neighbourhood Planning

Proposed: Daniel Scharf

Seconded: Julian Fowler

Agreed

ACTION: Richard Webber to invite the VWHDC Planning Officers to the September Neighbourhood Plan meeting

- (d) Richard Webber would lead the process.

Resolved that a Community Plan Working Party of the Planning Committee be formed with an initial budget of £1,000 and with a membership of Richard Webber (Convenor), Heather Morrison, David O'Dowell, Daniel Scharf and Richard Williams

Proposed: Daniel Scharf

Seconded: Julian Fowler

Agreed

037/2012-13 OUTDOOR LEISURE FACILITIES/BENCHES

It was agreed that outdoor gym equipment rather than benches should be considered. Discussion and choice of the equipment was deferred to the next meeting.

- (e) **Sundial – paving.** Jenny Pooley suggested that it would be an improvement if the area around the Millennium Green sundial could be paved, to replace the existing gravel. It was advised that this was a matter for the MGT. Jenny would also raise this at their AGM.

ACTION: Jenny Pooley to raise at the Millennium Green Trust AGM the need for thinning/pruning trees and the idea of paving the area around the sundial.

041/2012-13 LEISURE & GENERAL PURPOSES WORKING GROUP

- (a) **Village Caretaker's Reports.** These were received and **noted.**
- (b) **Tree in Burial Ground.** It was reported that in a recent storm a cherry tree had come down in the Burial Ground. Robin Butler had kindly removed this and made safe the stump. Robin would be considering what replacement tree to recommend for replanting.

042/2012-13 PRESS & PR WORKING GROUP

There were no items of business from Press & PR.

043/2012-13 CORRESPONDENCE

The items on the List of Correspondence received were **noted.** The Clerk handed around various circulars.

044/2012-13 ITEMS TO BE NOTED FROM PARISH COUNCILLORS

- (a) **Shop.** David O'Dowell observed that there was a lack of shops in the village and suggested that the Co-op might be approached to see whether they would consider opening a shop.
- (b) **Cumnor Skate Park.** Richard Williams recalled that Cumnor had recently abandoned a Skate Park and it was suggested that the Clerk find out details.
- ACTION:** Clerk to contact PC to find out details of their previous skate park planning.

045/2012-13 RESERVED AGENDA: ALLOTMENTS

Tim Atkins (Allotment Warden) attended for this item.

- (a) **Thefts from the Allotments.** Tim reported that there had been a number of thefts from the allotments, including some break-ins to sheds, going back over a number of months. Allotment holders were urged to report any thefts to the Allotment Wardens, who would inform the Clerk and the Police, or to report the theft directly to the Police themselves.
- (b) **Rents 2012-13.** These had now all been collected.
- (c) **Waiting List.** There were five people on the Waiting List

The date of the next meeting was confirmed as MONDAY 11th JUNE 2012 at 7.30PM, venue to be confirmed (since the Caudwell Day Centre is already booked by the Millennium Green Trust AGM)

The meeting concluded at 10.05 p.m.

Signed:
Name: Daniel Scharf

Date: 11th June 2012
Role: Chairman, Drayton Parish Council