



# DRAYTON PARISH COUNCIL

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**Notice is hereby given that a Meeting of Drayton Parish Council will be Held on MONDAY 7<sup>th</sup> APRIL 2014, at 7:30pm** (but following on from the Annual Parish Assembly)

**At the DRAYTON VILLAGE HALL, LOCKWAY, DRAYTON, OX14 4LF**

Signed: *David E. Perrow*

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David Perrow

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Clerk to the Parish Council

Tel (Mob): 07909176061 Email: draytonclerk@yahoo.co.uk

**To: Members of the Parish Council:** You are hereby summoned to attend a meeting of Drayton Parish Council on Monday 7<sup>th</sup> April 2014 at 7:30pm in the Village Hall, for the purpose of transacting the following business:

AGENDA			Est. timing
1	<b>Apologies for Absence:</b> To receive, and to resolve to accept, any apologies for absence.		1 min.
2	<b>Public Participation:</b> An opportunity for members of the public to raise topics of Parish business for consideration by the Council		10 mins.
3	<b>(a) Declarations of Interest:</b> To receive any declarations of interest, whether personal and/or pecuniary, which may be prejudicial to any proceedings at this meeting <b>(b) Dispensations:</b> To consider written dispensations from Councillors received by the Clerk		1 min.
4	<b>Minutes of the Parish Council Meeting of 3<sup>rd</sup> March 2014:</b> To approve and sign the minutes of the previous meeting		5 mins.
5	<b>Action Point Review from the Last Meeting:</b> To note the list of actions taken and completed since the last meeting; for Parish Councillors/Clerk to report back on actions taken (Appendix A)		5 mins.
6	<b>Finance Committee Business (Naomi Broomfield, Chairman)</b> <b>Payments</b>	<b>Invoice Amount</b>	<b>Incl. VAT</b>
Open Spaces Act 1906 s10	Village Caretaker	*£TBC	nil
LGA (1972) s112	Clerk's Salary	*£TBC	nil
LGA (1972) s112	Deputy Clerk's Salary	*£TBC	nil
LGA (1972) s111	HM R&C Tax and NI	*£TBC	nil
LG (FP) A 1963 s5	Clerk's Expenses	*£TBC	nil
LG (FP) A 1963 s5	Deputy Clerk's Expenses	*£TBC	nil
Open Spaces Act 1906 s10	Julian Cook – for cutting the Village Hall hedge	*£140.00	nil
LGA (1972) s111	OALC – Chairmanship training 15 <sup>th</sup> Oct 2014	*£78.00	£13.00
LGA (1972) s137	Community Heartbeat – defibrillator (Note: OCC Grant of £1,000 for defibrillator)	*£2,020.00	nil
Litter Act 1983 s(2)	VWHDC Emptying 8 dog bins, July-Sept 2013 <b>DIR DEB</b>	£97.60	£16.27
Smallholdings & Allotments Act 1908 s26	Thames Water – Cemetery & Allotment Water Services Dec 2013 – March 2014 <b>DIRECT DEBIT</b>	£8.83	nil
LGA 1972 s134 (4)	Caudwell Day Centre – Room Hire Jan-Feb-March (£40 PC/£60 Drayton2020)	£100.00	nil
SI 2003/533 s4	Arrow Accounting – 2013-14 Audit Fee	£229.64	nil
LGA 1972 s.142	Drayton Chronicle – 2 adverts	£24.00	nil
LGA 1972 s.133	Graeme Jones – Architect design for Drayton2020 (Community Building)	£481.08	£80.18

LGA 1972 s.133	Graeme Jones – Architect design for Drayton2020 (Village Hall refurb)	£485.40	£80.90	
LGA 1972 s.142	Scorpion Signs – Logos and bus shelter signage			
LGA 1972 s.137 (4)	South & Vale Carers Centre - s137 grant subject to approval	£375.00	nil	
	<b>Total payments this month</b>	<b>£TBC</b>	<b>£TBC</b>	
	<b>Receipts</b>			
	Burial fees		£100.00	
	Oxford County Council – Defibrillator Grant		£1,000.00	
	<b>Total Receipts last month</b>		<b>£TBC</b>	
	(a) <b>Bank Reconciliation:</b> Current account £TBC; Deposit Account £TBC; £TBC Unbanked cheques <b>Total funds = £TBC, excluding payments above</b> (b) <b>Grant applications.</b> To discuss any grant applications received ▪ South & Vale Carers Centre £375.00 (c) <b>Payments.</b> To approve the payments listed above, and to nominate the two Councillors to approve online payments (marked *) (d) <b>Unity Trust Bank</b> – To approve the Clerk’s Registration for telephone banking and authorise signatories to the application form (e) <b>Any other Finance business</b>		10 mins.	
7	<b>Drayton2020 Neighbourhood Plan</b> (Richard Williams)		10 mins.	
8	<b>Village Hall Management Meeting</b> (Naomi Broomfield)		5 mins.	
9	<b>Public Defibrillator</b> (Laurence Zipson)		5 mins.	
10	<b>VWHDC Community Governance Review.</b> To note		5 mins.	
11	<b>Rights of Way &amp; Conservation Working Group</b> (Graham Webb, Chair) (a) <b>Hedge next to Village Hall</b> (b) <b>Trees on the Green.</b> Safety assessment after recent rains (c) <b>To report on any Rights of Way &amp; Conservation issues</b>		10 mins.	
12	<b>Leisure &amp; General Purposes Working Group</b> (Vacant, Chairman) (a) <b>To consider the appointment of a Chair to the L&amp;GP</b> (b) <b>Village Caretaker and Grass Cutting Contractor.</b> To receive reports (c) <b>To report on any Leisure &amp; General Purposes issues</b>		10 mins.	
13	<b>Press &amp; Public Relations Working Group</b> (Laurence Zipson, Chairman) (a) <b>Village Festival</b> (b) <b>Facebook and Twitter</b> (c) <b>To report on any Press &amp; Public Relation issues</b>		10 mins.	
14	<b>Parking issue along Crabtree Lane</b> (Richard Webber)		5 mins.	
15	<b>Trees</b> (Richard Webber). The Woodland Trust is initiating a planting initiative to commemorate WW1.		5 mins.	
16	<b>News from District &amp; County Councillor</b> (Richard Webber) (a) <b>VWHDC</b> (b) <b>OCC</b> ▪ Milton Road 40mph Speed Limit		10 mins.	
17	<b>Planning Committee Business</b> (Richard Webber, Chairman)			
<b>Ref</b>	<b>ADDRESS</b>	<b>DETAILS</b>	<b>PARISH</b>	<b>VWHDC</b>
P13/V 2541/F UL	7 Abingdon Road Drayton Abingdon Oxfordshire OX14 4JB	Retrospective application for change of use from C3 to C1	Supporter	Withdrawn
P13/V 2321/ RM	Milton Road Sutton Courtenay OX14 4BT	Erection of 65 dwellings with associated infrastructure. Application for approval of reserved matters comprising: layout, scale, appearance	None	Pending

		and landscaping.		
P14/V 0131/ HH	17 Steventon Road Drayton Abingdon OX14 4JX	Demolition of existing garage. Erection of single storey rear and side extensions. (Re-submission of withdrawn application P13/V1831/HH)	Response – No Objection	Planning Permission 18 <sup>th</sup> Mar
P14/V 0175/L B	The Old Pound 3 High Street Drayton OX14 4JL	Proposed repairs to four windows (2 side and 2 rear windows).	Response – No Objection	Listed Building Consent 18 <sup>th</sup> Mar
P14/V 0221/ HH	8 Church Lane Drayton Abingdon OX14 4JS	Demolition of existing outbuilding. Erection of two-storey extension to rear...	Response – No Objection	Planning Permission 31 <sup>st</sup> Mar
P14/V 0296/F UL	3 Marcham Road Drayton Abingdon OX14 4JH	Erection of 1 x Semi-detached house and 2 x 1 bedroom maisonettes in a 2 storey block for Social Housing use.	Response - 4 parking spaces are too few...	Pending
P14/V 0432/ HH	6 Corneville Road Drayton OX14 4HN	Removal of existing roof construction, single storey extension to front and rear of property...	Response – No Objection	Pending
P14/V 0327/ HH	22 Binning Close Drayton Abingdon OX14 4LN	First floor and ground floor rear extensions and loft conversion within permitted development	Response – No Objection	Pending
P14/V 0054/ HH	23 Binning Close Drayton OX14 4LN	Erection of a single storey rear extension with replacement dormer windows to the west elevation.	Response – No Objection	Pending
P14/V 0536/ HH	6 Greenacres Drayton Abingdon OX14 4JU	Single storey rear extension.	Pending (15 <sup>th</sup> Apr)	Pending
P14/V 0555/ HH	The Old Barn 14 The Green Drayton Abingdon OX14 4HZ	Two storey side extension to provide a dining room and bedroom	Pending (18 <sup>th</sup> Apr)	Pending
	<b>(a) To discuss any of the Planning applications above</b> and to consider any late planning applications received <b>(b) To report on any Planning issues</b>			10 mins.
<b>18</b>	<b>Correspondence:</b> To be noted, and agree any follow up actions (Appendix B)			5 mins.
<b>19</b>	<b>Reserved Business:</b> <b>Resolution:</b> To exclude the public in order to discuss an item of confidential business <b>(a) Land for Sale.</b> Paddock to the rear of the allotments/burial ground <b>(b) Access Agreement.</b> Church Lane			10 mins.
<b>20</b>	<b>Items to be Noted from Parish Councillors</b>			5 mins.
<b>21</b>	<b>(a) The Date of the next Finance and Personnel Committee Meeting</b> to be confirmed as Monday 12 <sup>th</sup> May 2014, at 7:00pm, to be held in the Caudwell Day Centre, Gravel Lane, Drayton <b>(b) The Date of the next Parish Council Meeting</b> to be confirmed as Monday 12 <sup>th</sup> May 2014, at 7:30pm, to be held in the Caudwell Day Centre, Gravel Lane, Drayton			1 min.
	<b>Standing Order 1z: Meetings shall not exceed a period of 3 hours.</b> Est. Finish Time 9:48pm			T=138 mins.