



DRAYTON PARISH COUNCIL

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Notice is hereby given that the Annual Parish Meeting of Drayton Parish Council will be Held on MONDAY 12th MAY 2014, at 7:30pm

At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON, OX14 4HF

Signed: David E. Perrow

Published: 6th May 2014

David Perrow

Clerk to the Parish Council

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To: Members of the Parish Council: You are hereby summoned to attend a meeting of Drayton Parish Council on Monday 12th May 2014 at 7:30pm in the Caudwell Day Centre, for the purpose of transacting the following business:

AGENDA			Est. timing
1	Election of Chairperson for the year 2013-14 , and signing of Declaration of Acceptance of Office as Chairman		1 min.
2	Election of Vice-Chairperson for the year 2013-14		1 min.
3	Apologies for Absence: To receive, and to resolve to accept, any apologies for absence. Richard Webber		1 min.
4	Public Participation: An opportunity for members of the public to raise topics of Parish business for consideration by the Council		10 mins.
5	(a) Declarations of Interest: To receive any declarations of interest, whether personal and/or pecuniary, which may be prejudicial to any proceedings at this meeting (b) Dispensations: To consider written dispensations from Councillors received by the Clerk		1 min.
6	Appointment of Committees/Representatives for 2013-14		3 mins.
7	Standing Orders and Terms of Reference – To Review, Revise and Re-adopt Standing Orders and Terms of Reference for Committees		5 mins.
8	Minutes of the Parish Council Meeting of 7th April 2014: To approve and sign the minutes of the previous meeting		5 mins.
9	Action Point Review from the Last Meeting: To note the list of actions taken and completed since the last meeting; for Parish Councillors/Clerk to report back on actions taken (Appendix A)		5 mins.
10	Finance Committee Business	Invoice Amount	Incl. VAT
	Payments		
Open Spaces Act 1906 s10	Village Caretaker	*£TBC	nil
Open Spaces Act 1906 s10	Lee Collins – April 2013 Grass Cutting Invoice	*£TBC	nil
LGA (1972) s112	Clerk's Salary PC: Drayton2020:	*£TBC	nil
LGA (1972) s112	Deputy Clerk's Salary	*£TBC	nil
LGA (1972) s111	HM R&C Tax and NI PC: Drayton2020:	*£TBC	nil
LG (FP) A 1963 s5	Clerk's Expenses	*£TBC	£TBC
LG (FP) A 1963 s5	Deputy Clerk's Expenses (travel)	*£5.85	£TBC
LG (FP) A 1963 s5	Chairman's expenses (book + postage)	£13.14	£TBC
LGA 1972 s111	Insurance Premium 2014-15		nil
	Total payments this month	£TBC	£TBC
	Receipts		
	Burial fees		£TBC
	Total Receipts last month		£TBC
	VWHDC 1 st Half Precept		£20,000.00

	VWHDC Grant (Council Tax Reduction Scheme)		£TBC	
	<p>(a) Bank Reconciliation: Current account £TBC; Deposit Account £TBC; £TBC Unbanked cheques; £TBC Unbanked payments</p> <p>Total funds = £TBC excluding payments above</p> <p>(b) Grant applications. To discuss any grant applications received</p> <p>(c) Payments. To approve the payments listed above, and to nominate the two Councillors to approve online payments (marked *)</p> <p>(d) End of Year Accounts:</p> <p>(i) To receive, accept and sign off the Annual Accounts 2013-14</p> <p>(ii) To sign the Annual Return 2013-14 for the External Audit</p> <p>(iii) To receive the Internal Auditors Report 2013-14</p> <p>(e) Unity Bank online signatories/approvers. Form to approve/sign</p> <p>(f) Any other Finance business</p>		10 mins.	
11	<p>Drayton2020 Neighbourhood Plan (Richard Williams)</p> <p>▪ Special Exhibition. 27th & 28th June</p>		10 mins.	
12	<p>Public Defibrillator (Laurence Zipson)</p> <p>▪ Installation, Training and Opening</p>		5 mins.	
13	<p>Rights of Way & Conservation Working Group</p> <p>(a) Trees on the Green. Safety assessment</p> <p>(b) Millennium Green footpath improvement/restoration</p> <p>(c) Sutton Wick/Casa Mia Annual Grass Cut. Wildflower area</p> <p>(d) To report on any Rights of Way & Conservation issues</p>		10 mins.	
14	<p>Leisure & General Purposes Working Group</p> <p>(a) Village Caretaker and Grass Cutting Contractor. To receive reports</p> <p>(b) Burial Ground Grass Cut. Complaint from Robin Butler</p> <p>(c) Review charge for kerbstones around ashes plots (Clerk)</p> <p>(d) Consider draft of a new Monuments Application form (Clerk)</p> <p>(e) To report on any Leisure & General Purposes issues</p>		10 mins.	
15	<p>Press & Public Relations Working Group</p> <p>(a) Village Fun Day. 28th June</p> <p>(b) To report on any Press & Public Relation issues</p>		10 mins.	
16	<p>News from District & County Councillor (Richard Webber)</p> <p>(a) VWHDC</p> <p>(b) OCC</p> <p>▪ Milton Road 40mph Speed Limit</p>		10 mins.	
17	Planning Committee Business (Richard Webber, Chairman)			
Ref	ADDRESS	DETAILS	PARISH	VWHDC
P13/V 2321/ RM	Milton Road Sutton Courtenay OX14 4BT	Erection of 65 dwellings with associated infrastructure. Application for approval of reserved matters comprising: layout, scale, appearance and landscaping.	None	Reserved Matters - Approval 26th Mar
P14/V 0296/F UL	3 Marcham Road Drayton Abingdon OX14 4JH	Erection of 1 x Semi-detached house and 2 x 1 bedroom maisonettes in a 2 storey block for Social Housing use.	Response - 4 parking spaces are too few...	Pending
P14/V 0432/ HH	6 Corneville Road Drayton OX14 4HN	Removal of existing roof construction, single storey extension to front and rear of property, new roof construction with 2 dormers and velux roof lights, erection of new front porch.	Response – No Object	Planning Permission 28 th Apr

P14/V 0327/ HH	22 Binning Close Drayton Abingdon OX14 4LN	First floor and ground floor rear extensions and loft conversion within permitted development	Response – No Object	Planning Permission 28 th Apr
P14/V 0054/ HH	23 Binning Close Drayton OX14 4LN	Erection of a single storey rear extension with replacement dormer windows to the west elevation.	Response – No Object	Planning Permission 10 th Apr
P14/V 0536/ HH	6 Greenacres Drayton Abingdon OX14 4JU	Single storey rear extension.	Response – No Object	Pending
P14/V 0555/ HH	The Old Barn 14 The Green Drayton Abingdon OX14 4HZ	Two storey side extension to provide a dining room and bedroom	Response – No Object + Comment	Pending
P14/V 0296/F UL	Land Adjacent To 3 Marcham Road Drayton Abingdon OX14 4JH	Amendment - Erection of 1 x Semi-detached house and 2 x 1 bedroom maisonettes in a 2 storey block for Social Housing use.	Noted	Pending
P14/V 0734/S CR	Land to the west and north of Drayton Copse North of Hanney Road Drayton OX13 6BE	EIA Screening opinion request for a proposed photovoltaic solar farm of 91ha (225 acres) area on land north and west of Drayton Copse	Pending	EIA required on 2 nd May
P14/V 0796/ HH	30 Church Lane Drayton Abingdon OX14 4JS	Proposed pitched roof to two existing dormer windows, external alterations and cladding.	Response – No Objection	Pending
P14/V 0668/S CR	Land to the north and West of Drayton Copse North of Hanney Road Drayton	EIA Screening opinion request for a proposed photovoltaic solar farm of 91ha (226 acres) area on land north and west of Drayton Copse	Pending	EIA required on 2 nd May
P14/V 0404/ HH	58 Whitehorns Way Drayton Abingdon OX14 4LJ	First floor side extension to provide new bedroom & shower room. New mono pitch roof to existing flat roof section of rear single storey ext.	Pending 21 st May	Pending
	<p>(a) To discuss any of the Planning applications above and to consider any late planning applications received</p> <p>(b) S106 Contribution. The government is seeking views on exempting small housing schemes from section 106 affordable housing requirements</p> <p>(c) To report on any Planning issues</p> <ul style="list-style-type: none"> ▪ Planning application circulation - hard copy, online or both. 			10 mins.
18	Correspondence: To be noted, and agree any follow up actions (Appendix B)			5 mins.
19	<p>Reserved Business:</p> <p>Resolution: To exclude the public in order to discuss an item of confidential business</p> <p>(a) Land for Sale. Paddock to the rear of the allotments/burial ground</p> <p>(b) Access Agreement. Church Lane</p>			10 mins.
20	Items to be Noted from Parish Councillors			5 mins.
21	The Date of the next Parish Council Meeting to be confirmed as Monday 2 nd June 2014, at 7:30pm, to be held in the Caudwell Day Centre, Gravel Lane, Drayton			1 min.
	Standing Order 1z: Meetings shall not exceed a period of 3 hours. Est. Finish Time 9:38pm			T=128 mins.